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# APPLICATION QUICK TIPS

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## BEFORE YOU START THE APPLICATION, HERE ARE SOME HELPFUL HINTS

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- Review the Reorganization Synopsis and FAQs.
- Review the List of Consensus Bodies and Working Groups to choose which group(s) you would like to join.
- Decide if you would like to be a voting or observer member of each.
- If you work for a company/manufacturer or other organization (e.g., university, government agency):
  - Consult internally on who will serve as voting member [and alternate voting member(s)] or as observer members prior to starting the application.
    - Each Consensus Body allows 1 primary voting member and up to 2 alternate voting members and only 1 vote per company/manufacturer/organization will be counted per ballot. Additional members as observers are permitted.
    - If joining at the Working Group level only, 1 voting member is allowed (no alternates). Additional members as observers are permitted.
  - Ask if your company or organization agrees to name you as their representative on any Consensus Body you are applying for and obtain a letter of support to upload with your application (see Sample Letter of Support for suggested wording). Alternatively, you can join as an “Individual Expert”.
- If you work for a company/manufacturer (Producer Member):
  - Be aware of the fee involved for participation in any group(s) that will review ISO standards and obtain approval prior to submitting your application. There are no fees for terminology CBs (CBs 3 and 10). After your application is submitted and reviewed, you will be sent an invoice for electronic payment.
    - Consensus Body Membership
      - Voting: \$600 (Includes 1 primary voting and 2 alternate members on Consensus Body and all Working Groups under that Consensus Body)
      - Observer: \$300
      - Premium Voting (All Consensus Bodies): \$4500 (Includes 1 primary voting and 2 alternate members on all Consensus Bodies and all Working Groups under all Consensus Bodies)
    - Individual Working Groups Only (if not on affiliated Consensus Body)
      - Voting: \$150
      - Observer: \$75
- Have a copy of your CV / resume available to upload with your application.