

**COMMISSION FOR CONTINUING EDUCATION PROVIDER RECOGNITION
AMERICAN DENTAL ASSOCIATION
September 29-30, 2022
Minutes**

Call to Order: Dr. John D. Ball, chair, called a regular meeting of the Commission for Continuing Education Provider Recognition (CCEPR) to order on Thursday, September 29, 2022 at 9:03 a.m. Central at ADA Headquarters in Chicago. The hybrid meeting included several members participating virtually.

Roll Call

Commissioners present: Dr. Carlotta A. Evans; Dr. Kecia S. Leary; Dr. Daniel J. Meara; Dr. Marc Nuger; Dr. Kumar J. Patel; Dr. Seena Patel; Dr. Mitra Sadrameli; Ms. Carol Trecek; Dr. Jasbir D. Upadhyaya; and Dr. Susan K. Zelazo-Smith. In addition, Dr. Carlos A. Bertot, Dr. Racquel M. Rozdolski, and Dr. Edwin del Valle Sepulveda participated virtually.

Ms. Karen Burgess; Dr. David M. Kim; and Dr. Renato M. Silva were unable to attend.

In addition, Dr. Gary R. Oyster (Sixteenth District) Board of Trustees liaison, attended the meeting virtually.

Commission staff present: Ms. Mary Borysewicz, director; Ms. Kelli Cousins, manager; Mr. Christopher Smith, coordinator.

ADA staff present for all or portions of the meeting: Dr. Raymond Cohlma, executive director; Dr. Anthony J. Ziebert, senior vice president, Education/Professional Affairs; Ms. Paula Tironi, senior associate general counsel; Ms. Cathryn Albrecht, senior associate general counsel.

Guests of the Commission: incoming Commissioners Dr. Anthony R. Mecham, Dr. Arif Salman, and Dr. Bruce Seidberg; Mr. William Pawlucy, President, Association Options LLC and Ms. Meggan Teague, consultant, Association Options LLC

Preliminary Business

Adoption of Agenda and Disclosure of Relationships: The Commission approved the agenda and authorized the chair to alter the order of agenda items as necessary to expedite business.

Dr. Ball directed the Commission's attention to the CCEPR Conflict of Interest Policy and reminded commissioners of their obligation to make disclosures as appropriate. The following affiliations were disclosed during the meeting:

Name	Affiliation
Dr. John Ball	American Academy of Prosthodontists, officer
Dr. Daniel Meara	American Association of Oral and Maxillofacial Surgeons, member
Dr. Susan Zelazo-Smith	University of Illinois, part-time faculty

Fiduciary Duty and Other Legal Topics: Ms. Tironi gave a short presentation regarding general topics such as volunteers' fiduciary duty and conflicts of interest.

ADA Policy on Professional Conduct and Harassment: Ms. Albrecht gave a short presentation reviewing this policy.

Approval of Consent Agenda: A consent calendar was prepared to expedite the business of the Commission. Dr. Ball reminded Commission members that any report, recommendation or resolution may be removed from the consent calendar for discussion. The following reports were accepted by the Commission on consent.

Approval of Minutes from CCEPR April 2022 Meeting and June 2022 Special Meeting
CERP Provider Education and Outreach Update
Appointments to the Commission
Future CCEPR Meeting Dates
Results of Fall 2022 CERP Applicant Survey
CERP Participation and Approval Data

Reports from Other Agencies

ADA Executive Director Remarks: Dr. Cohlmya described current initiatives to prepare the ADA for the future. The Association is focusing its efforts on establishing a more agile governance structure, strengthening relationships with constituent, component, specialty, and other dental organizations, and developing a robust digital experience for members. To meet the evolving needs of the profession, the ADA will foster a member-centered ethos reflective of dentists' changing demographics and practice settings.

ADA Board of Trustees Liaison: Dr. Oyster reported on the Board of Trustees' focus on identifying member needs, including new dentists, in order to develop content and programs to support members throughout their careers.

ADA Senior Vice President Education and Professional Affairs: Dr. Ziebert highlighted activities in the ADA's Division of Education, noting that the division was in a positive financial position, with revenues running ahead of budget. Dr. Ziebert reported that the ADA has identified a vendor to support online accreditation platforms for CODA and CCEPR. Dr. Ziebert also reported on progress to develop interstate licensure compacts, an initiative in which the ADA is participating with the Council of State Governments (CSG).

Commission Business, Administration and Governance

Planning and Assessment Committee: Dr. Evans summarized the Committee's work to date, guided by the consulting firm Association Options, LLC, to advance the Commission's strategic planning process. Dr. Evans reviewed the strategic priorities which emerged through leadership and stakeholder surveys, noting that the Commission would be asked to develop these further in a planning session later in the meeting.

Financial Report: Dr. Ball and Ms. Borysewicz presented a summary of the Commission's finances through August 2022. The Commission's revenues, projected to exceed budget in 2022, will help to offset higher than budgeted expenses, which include consulting fees. The Commission's 2023 budget has been included in the ADA's budget which will be considered by the House of Delegates in October.

Policies and Procedures Committee Report: Dr. Sadrameli reminded the Commission that the Commission has instituted a schedule for reviewing CCEPR and ADA CERP policies and procedures every five years on a rolling basis. Dr. Sadrameli presented the Committee's recommendations regarding the following ADA CERP policies, scheduled for review in 2022: Policy on the Voluntary Nature of the Program, Policy on Confidentiality, Policy on Recognition, Regulations Governing the Recognition Process, Continued Recognition of Previously Recognized Providers, and the Joint Providership Policy. Dr. Sadrameli provided a summary of the rationale for the recommended revisions to each policy,

including updates to reflect current practice, and editorial changes for improved clarity. The Commission concurred with the Committee's recommendations.

Action. The Commission adopts revisions to the following ADA CERP policies, as indicated in Appendix 1: Policy on the Voluntary Nature of the Program, Policy on Confidentiality, Policy on Recognition, Regulations Governing the Recognition Process, Continued Recognition of Previously Recognized Providers, and the Joint Providership Policy.

Joint Accreditation Update: The Commission received information on ADA CERP participation in Joint Accreditation for Interprofessional Continuing Education. As of August 1, 2022, 34 of the 149 providers accredited by Joint Accreditation have elected CERP recognition through this process. The number of jointly accredited providers requesting ADA CERP recognition has increased in each of the three years that ADA CERP has participated in the program, with jointly accredited providers now representing 6.7% of the total number of ADA CERP nationally recognized providers.

CERP Provider Education and Outreach Update: The Commission received an informational report (on the consent calendar) regarding communications with the communities of interest in the previous six months.

Appointments to the Commission: The Commission was informed (on the consent calendar) of the appointment to the Commission of the following members to fill positions being vacated by members completing their terms: Ms. Kathlene Gerrity has been selected by American Society of Constituent Dental Executives (ASCDE) ; and Dr. Cynthia S. Petrie has been selected by American College of Prosthodontists (ACP). They will join Dr. Arif Salman (selected by AAP), Dr. Anthony R. Mechum (selected by AAOMR), and Dr. Bruce Seidberg, a state dental board member, who was appointed to the Commission in April 2022. These Commissioners' four-year terms will begin with the close of the 2022 ADA House of Delegates.

Committee and Consultant Appointments: The Commission received information on Committee appointments for 2022-2023. The Commission also appointed consultants to participate in the CERP application review process in 2022-2023. Appointments are for a one year term beginning with the close of the 2022 ADA House of Delegates.

Action. The Commission appoints the following consultants to participate in the CERP application review process, for a one-year term beginning October 2022 through October 2023: Dr. John Ball, Dr. Brian Beitel, Dr. Jeffrey Bennett, Dr. Elizabeth Bilodeau, Dr. Hardeep Chehal, Dr. Monica Cipes, Dr. Maria Cuevas-Nunez, Dr. Debra Dixon, Dr. Gary DeWood, Dr. David Kim, Dr. Eugene McGuire, and Dr. Mitra Sadrameli.

Election of 2022-2023 Officers: In accordance with the Rules of the Commission for Continuing Education Provider Recognition, the Commission elected Dr. Daniel J. Meara as chair of the Commission for 2022-2023, and Dr. Kumar Patel as vice-chair of the Commission for 2022-2023. The officers' terms will be effective beginning with the close of the ADA House of Delegates in October 2022 through the close of the House of Delegates in October 2023.

Acknowledgement of Service: The Commission acknowledged the following Commissioners whose terms will expire in October 2022: Dr. John D. Ball, chair, Ms. Karen Burgess, Dr. David Kim, and Dr. Mitra Sadrameli.

Future CCEPR Meeting Dates: The Commission received an informational report (on consent) on the Commission's next meeting dates which are scheduled as follows: April 20-21, 2023, in Chicago; and September 28, 2023, virtual meeting.

ADA CERP Standards, Policies and Procedures

Standards Revision Update: Dr. Meara summarized activity to date on the comprehensive revision of the ADA CERP Recognition Standards, and drew the group's attention to the Subcommittee assignments. In the coming months, each Subcommittee will be asked to focus on one of the standards in the revised framework.

CERP Eligibility Committee Report: The Commission considered information and recommendations from the CERP Eligibility Committee regarding the eligibility of four providers to continue to participate in ADA CERP when the revised Eligibility Criteria take effect on July 1, 2023. Ms. Trecek explained the process by which the Committee reviewed providers' responses to the CERP Commercial Interest Questionnaire, and any additional information requested, in order to determine whether the providers were commercial interests, as defined by ADA CERP. Based on the information available, the Committee recommended, and the Commission concurred, that three of the providers under consideration are not commercial interests, and are therefore eligible for continued recognition after June 30, 2023, provided they continue to meet program requirements. Additional information will be requested from the fourth provider and its eligibility considered at a future meeting. The Commission's actions regarding these providers' eligibility are detailed in a confidential section of this report.

ADA CERP Provider Recognition

ADA CERP Fall 2022 Recommended Recognition Actions: The Commission considered 7 new applications for ADA CERP recognition, one request for reconsideration of a denied new application, 61 applications for continued recognition, and 8 progress reports.

Action: The Commission grants initial recognition to 7 providers of continuing dental education, and continued recognition to 58 providers; notifies one provider of intent to withdraw recognition; and withdraws recognition from two providers for failure to meet program requirements. The Commission discontinues recognition of 12 providers at the request of those providers. Individual actions on all submissions are listed in Appendix 2, a confidential section of these minutes.

As a result of these actions, 497 CE providers will be ADA CERP recognized, effective November 1, 2022. This total includes 34 providers approved through Joint Accreditation.

Results of Fall 2022 CERP Applicant Survey: The Commission received an informational report summarizing survey results from providers submitting applications in Fall 2022, along with comparisons from previous application cycles (on the consent calendar).

CERP Participation and Approval Data: The Commission received an informational report tracking annual data on program participation, submission types and acceptance rates (on the consent calendar).

Miscellaneous

ADA 2022 House of Delegates Resolutions: The Commission received information on the schedule of the House of Delegates, and on Resolutions 401, 402 and 403 which propose revisions to ADA policies related to continuing education. The Commission noted that Res. 403 proposed an amendment to the existing policy on Acceptance of Formal Continuing Medical Education Courses Offered by ACCME Accredited Providers. The proposed amendment would urge dental boards to also accept credits from CE providers accredited through Joint Accreditation for Interprofessional Continuing Education. The Commission was supportive of this change, but noted that as amended in Res. 403, the policy urges acceptance of credits only from providers accredited by both ACCME and Joint Accreditation, and not those that may be accredited by one or the other. The Commission discussed submitting written

testimony to Reference Committee C recommending additional amendments to Res. 403. The Commission also requested that Commissioners who would be in attendance at the Reference Committee open hearing provide verbal testimony regarding these additional amendments.

Action. The Commission approves submitting written testimony on Res. 403-2022 recommending additional amendments to the ADA policy on Acceptance of Formal Continuing Medical Education Courses Offered by ACCME Accredited Providers to clarify that the policy supports acceptance of formal continuing education courses accredited by either ACCME or Joint Accreditation.

Strategic Planning Session: The Commission engaged in a strategic planning session facilitated by Mr. William Pawlucy and Ms. Meggan Teague of Association Options, LLC. Results from the session will be used to build a plan around the priorities the Commission has identified for 2023-2025. The detailed plan will be presented for the Commission's consideration at a future meeting.

Adjournment: 10:40 a.m., Friday, September 30, 2022