



MINUTES

COMMISSION ON DENTAL ACCREDITATION VIA VIDEO CONFERENCE

THURSDAY, AUGUST 6, 2020 (CLOSED SESSION)

Call to Order: The Chair, Dr. Arthur Chen-Shu Jee, called a regular meeting of the Commission on Dental Accreditation (CODA) to order at 10:00 A.M. on Thursday, August 6, 2020, in a video conference closed session for the purpose of reviewing educational programs by the Commission.

Roll Call: Dr. John Agar, Dr. Joel Berg, Dr. Linda Casser, Dr. Eladio DeLeon, Dr. Scott DeVito, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. Monica Hebl, Dr. John Hellstein, Dr. Jeffery Hicks (vice chair), Dr. Adolphus Jackson, Dr. Arthur Chen-Shu Jee (chair), Dr. Bradford Johnson, Dr. Susan Kass, Dr. James Katancik, Dr. Barbara Krieg-Menning, Dr. Steven Levy, Dr. Sanjay Mallya, Mr. Charles McClemens, Dr. Carol Anne Murdoch-Kinch, Dr. William Nelson, Dr. Marsha Pyle, Dr. Bruce Rotter, Dr. Timmothy Schwartz, Dr. Marybeth Shaffer, Dr. Ambika Srivastava, Dr. Alan Stein, Ms. Deanna Stentiford, Dr. Marshall Titus, and Dr. Lawrence Wolinsky.

Dr. Carol Anne Murdoch-Kinch attended a portion of the meeting.

Commissioner Trainees: Dr. Victor Badner, Dr. Willie Keith Beasley, Dr. Maxine Feinberg, Ms. Martha McCaslin, and Dr. Garry Myers.

Trustee Liaison: Dr. Roy Thompson, Sixth District Trustee, Board of Trustees Liaison to CODA, American Dental Association (ADA).

Guests: Dr. Amarjit Rihal, chair, Mr. Frederic Duguay, director, and Ms. Lee Callan, manager, Commission on Dental Accreditation of Canada (CDAC).

CODA Staff: Dr. Sherin Tooks, *ex-officio* (director), Ms. Bridget Blackwood, Mr. Christopher Castaneda, Ms. Marjorie Hooper, Mr. Gregg Marquardt, Ms. Bernadette Molina, Mr. Daniel Sloyan, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner, CODA staff, were in attendance. Ms. Cathryn Albrecht, senior associate general counsel, CODA, was also in attendance.

Adoption of the Agenda: The agenda of the meeting was adopted.

Commissioner Fiduciary Duties and Conflict of Interest Obligations: Ms. Cathryn Albrecht, ADA/CODA Senior Associate General Counsel, reminded the Commission of its fiduciary responsibilities and the Conflict of Interest policy.



Policy Reminder of Confidentiality: Dr. Sherin Took, CODA Director, read the Commission’s Reminder of Confidentiality, noting the confidential nature of the Commission’s materials and deliberations related to the accreditation of programs.

Accreditation Mail Ballots Since Last Commission Meeting: The Commission approved for the record, four (4) mail ballots related to program accreditation actions, which had been considered since the Winter 2020 Commission meeting.

Site Visitor Nominations Mail Ballot: Site Visitors are appointed annually for one-year terms but for no more than six (6) consecutive years. The Commission approved for the record, one (1) mail ballot related to dental laboratory technology site visitor nominations, which had been considered since the Winter 2020 Commission meeting.

Consideration of Matters Relating to Accreditation Actions: The Commission reviewed site visit evaluations, progress reports, and other requested reports on predoctoral dental education programs, advanced dental education programs, and allied dental education programs.

Commission Action: Accreditation status was granted to programs evaluated since the Winter 2020 meeting. Accreditation actions are summarized in the “Report on the Accreditation Statuses of Educational Programs.” (**Appendix 1**).

New Business: No new business was discussed.

Operational Item Related to CODA: The Commission discussed the p. 1605 COVID-report, with a reminder from the Chair to carefully review each bullet in order to discuss how CODA moves forward during its open session meeting the following day.

Commission Action: This discussion was informational in nature and no action was taken.

Adjournment: The Commission adjourned the closed session at 1:35 P.M.

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MINUTES

COMMISSION ON DENTAL ACCREDITATION VIA VIDEO CONFERENCE

FRIDAY, AUGUST 7, 2020 (OPEN SESSION)

Call to Order: The Chair, Dr. Arthur Chen-Shu Jee, called a regular, video conference meeting of the Commission on Dental Accreditation (CODA) to order at 10:00 A.M. on Friday, August 7, 2020.

Roll Call: Dr. John Agar, Dr. Joel Berg, Dr. Linda Casser, Dr. Eladio DeLeon, Dr. Scott DeVito, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. Monica Hebl, Dr. John Hellstein, Dr. Jeffery Hicks (vice chair), Dr. Adolphus Jackson, Dr. Arthur Chen-Shu Jee (chair), Dr. Bradford Johnson, Dr. Susan Kass, Dr. James Katancik, Dr. Barbara Krieg-Menning, Dr. Steven Levy, Dr. Sanjay Mallya, Mr. Charles McClemens, Dr. Carol Anne Murdoch-Kinch, Dr. William Nelson, Dr. Marsha Pyle, Dr. Bruce Rotter, Dr. Ambika Srivastava, Dr. Alan Stein, Ms. Deanna Stentiford, Dr. Marshall Titus, and Dr. Lawrence Wolinsky.

Dr. Timothy Schwartz and Dr. Marybeth Shaffer were unable to attend.

Commissioner Trainees: Dr. Victor Badner, Dr. Willie Keith Beasley, Dr. Maxine Feinberg, Ms. Martha McCaslin, and Dr. Garry Myers.

Trustee Liaison: Dr. Roy Thompson, Sixth District Trustee, Board of Trustees Liaison to CODA, American Dental Association (ADA).

Guests: Dr. Amarjit Rihal, chair, Mr. Frederic Duguay, director, and Ms. Lee Callan, manager, Commission on Dental Accreditation of Canada (CDAC) were in attendance.

CODA Staff: Dr. Sherin Tooks, *ex-officio*, Ms. Bridget Blackwood, Mr. Christopher Castaneda, Ms. Marjorie Hooper, Mr. Gregg Marquardt, Ms. Bernadette Molina, Mr. Daniel Sloyan, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner. Ms. Cathryn Albrecht, senior associate general counsel, CODA, was also in attendance.

Adoption of the Agenda: The agenda of the meeting was adopted.

Conflict of Interest Statement, Fiduciary Reminder, and Reminder of Professional Conduct Policy: Ms. Cathryn Albrecht, senior associate general counsel, CODA, reminded the Commissioners of their fiduciary responsibilities and the CODA Conflict of Interest policy.



Approve the Minutes from Winter 2020 Meeting and Special Closed April 2, 2020, April 13, 2020, and July 9, 2020 Meetings: The minutes of the Winter 2020 Meeting and Special Closed April 2, April 13, and July 9, 2020 Commission meetings were approved.

Consent Calendar: The following reports in their entirety were placed on the consent calendar and were adopted as received:

Review Committee Reports:

- Report of the Review Committee on Dental Assisting Education (**Appendix 2**)
- Report of the Review Committee on Dental Hygiene Education (**Appendix 3**)
- Report of the Review Committee on Dental Laboratory Technology Education (**Appendix 4**)
- Report of the Review Committee on Endodontics Education (**Appendix 5**)
- Report of the Review Committee on Oral and Maxillofacial Pathology Education (**Appendix 6**)
- Report of the Review Committee on Oral and Maxillofacial Radiology Education (**Appendix 7**)
- Report of the Review Committee on Oral and Maxillofacial Surgery Education (**Appendix 8**)
- Report of the Review Committee on Orthodontics and Dentofacial Orthopedics Education (**Appendix 9**)
- Report of the Review Committee on Periodontics Education (**Appendix 10**)
- Report of the Review Committee on Prosthodontics Education (**Appendix 11**)

Report of the Review Committee on Predoctoral Dental Education (PREDOC RC):

Committee Chair: Dr. Bruce Rotter. **Committee Members:** Dr. William Akey, Dr. Abby Brodie, Dr. Marcia Ditmyer, Dr. Carla Evans, Dr. Chester Evans, Dr. Susan Long, Dr. Karl Self and Dr. John Valenza. **Commissioner Trainees:** Dr. Willie Keith Beasley, Dr. Maxine Feinberg, and Dr. Carol Anne Murdoch-Kinch observed the meeting as Commissioner trainees. Dr. Murdoch-Kinch is an active Commissioner fulfilling the remaining term of a vacated position and observed the Review Committee for training purposes. **Guests (Open Session Only):** Ms. Ann Lynch, director, Advocacy and Education, American Dental Hygienists' Association and Dr. Anthony Palatta, chief learning officer, American Dental Education Association attended the policy portion of the meeting. **Staff Members:** Dr. Sherin Tooks, director, and Ms. Peggy Soeldner, manager, Advanced Dental Education, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Predoctoral Dental Education (PREDOC RC) was held on July 13, 2020 via a virtual conference meeting. The PREDOC RC report is found in **Appendix 12**.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Education Programs: There was no discussion on this report.



Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Therapy Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Standard 2-24k of the Accreditation Standards for Dental Education Programs: The Commission considered the PREDOC RC's recommendation to adopt the proposed revision to Standard 2-24k, as written.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to Standard 2-24k of the Accreditation Standards for Dental Education Programs, found in **Appendix 12**, with an implementation date of July 1, 2022.

Report on Dental Education Programs Annual Survey Curriculum Section: The Commission considered the PREDOC RC's recommendations regarding the Dental Education Programs Annual Survey Curriculum Section.

Commission Action: The Commission on Dental Accreditation directs that international program data that can be anonymized be published in the annual survey reports along with the data of CODA-accredited U.S.-based programs, and that international data that cannot be anonymized be excluded from the annual survey reports with a notation that where a limited number (three or less) international programs are accredited and could be identified in a specific data set, these data are not included.

The Commission on Dental Accreditation further directs the postponement for one (1) year the distribution of the Annual Survey Curriculum Section for predoctoral dental education programs, from Fall 2020 to Fall 2021.

The Commission on Dental Accreditation further directs the Review Committee on Predoctoral Dental Education to review and make proposed revisions to the Annual Survey, as noted in its report to CODA, for consideration by the Commission no later than Summer 2021, and inclusion in the Annual Survey and Curriculum Section for all dental education programs in Fall 2021.

Report of the Review Committee on Advanced Education on General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education (AGDOO RC): Committee Chair: Dr. Jeffery Hicks. Committee Members: Dr. Douglas Barnes, Dr. Michael Brennan, Dr. Tracy Dellinger, Dr. Joseph Giovannitti, Dr. Gary Heir, Dr. Neal Henning, Dr. Miriam Robbins, Dr. Yasser Khaled, Dr. William Stewart, Mr. Glenn Unser, and Dr. Michael Webb. Guest (Open Session Only): Dr. Zakaria Messieha, president-elect, American Society of Dentists Anesthesiologists, attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education, and Ms. Bridget



Blackwood, senior project assistant, Commission on Dental Accreditation (CODA). Dr. Sherin Took, director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education (AGDOO RC) was held July 16-17, 2020 via a video conference meeting. The AGDOO RC report is found in **Appendix 13**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Advanced Education in General Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in General Practice Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Dental Anesthesiology: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral Medicine: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Report on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Annual Survey Curriculum Section: The Commission considered the AGDOO RC's recommendations regarding the AGDOO Programs' Annual Survey Curriculum Sections.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Annual Survey Curriculum Section for each discipline under the AGDOO Review Committee's purview (**Appendices 14, 15, 16, and 17**) for implementation in Fall 2022.



Report of the Review Committee on Dental Public Health Education (DPH RC):

Committee Chair: Dr. Steven Levy. **Committee Members:** Dr. Victor Badner, Dr. Linda Kaste, and Dr. James Leonard. Dr. Michael Wajdowicz was unable to attend the meeting. **Guests (Open Session Only):** Dr. Frances Kim, executive director, American Association of Public Health Dentistry and Dr. Ana Karina Mascarenhas, executive director, American Board of Dental Public Health attended the policy portion of the meeting. **Staff Members:** Ms. Peggy Soeldner, manager, Advanced Dental Education, Dr. Sherin Tooks, director, and Ms. Bridget Blackwood, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Public Health Education (DPH RC) was held July 17, 2020 via a video conference meeting. The DPH RC report is found in **Appendix 18**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Dental Public Health: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

New Business: Proposed Revision to Accreditation Standards for Advanced Dental Education Programs in Dental Public Health: The Commission considered the DPH RC's recommended revision to the intent statement of Standard 4-1 of the Accreditation Standards for Advanced Dental Education Programs in Dental Public Health, as noted below, with immediate implementation (underline indicates addition; ~~strikethrough~~ indicates deletion):

INSTRUCTION IN ETHICS AND PROFESSIONALISM

- 4-1 Graduates **must** receive instruction in and be able to apply the principles of ethical reasoning, ethical decision making and professional responsibility as they pertain to the academic environment, research, patient care, practice management, and programs to promote the oral health of individuals and communities.

***Intent:** Graduates ~~should are expected to~~ know how to draw on a range of resources such as professional codes, regulatory law, and ethical theories to guide judgment and action for issues that are complex, novel, ethically arguable, divisive, or of public concern. Graduates ~~should are~~ expected to respect the culture, diversity, beliefs and values in the community*

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to the intent statement of Standard 4-1 of the Accreditation Standards for Advanced Dental Education Programs in Dental Public Health, as noted above, with immediate implementation.

Report of the Review Committee on Pediatric Dentistry Education (PED RC):

Committee Chair: Dr. Joel Berg. **Committee Members:** Dr. Martin Donaldson, Dr. Kevin Haubrick, Dr. Cynthia Hipp, and Dr. Janice Townsend. Dr. Joseph Morales was unable to participate in the meeting. **Guests (Open Session Only):** Ms. Leola Royston, manager, Education Development



and Academic Support, American Academy of Pediatric Dentistry, attended a portion of the policy portion of the meeting. **Staff Members:** Ms. Peggy Soeldner, manager, Advanced Dental Education, Dr. Sherin Tooks, director, Ms. Bridget Blackwood, senior project assistant, and Mr. Gregg Marquardt, manager, Communications and Technology, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Pediatric Dentistry Education (PED RC) was held on July 14, 2020 via a videoconference meeting. The PED RC report is found in **Appendix 19**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry: The Commission considered the report of the PED RC, noting that its consideration of revisions to the Accreditation Standards was a two-year process, which began in Summer 2018 upon review of data from the Validity and Reliability study of the Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry found in **Appendix 19**, with implementation July 1, 2021.

Miscellaneous Affairs- Consideration of Matters Relating to More than One Review Committee

Informational Report of Review Committee and Commission Meeting Dates: The Commission reviewed meeting dates through Summer 2022. The Commission also received an update on the minimal building access to CODA offices at the American Dental Association headquarters in Chicago, as a result of the COVID-19 pandemic.

Commission Action: This report is informational in nature and no action was taken.

Miscellaneous Affairs-Matters for the Commission as a Whole

Report of the Standing Committee on Finance: The report of the Standing Committee on Finance can be found in **Appendix 20**. Below are actions taken by the Commission related to the Report of the Standing Committee on Finance.

Update on 2019-2020 Budget Activity and Update on 2021 Budget: There was no discussion on this report.



Commission Action: This report is informational in nature and no action was taken.

Review of CODA Administrative Fund: The Commission considered whether the recommendations of the Standing Committee could be adopted since the August meeting of the ADA-CODA Relationship Workgroup was cancelled. The Commission determined it should move forward with its efforts to engage with the American Dental Association and its intent to continue dialogue on the Administrative Fund. Following discussion, the Commission concluded that the best course is to inform the ADA of the continued concerns related to the Administrative Fund and request a discussion among the Workgroup.

Commission Action: The Commission on Dental Accreditation directs a formal communication to the ADA to express the Commission's concerns related to the action by the ADA Board of Trustees to impose a cap on the Commission's Administrative Fund and to request further consideration by the ADA-CODA Relationship Workgroup.

Review of Intercompany Memorandum of Understanding and Services Agreement: The Commission noted that it had already contacted the American Dental Association regarding signature of the Shared Services Agreement, as a result of the ADA's letter requesting that CODA sign the agreement within 30 days. The Commission discussed whether it should negotiate directly with the ADA Board of Trustees rather than the ADA-CODA Relationship Workgroup, since the Workgroup Board of Trustees members indicated an inability to negotiate the agreement. Following discussion, the Commission determined the best course of action is to inform the ADA of the Commission's concerns and request continued discussion among the ADA-CODA Workgroup.

Commission Action: The Commission on Dental Accreditation directs a communication to the ADA that the Commission agrees to the Shared Services Agreement, except for the language imposed by the ADA that places a cap on the Commission's Administrative Fund.

The Commission on Dental Accreditation further directs engagement through discussion and negotiation with the ADA-CODA Relationship Workgroup related to the ADA-imposed cap on CODA's Administrative Fund.

Timeline (Long-Term Plan) to Assume Total Expenses: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Authority to Determine and Manage Annual Operating Budget: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Update on ADA-CODA Relationship Workgroup: There was no discussion on this report.



Commission Action: This report is informational in nature and no action was taken.

New Business: Administrative Fund Fee for 2021: The Commission considered the Finance Committee's recommendation to waive the 2021 annual Administrative Fund fee as a result of ongoing impact of COVID-19 on dental education programs.

Commission Action: The Commission on Dental Accreditation directs that in 2021 the annual \$100 per program Administrative Fund fee be waived for all Commission-accredited dental and dental and dental related education programs.

Report of the Standing Committee on Quality Assurance and Strategic Planning (QASP): The report of the Standing Committee on Quality Assurance and Strategic Planning can be found in **Appendix 21**. Below are actions taken by the Commission related to the Report of the Standing Committee on Quality Assurance and Strategic Planning.

Update on Ongoing Quality Assurance and Strategic Planning Activities

CODA Request for Mechanism to Establish a Reserve Fund: In consideration of the Standing Committee's recommendations, the Commission again noted its intent to continue the dialogue with the ADA on the administrative fund cap. It was also noted that CODA just previously directed several actions that were shared between the Quality Assurance and Strategic Planning and Finance Standing Committees.

Commission Action: The Commission on Dental Accreditation directs that it inform the ADA-CODA Relationship Workgroup of the Commission's concerns related to the \$300,000.00 cap applied to the Commission's Administrative Fund in order to discuss the rationale of this decision and to negotiate the terms of the Fund.

The Commission on Dental Accreditation further directs a letter to ADA President, Dr. Chad Gehani, to express the Commission's concerns related to the notification that a cap had been placed on CODA's Administrative Fund, and request further review and discussion by the ADA-CODA Relationship Workgroup to include but not be limited to negotiation of a greater cap.

The Commission on Dental Accreditation further directs its Standing Committee on Finance to reconsider the 2021 Administrative Fund fee of \$100 per program in light of the cap applied by the ADA to the Commission's Administrative Fund. (See actions resulting from Finance Committee Report)

Review of Proposed Shared Services Agreement between the Commission on Dental Accreditation and the American Dental Association: The Commission noted that the Shared Services Agreement was signed with strikethrough of the portion related to the \$300,000 cap on the CODA Administrative Fund. The Commission was unaware of whether the ADA had



countersigned the agreement. Again the Commission believed that ongoing dialogue among the ADA-CODA Relationship Workgroup was warranted.

Commission Action: The Commission on Dental Accreditation directs a communication to the ADA approving the Shared Services Agreement, except in the area where the ADA applied a cap to the Commission's Administrative Fund.

The Commission on Dental Accreditation further directs that it request further discussion of the Shared Services Agreement, including the imposed cap and the Commission's ongoing need for an electronic accreditation tool by the ADA-CODA Relationship Workgroup.

Additional Quality Assurance and Strategic Planning Items for Discussion

Metrics on Impact of COVID-19 on CODA Operations: The Commission noted the Quality Assurance and Strategic Planning Committee's acknowledgement of Commission staff efforts related to managing the COVID-19 impact on dental education and the operations of the Commission.

Commission Action: The Commission on Dental Accreditation recognizes the Commission staff's work in regard to managing the COVID-19 impact to dental education and the work of the Commission.

Discussion on Initiation of the 2022-2026 Strategic Planning Process: The Commission considered the upcoming strategic planning process and whether there should be a delay in the process given the Commission's current initiatives, including ongoing work related to COVID-19, the potential need to establish virtual visits, the Commission's ongoing work toward an electronic accreditation tool, and the ongoing work of the Ad Hoc Committee on Review Committee and Commission Structure and Function and Ad Hoc Committee on Use of Educational Activity Sites. The Commission noted that organizations function based on their strategic plans and it is important that the Commission proceed with development of its next plan.

Commission Action: The Commission on Dental Accreditation directs that CODA initiate development of the Commission's 2022-2026 Strategic Plan, including hiring a facilitator, preparing the draft strategic plan, and engaging in a Mega Issue Discussion in Summer 2021 to finalize the Strategic Plan.

The Commission on Dental Accreditation further approves the use of the Commission's Administrative Fund, as necessary, to underwrite the expenses associated with development of the Commission's 2022-2026 Strategic Plan.

Update on Annual Web-Based Mandatory Site Visitor Training: There was no discussion on this report.



Commission Action: This report is informational in nature and no action is required.

Discussion of Trends in Dental Education, Practice, Research and Higher Education (Domestic and International): There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Update on United States Department of Education CODA Timeline for Re-Recognition: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Report of the Standing Committee on Documentation and Policy Review: The report of the Standing Committee on Documentation and Policy Review can be found in **Appendix 22**. Below are actions taken by the Commission related to the Report of the Standing Committee on Documentation and Policy Review.

Regular Review of Commission Policies: The Commission considered revisions to various policies that were due for regular review.

Commission Action: The Commission on Dental Accreditation adopts, with immediate implementation, the proposed revisions to policies found in **Appendix 22**, including the revision of policies in the Commission's EOPP and in all appropriate Commission documents.

Regular Review of Commission Policies: Guidelines for Interruption of Education: The Commission considered new guidelines related to the interruption of education.

Commission Action: The Commission on Dental Accreditation adopts, with immediate implementation, the new Guidelines for Interruption of Education found in **Appendix 22**.

Consideration of Proposed Revisions to Miscellaneous Policies: The Commission considered revisions to miscellaneous policies, as recommended by the Standing Committee on Documentation and Policy Review.

Commission Action: The Commission on Dental Accreditation adopts, with immediate implementation, the proposed revisions to policies found in **Appendix 22**, including the revision of policies in the Commission's EOPP and in all appropriate Commission documents.

Report of the Standing Committee on Communication and Technology: The report of the Standing Committee on Communication and Technology can be found in **Appendix 23**. Below



are actions taken by the Commission related to the Report of the Standing Committee on Communication and Technology.

Commission Directives to the Committee: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Monitoring Utilization of the Newsletter and Website: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Electronic Accreditation System: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

2019-2023 Communication Plan

Online Submission Process for Comments on Proposed Revisions to Accreditation Standards: The Commission considered the Standing Committee's recommendations related to an online submission portal whereby the Commission will receive comments on proposed revisions to Accreditation Standards.

Commission Action: The Commission on Dental Accreditation directs implementation of a web-based submission process to collect public comments on proposed revisions to Accreditation Standards during a period of public comment, to be implemented upon final development and sufficient testing of the tool.

Technology Assessment and Strategy: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Annual Report to the Communities of Interest: The Commission noted the Standing Committee's discussion related to the Commission's Annual Report and recommendation that a section of the report be dedicated to highlight CODA's actions pertaining to the COVID-19 pandemic.

Commission Action: The Commission on Dental Accreditation directs the addition of a specific section to the 2020 CODA Annual Report discussing Commission actions related to the Coronavirus pandemic.

Report of the Standing Committee on Nominations: The Commission considered the report of the Standing Committee on Nominations found in **Appendix 24**, including the nominations of qualified consumer/public members for the Review Committees, and nominations to vacant positions on Review Committees.



Commission Action: The Commission on Dental Accreditation appoints the following nominees to open positions on the Commission's Review Committees:

General Dentists (four (4) vacancies) for Review Committees on Dental Assisting Education (DA RC), Dental Laboratory Technology Education (DLT RC), Dental Public Health Education (DPH RC) and Orthodontics and Dentofacial Orthopedics Education (ORTHO RC)

- Dr. Howard Lieb
- Dr. Maya Popova
- Dr. Pretty Sahasi
- Dr. Arpana Verma

Alternate: None

Non-General Dentist Educator (one (1) vacancy) for the Review Committee on Predoctoral Dental Education (PREDOC RC)

- Dr. Ana Karina Mascarenhas

Alternate: Dr. Ronald Hunt

Dental Therapy Educator (one (1) vacancy) for the Review Committee on Predoctoral Dental Education (PREDOC RC)

- Mr. Drew Christianson

Alternate: Ms. Colleen Brickle

Dental Assisting Educators (two (2) vacancy) for the Review Committee on Dental Assisting Education (DA RC)*

- Ms. Kimberly Bland
- Ms. Kori Preble Boeckler

Alternate: None

**One position is a two-year term due to a vacated position, which is not renewable for an additional term.*

Dental Hygiene Educator (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- Ms. Lorie Holt

Alternate: Dr. Linda Boyd

Dental Hygiene Practitioner (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- Ms. Laura Scully

Alternate: Ms. Kristen Portner-Lauerman



Consumer/Public Members (two (2) vacancies) for the Review Committees on Dental Public Health Education (DPH RC) and Review Committee on Endodontics Education (ENDO RC)*

- Dr. Shannon Smith-Stephens
- Vacant

Alternate: None

**One position is a three-year term due to a vacated position, which is not renewable for an additional term.*

Prior to the Commission's consideration of the appointments of individuals nominated by sponsoring organizations and/or boards to relevant review committees to fill discipline-specific vacancies, the Commission removed two vacant positions that received an insufficient number of qualified nominations for consideration, as follows:

Advanced Education in General Dentistry Educator Nominee (one (1) vacancy) for the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education (AGDOO RC), nominated by the American Dental Education Association

- Vacant*

Alternate: Vacant

** Insufficient minimal number of qualified nominations submitted for consideration.*

American Board of Dental Public Health Nominee (one (1) vacancy) for the Review Committee on Dental Public Health Education (DPH RC), nominated by American Board of Dental Public Health*

- Vacant**

Alternate: Vacant

** Position is a one-year term due to a vacated position, which is renewable for an additional term.*

*** Insufficient minimal number of qualified nominations submitted for consideration.*

Commission Action: The Commission on Dental Accreditation appoints the following individuals, nominated by sponsoring organizations and/or boards, to the relevant review committees to fill discipline-specific vacancies:

General Practice Residency Educator Nominee (one (1) vacancy) for the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education (AGDOO RC), nominated by the Special Care Dentistry Association

- Dr. Eric Sung

Alternate: Dr. Frank Romano



American Association of Public Health Dentistry Nominee (one (1) vacancy) for the Review Committee on Dental Public Health Education (DPH RC), nominated by American Association of Public Health Dentistry

- Dr. Robert Weyant
- Alternate: Dr. Mark Macek

American Board of Endodontics Nominee (one (1) vacancy) for the Review Committee on Endodontics Education (ENDO RC), nominated by American Board of Endodontics

- Dr. Gerald Glickman
- Alternate: Dr. Stephanie Sidow

American Board of Oral and Maxillofacial Pathology Nominee (one (1) vacancy) for the Review Committee on Oral and Maxillofacial Pathology Education (OMP RC), nominated by American Board of Oral and Maxillofacial Pathology

- Dr. Ashley Clark
- Alternate: Dr. Ricardo Padilla

American Academy of Oral and Maxillofacial Radiology Nominee (one (1) vacancy) for the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC), nominated by American Academy of Oral and Maxillofacial Radiology

- Dr. Sindhura Anamali Reddy
- Alternate: Dr. Aniket Jadhav

American Board of Oral and Maxillofacial Surgery Nominee (one (1) vacancy) for the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC), nominated by American Board of Oral and Maxillofacial Surgery

- Dr. Pushkar Mehra
- Alternate: Dr. Deepak Kademani

American Association of Orthodontists and American Board of Orthodontics Nominee (one (1) vacancy) for the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC), nominated by American Association of Orthodontists and American Board of Orthodontics

- Dr. Sarandeep Huja
- Alternate: Dr. Leslie Will

American Academy of Pediatric Dentistry Nominee (one (1) vacancy) for the Review Committee on Pediatric Dentistry Education (PED RC), nominated by American Academy of Pediatric Dentistry

- Dr. James Boynton



Alternate: Dr. Martha Wells

American Academy of Pediatric Dentistry and American Board of Pediatric Dentistry Nominee (one (1) vacancy) for the Review Committee on Pediatric Dentistry Education (PED RC), nominated by American Academy of Pediatric Dentistry and American Board of Pediatric Dentistry

- Dr. Anupama Rao Tate
- Alternate: Dr. Gregory Olson

American Academy of Periodontology Nominee (one (1) vacancy) for the Review Committee on Periodontics Education (PERIO RC), nominated by American Academy of Periodontology

- Dr. Angela Palaiologou-Gallis
- Alternate: Dr. Vanchit John

American College of Prosthodontists Nominee (one (1) vacancy) for the Review Committee on Prosthodontics Education (PROS RC), nominated by American College of Prosthodontists

- Dr. Sang Lee
- Alternate: Dr. Arun Sharma

American College of Prosthodontists and American Board of Prosthodontics Nominee (one (1) vacancy) for the Review Committee on Prosthodontics Education (PROS RC), nominated by American College of Prosthodontists and American Board of Prosthodontics

- Dr. David Felton
- Alternate: Dr. Dean Morton

New Business: The Commission considered the Standing Committee's new business related to the limited number of public member nominations to fill the two (2) vacant positions on CODA Review Committees and potential sources for public member nominees. The Commission also noted that both the American Dental Education Association (ADEA) and American Board of Dental Public Health (ABDPH) did not submit the minimum number of qualified nominees for the roles of Advanced Education in General Dentistry Educator on the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education and the American Board of Dental Public Health representative on the Review Committee on Dental Public Health, respectively. Each organization submitted a single nominee. These Review Committee positions were removed from consideration by the Commission, as noted above.

Commission Action: The Commission on Dental Accreditation directs a communication to the American Dental Education Association (ADEA) requesting submission of two (2) qualified nominees for the role of Advanced Education in General Dentistry Educator on



the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education, in order to appoint the individual to the Commission to assume the role in October 2020.

The Commission on Dental Accreditation further directs a communication to the American Board of Dental Public Health (ABDPH) requesting submission of two (2) qualified nominees for the role of American Board of Dental Public Health (ABDPH) representative on the Review Committee on Dental Public Health, in order to appoint the individual to the Commission to assume the role in October 2020.

Consideration of CODA's Ongoing Operations in Response to the COVID-19

Impact on Dental and Dental Related Educational Programs: The Commission considered the report on CODA's ongoing operations in response to COVID-19 found in **Appendix 25**. Below are actions taken by the Commission related to the report.

Consideration of Flexibility in the Accreditation Standards Related to Interruption of Education for All Commission-Accredited Dental and Dental Related Education Programs for the Class of 2021 and Beyond:

Flexibility Guidance for the Class of 2021 and Beyond: The Commission discussed whether existing flexibility guidance for the Class of 2020 should be extended for the Class of 2021, or whether new guidance should be issued specific to the Class of 2021. The Commission noted that if the current guidance is extended, a timeline for extension may be appropriate; however, USDE regulations currently note extension of flexibility through December 31, 2020. The Commission also discussed whether there may be an impact for the Class of 2021, if flexibility is only given through December 31, 2020. The Commission believed that further review may be needed to consider the methods and modalities of education for the current graduating class.

The Commission noted that USDE guidance allows accrediting agencies to establish and apply its own policies, procedures and standards in order to continue monitoring and ensuring the continued quality of education. It was also noted that educational programs must determine the competence of its graduates, and programs must document the competence of its graduates for the Commission. The Commission considered whether a special meeting in Fall 2020 should be scheduled to review and approve temporary flexibility guidance for the Class of 2021. If flexibility is to be extended, Review Committees should consider this topic prior to the special meeting of the Commission.

A motion was made to allow temporary flexibility, as established for the Class of 2020, to be extended on a temporary basis to the Class of 2021. The Commission noted that educational programs seek clarity on how to move forward with their curriculum based on the ongoing interruption of education. It was felt that programs would benefit from guidance as soon as possible, particularly those programs with relatively short durations. The motion was further amended to clarify that programs be expected to provide graduates with adequate clinical experiences with direct patient care versus simulation and alternative educational methods



alone. In discussion of the motion, the Commission noted that some programs continue to encounter a significant impact to education related to COVID-19. Discussion continued regarding concern with the balance between simulation and direct patient care, and that efforts should be put in place to ensure balance of adequate patient care experiences. The Commission noted that all programs should ensure clinical activity to the extent possible. Following lengthy discussion, the motion was defeated.

The Commission continued its discussion with a subsequent motion which passed, to inform the communities of interest of CODA's intent to extend the temporary flexibility for the Class of 2020 to the Class of 2021. Additionally, the Commission directed that CODA hold a special meeting of the Review Committees and Commission to review the changes, if any, which are needed to the temporary flexibility for the Class of 2020, which would subsequently be applied to the Class of 2021.

Commission Actions: The Commission on Dental Accreditation affirms its intent to extend the current flexibility (i.e., Class of 2020 flexibility) to the Class of 2021.

The Commission on Dental Accreditation further directs special meetings of all 14 Review Committees and the Commission in Fall 2020 to consider any necessary changes to the current flexibility guidelines for the Class of 2021.

Monitoring of Educational Programs for the Class of 2021: The Commission considered this topic in regard to the previous item on flexibility guidelines for the Class of 2021.

Commission Action: This report is informational in nature and no action is required.

Ongoing, Temporary Use of Distance Education: The Commission considered the extension of its temporary flexibility to allow use of distance education for all years of the program during COVID-19, through December 31, 2020 as prescribed by the USDE.

Commission Action: The Commission extends the current flexibility for temporary use of distance education through December 31, 2020, with no further reporting required by programs.

Potential Overlap in Student/Resident/Fellow Enrollment: The Commission considered this topic in regard to the previous item on flexibility guidelines for the Class of 2021.

Commission Action: This report is informational in nature and no action is required.

Consideration of CODA's Ongoing Operations in Response to the COVID-19 Impact on Dental and Dental Related Educational Programs:

Timelines for CODA Activities as Directed During the April 13, 2020 Meeting: The Commission considered activities related to spring 2020 Validity and Reliability Studies, Ad



Hoc Committees on Accreditation Standards, the Ad Hoc Committee on Review Committee and Commission Structure and Function, and the Ad Hoc Committee on Use of Educational Activity Sites. The Commission took no further action on these items, noting timelines will be maintained as established by the Commission at its April 2020 meeting.

Commission Action: No action taken; however, the Commission maintained the established timelines as directed during its April 2020 meeting.

Management of Program Changes Related to COVID-19 and Potential Need for Additional Review Committee and Commission Meetings (e.g. Non-Enrollment, Extended Enrollments, Program Changes, Interruption for Class of 2021, etc.): The Commission discussed this item but took no action as it will include program changes related to COVID-19 within its special Review Committee and Commission special meetings of Fall 2020.

Commission Action: This report is informational in nature and no action is required.

Management of Flagged Annual Survey Responses in Accordance with CODA's Continuous Monitoring Mechanism: The Commission discussed this item but took no action, noting that CODA program reviews continue and survey responses will be reviewed by staff in the fall. Programs may appear out of compliance with areas of numeric requirements due to temporary flexibility that has been issued by the Commission in some disciplines.

Commission Action: This report is informational in nature and no action is required.

Management of Receipt of All Applications in the Commission Office: The Commission was reminded that during its April 13, 2020 meeting, the Commission directed that it would delay further processing of applications during the COVID-19 interruption. Absent COVID-19 restrictions and delays, the first opportunity for the Commission to consider a program, provided the application is in order, is generally 12 to 18 months following the application submission date. The Commission noted that an electronic application system, solely, should be used by programs to submit applications and other types of reports to the Commission.

Commission Action: The Commission on Dental Accreditation directs development of an electronic system to accept applications and other types of program reports (for program submission, CODA staff retrieval, site visitor access, as needed).

The Commission further directs that program materials be submitted electronically, solely, upon development of the electronic system.

The Commission further directs that, upon implementation of the electronic document submission system, the Commission's acceptance of applications for accreditation be resumed.



The Commission further directs that the electronic document submission process be applied to the CODA international PACV process as it is applied to US-based programs.

Conduct of CODA Hearings on Accreditation Standards and CODA Meetings: The Commission noted that it conducted three (3) virtual hearings in Spring 2020 due to cancellations of national meetings. The Commission also learned that staff is developing an online comment portal to permit submission of comments through the CODA website.

Commission Action: The Commission on Dental Accreditation directs that CODA Hearings on Standards be conducted virtually, at CODA's discretion.

The Commission on Dental Accreditation further directs that following a period of one to two years, CODA may consider phasing into online comment submission only.

Conduct of Commission Winter 2021 Meetings: The Commission noted that it will be unlikely that an in-person meeting could occur in Winter 2021. Accordingly, the Commission noted that virtual meetings will be scheduled for all Winter 2021 meetings.

Commission Action: The Commission on Dental Accreditation directs that the Winter 2021 meetings of the Commission be conducted virtually.

Management of Receipt of International PACV Surveys and PACV Self-Studies: The Commission noted its discussion on receipt of all applications in the Commission office (noted above), which applies to all types of reports submitted by programs including those related to the international accreditation process.

Commission Action: No action taken; see above under Management of Receipt of All Applications in the Commission Office.

Consideration of CODA's Ongoing Operations in Response to the COVID-19 and the Impact on Site Visits: The Commission considered the following issues, as they relate to ongoing directives of the Commission's April 2, 2020 meeting.

Extension of Site Visitors Whose Terms End in October 2020: The Commission concluded that it should extend active site visitors' terms for one additional year, through October 2021, as they were unable to volunteer with CODA in 2020 and may be scheduled for a site visit that was canceled due to COVID-19.

Commission Action: The Commission on Dental Accreditation directs that CODA site visitors whose terms end in October 2020 be extended by one year through October 2021.

Conduct of 2021 Site Visits and Whether CODA Should Pursue Alternative Site Visit Methods: The Commission considered whether it should pursue alternative site visit methods to include



but not be limited to virtual site visits (in part or in whole) to the programs rescheduled in 2021. The Commission noted that United States Department of Education regulations require that an accreditor's conduct of virtual site visits must rely on interaction with the program, not simply a document review, and must be followed up with an in-person visit, within a reasonable period of time, to meet the statutory and regulatory requirements of the Department of Education. Further, the accrediting agency must develop and apply policies and procedures for the conduct of virtual site visits, which are approved by the agency's Board. The Commission believed that pursuit of virtual site visit methods should commence through an Ad Hoc Committee, with input from the Commission's 14 Review Committees on the portions of a virtual site visit that could occur virtually versus in-person.

Commission Action: The Commission on Dental Accreditation directs that it pursue alternative site visit methods, as needed to employ in 2021.

The Commission on Dental Accreditation further directs investigation and development of policies and procedures for alternative site visit methods, with a report to CODA in Winter 2021.

The Commission on Dental Accreditation further directs that its 14 Review Committees be consulted related to elements of a site visit that may be conducted virtually versus the elements that must be reviewed on-site.

The Commission on Dental Accreditation further directs appointment of an Ad Hoc Committee to study virtual site visits, including development of policies and procedures for the conduct of virtual visits, for consideration by the Commission in Winter 2021.

Consideration of April 2, 2020 Meeting Directives Related to Site Visits: The Commission discussed its prior actions and took no further action on the items noted below. The Commission continues its prior policies until further study of alternative site visit methods.

- **Related to "regular/reaccreditation" site visits:** The next "regular/reaccreditation" site visit of every CODA-accredited program, excluding the programs already site visited in spring 2020, be shifted forward by one (1) year. The Commission further directs that each "regular/reaccreditation" site visit in subsequent years also be shifted forward by one year.
- **Related to "special focused" site visits:** Special focused site visits be postponed until the earliest opportunity to conduct the visit. Any program scheduled for a special focused site visit as a result of a potential or identified area(s) of non-compliance was expected to submit a report to the Commission on the area of potential concern, for consideration at the Commission's Summer 2020 meeting.
- **Related to application site visits:** Previously scheduled site visits to programs applying for initial (first time) accreditation be postponed until the earliest opportunity to conduct the visit.
- **Related to virtual site visits:** Virtual site visits will not be used at this time.



Commission Action: This report is informational in nature and no action is required.

Consideration of a Request to Establish a Review Committee for Oral Medicine: The Commission considered The American Academy of Oral Medicine (AAOM) request and the Commission's policies and procedures (**Appendix 26**). The Commission discussed and noted that the Ad Hoc Committee on Review Committee and Commission Structure and Function will discuss financial impact to CODA on development of new Review Committees, as well as manpower needs, in accordance with similar prior requests received by the Commission. Following discussion, the Commission determined that the Ad Hoc Committee on Review Committee and Commission Structure and Function consider the AAOM request in its deliberations.

Commission Action: The Commission on Dental Accreditation directs a request from The American Academy of Oral Medicine that CODA establish an Oral Medicine Review Committee be reviewed by the Ad Hoc Committee on Review Committee and Commission Structure and Function.

Report on Appointment of Commissioners and Appeal Board Members: The Commission reviewed information on the Commissioners and Appeal Board Members whose terms will end at the American Dental Association (ADA) 2020 Meeting and their replacements whose terms will begin at the ADA Meeting. The Commission also reviewed information on the 2021 Commissioner Trainees whose terms will begin in 2022 (**Appendix 27**).

Commission Action: This report is informational in nature and no action was taken.

Election of Chair and Vice Chair of the Commission: The Commission elected Dr. Jeffery L. Hicks as chair of the Commission and Dr. Bruce Rotter as vice-chair of the Commission for 2020-2021.

Report of the Commission on Dental Accreditation of Canada (CDAC): Dr. Amarjit Rihal, Chair of the Commission on Dental Accreditation of Canada (CDAC) provided an update on the CDAC activities as presented in the CDAC's report to the Commission.

Commission Action: This report is informational in nature and no action was taken.

Update on United States Department of Education (USDE)/Update on Higher Education Accreditation: Dr. Sherin Tooks, Director, CODA provided a brief update on the United States Department of Education's expected timeline for submission of CODA's re-recognition petition.

Acknowledgement of Outgoing Commissioners: The following Commissioners received acknowledgement regarding their service on the Commission:

- Dr. Monica Hebl
- Dr. Bradford Johnson



- Dr. Steven Levy
- Ms. Deanna Stentiford
- Dr. Arthur Jee

Survey of Meeting: Commissioners were reminded to complete the electronic post-meeting survey following the meeting. The survey is important for determining whether the Commission is achieving its goals for the year and how the virtual meeting technology performed for this meeting.

New Business: Review of Annual Survey Curriculum Section for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics: The Commission discussed Question 33 of the Annual Survey Curriculum Section for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics. The Commission noted that this particular question is not applicable to the discipline and should be stricken from the upcoming Annual Survey.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to the Annual Survey Curriculum Section for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics (**Appendix 28**), with implementation in the Fall 2020 Survey.

Adjourn: The Commission adjourned the open session at 2:35 P.M.
