



**Commission on Dental Accreditation
Unofficial Report of Major Actions
February 1-2, 2018**

1. The Commission reviewed accreditation reports and took 411 accreditation actions on dental, advanced dental, and allied dental education programs and recorded four (4) mail ballots on dental assisting and dental hygiene education programs.

A total of six (6) new programs were granted accreditation:

Educational Program	Number
Advanced Education in General Dentistry	1
General Practice Residency	1
Orofacial Pain	1
Dental Hygiene	1
Pediatric Dentistry	2

One (1) advanced education in general dentistry, seven (7) dental assisting, one (1) general practice residency, one (1) oral medicine, one (1) oral and maxillofacial surgery, one (1) orthodontics and dentofacial orthopedics, and two (2) pediatric dentistry programs received a formal warning that accreditation will be withdrawn in August 2018 unless the requested information, demonstrating compliance with the accreditation standards, is submitted prior to that time.

The Commission affirmed the reported voluntary discontinuance effective date or planned closure date of one (1) dental assisting, two (2) dental hygiene, and one (1) oral and maxillofacial surgery education programs, at the request of their respective sponsoring institutions.

2. The Commission adopted revisions to the following accreditation standards:
 - Accreditation Standards for Dental Therapy Education Programs, to address areas of oversight at sites where educational activity occurs, with immediate implementation.
 - Accreditation Standards for Dental Therapy Education Programs, Standard 3-4, with immediate implementation.
 - Accreditation Standards for Dental Assisting Education Programs, with implementation July 1, 2018.
 - Accreditation Standards for Dental Hygiene Education Programs, with immediate implementation.
 - Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery, including proposed revisions and new fellowship Standards 6-4.2, 6-4.3, and 6-4.4.1 in the area of Pediatric Craniomaxillofacial Surgery (Cleft and Craniofacial Surgery), with an implementation date of July 1, 2019.
 - Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Surgery, with an implementation date of July 1, 2019.

- Accreditation Standards for Advanced Specialty Education Programs in Periodontics, Standard 2-5 (Periodontics Standard 2-6 of the July 1, 2018 implementation), with an implementation date of July 1, 2019.
3. The Commission directed the following proposed revisions to Accreditation Standards be circulated to the communities of interest for comment including, as applicable, hearings at the 2018 ADEA Annual Meeting, and 2018 ADA Annual Meeting:
- Accreditation Standards for Dental Education Programs, Standard 2-8e, with circulation to the communities of interest until June 1, 2018, for consideration at the August 2018 meeting of the Commission.
 - Accreditation Standards for Dental Education Programs, Standard 3-1, with circulation to the communities of interest until June 1, 2018, for consideration at the August 2018 meeting of the Commission.
 - Accreditation Standards for Dental Education Programs, Standard 6, with circulation to the communities of interest until December 1, 2018, for consideration at the February 2019 meeting of the Commission.
 - Accreditation Standards for Dental Education Programs, Standard 2-17 related to Health Literacy, with circulation to the communities of interest until December 1, 2018, for consideration at the February 2019 meeting of the Commission.
 - Accreditation Standards for Advanced Specialty Education Programs in Endodontics, Standard 4-8e, with circulation to the communities of interest until December 1, 2018, for consideration at the February 2019 meeting of the Commission.
 - Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Surgery, with circulation to the communities of interest until December 1, 2018, for consideration at the February 2019 meeting of the Commission.
4. The Commission reviewed the report of the Standing Committee on Finance and took the following actions:
- Approved the 2019 Annual and Application Fees as follows:
 - A 4% increase in annual fees for all disciplines in 2019, resulting in an annual fee of \$7,890 for predoctoral dental education programs; \$1,970 for dental assisting, dental hygiene, dental therapy, and advanced dental education programs; and \$1,400 for dental laboratory technology programs;
 - Affirmed the doubling of annual fees during the year a program is due for a regular accreditation site visit;
 - Maintained the application fees at \$67,400 for predoctoral dental education programs and \$16,850 for allied and advanced education programs.
 - Approved the 2019 International Predoctoral Dental Education Program Annual Fee and Application Fee schedule as follows:
 - Maintained the international predoctoral dental education application fee at \$73,010 in 2019.
 - Adopted a 2019 international predoctoral dental education annual accreditation fee of \$17,530.

- Affirmed that in 2019 international predoctoral dental education programs pay all site visit expenses (actual expenses) for all site visits during the application and regular site visit schedule.
 - Affirmed that in 2019 international predoctoral dental education programs pay an administrative fee of 25% of the total site visit cost for coordination of each site visit.
 - Maintained the International Consulting Fee (outside of Preliminary Accreditation Consultation Visit [PACV] process) at \$5,000.
 - Affirmed that all international fees must be paid in U.S. Dollars.
 - Approved other accreditation fees as follows:
 - Maintained the Special Focused Site Visit Administrative Fee at \$4,320.
 - Maintained the CODA Penalty for Non-Compliance with CODA Policy on HIPAA at \$4,000 per program per submission, as amended by CODA effective Winter 2018. (See below)
 - Maintained the Electronic Conversion of Paper Documents Fee at \$1,000.
 - Maintained the Email/Contact Distribution List Fee at a \$200 minimum.
 - Maintained the Research and Development Fund administrative fee at \$35.
 - Directed an increase of the 2018 CODA Penalty for Non-Compliance with CODA Policy on HIPAA from \$1000 to \$4,000 per program per submission, to take effect immediately upon notification to the dental education programs within CODA's purview.
 - Directed the current PACV International Consultation and Accreditation Fees be maintained.
 - Adopted the proposed revision to policies on fees, with immediate implementation.
5. The Commission reviewed the report of the Standing Committee on Quality Assurance and Strategic Planning and took several actions:
- Directed CODA staff to initiate development of web-based training programs with a progress report to the Commission, through the Quality Assurance and Strategic Planning Committee, for consideration in Summer 2018.
 - Directed a communication be sent to the ADA-CODA Relationship Workgroup requesting the Workgroup discuss governance issues related to the ADA-CODA relationship, including a process by which CODA could obtain sole authority over revisions to its *Rules*.
 - Directed CODA staff to survey Dental School Deans and all U.S. based Advanced Education in General Dentistry (AEGD) program directors to identify interest, and resource and governance issues, that may impact CODA's decision to establish an accreditation process for the use of international sites where educational activity occurs for U.S.-based, CODA-accredited dental schools offering predoctoral (DDS/DMD) and Advanced Education in General Dentistry (AEGD) programs, with a report to the Standing Committee and Commission in Summer 2018.
 - Directed staff to identify specific reporting or regulatory requirements that CODA should address related to its recognition with the United States Department of Education if the Commission establishes an accreditation process for the use of international sites where educational activity occurs for U.S.-based, CODA-accredited dental programs offering

- predoctoral (DDS/DMD) and Advanced Education in General Dentistry (AEGD) programs, with a report to the Standing Committee and Commission in Summer 2018.
- Directed staff to work with the Standing Committee on Quality Assurance and Strategic Planning to draft the CODA 2018 Self-Assessment, with a report to the Commission in Summer 2018.
 - Directed staff to send a communication to the Health Professions Accreditors Collaborative (HPAC) expressing support of the draft outline of the “Guidance to meet accreditors’ interprofessional education standards: A consensus document for academic institutions from the Health Professions Accreditors Collaborative (HPAC).”
 - Directed all Review Committees to consider the National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities,” with a report to the Commission in Summer 2018.
6. The Commission reviewed the report of the Standing Committee on Documentation and Policy Review, and took several actions:
- Adopted the proposed Policy on Operating Reserve Fund for immediate implementation at such time that the ADA Board of Trustees develops a mechanism by which CODA can establish a reserve fund.
 - Directed that upon establishment of a CODA reserve fund, the Policy on Operating Reserve Fund be inserted in the CODA’s Evaluation and Operational Policies and Procedures Manual (EOPP).
 - Directed staff to forward the CODA Policy on Operating Reserve Fund to the ADA Board of Trustees for informational purposes to demonstrate CODA’s intent in establishing a reserve fund.
 - Terminology Related to Advanced Education Programs: The Commission concluded that its current terminology for advanced education programs (i.e., “advanced” and “advanced specialty”) may unintentionally dictate which dental discipline is a “specialty.” CODA noted several reasons why its terminology should be modified, including: 1) there are agencies beyond the American Dental Association that recognize dental specialties, 2) the current CODA terminology has a historical reference and does not reflect the changing environment, 3) CODA’s recognition by the United States Department of Education does not distinguish between “advanced” and “advanced specialty” education programs and, most importantly, 4) it is not within CODA’s purview to dictate which advanced education program is a dental specialty. The Commission took the following actions:
 - Directed staff to work with the Standing Committee on Documentation and Policy Review to identify all necessary revisions to CODA’s Rules, the policies and procedures found in the Commission’s Evaluation and Operational Policies and Procedures (EOPP) manual, the Accreditation Standards and supporting documents, and the CODA website to eliminate terminology that unintentionally dictates which advanced education program is a dental specialty, with an action plan for revision of all documents for consideration by the Commission at its Summer 2018 meeting.
 - Directed an immediate communication to inform the communities of interest, including dental education programs, dental organizations and dental boards, that

the Commission has directed development of a plan to revise its documents to eliminate terminology that dictates which advanced education program is a dental specialty. In doing so, the Commission will terminate its use of separate references for advanced programs in dental specialties and advanced dental programs in general dentistry.

- Directing staff to work with the Standing Committee on Documentation and Policy Review to develop an ongoing communication plan to inform the Commission's communities of interest about the Commission's progress to eliminate terminology in CODA documents that unintentionally dictates which advanced education program is a dental specialty for consideration by the Commission at its Summer 2018 meeting.
- Adopting the following revised policies in the Evaluation and Operational Policies and Procedures, with immediate implementation:
 - Due Process Related to Review Committee Special Appearances
 - Due Process Related to Withdrawal of Accreditation
 - Integrity
 - Reporting Program Changes in Accredited Programs
 - Conflict of Interest
 - Confidentiality Policy
 - Policy on Third Party Comments
 - Policy and Procedure Regarding Investigation of Complaints Against Educational Programs

Commission Members: Dr. John Agar, Dr. Ralph Attanasi, Dr. Susan Callahan Barnard, Mr. David Cushing, Dr. Loren Feldner (vice-chair), Dr. Catherine Flaitz, Dr. Steven Friedrichsen, Dr. James Geist, Dr. Joseph Hagenbruch, Dr. Christopher Hasty, Dr. H. Garland Hershey, Jr., Dr. Jeffery Hicks, Dr. Adolphus Jackson, Dr. Tariq Javed, Dr. Arthur Jee, Dr. Bradford Johnson, Dr. Bruce Kinney, Dr. Mark Lerman, Dr. Steven Levy, Dr. William Leffler (chair), Dr. William Lobb, Mr. Charles McClemens, Dr. Michael Mills, Ms. Nancy Mo, Dr. William Nelson, Ms. Deanna Stentiford, Ms. Cindy Stergar, Mr. Glenn Unser, Dr. Matthew Wheeler and Dr. Lawrence Wolinsky. Dr. Jee was unable to attend the meeting.

Trustee Liaison: Dr. Robert Bitter, Board of Trustees Liaison to CODA, Eighth District Trustee, American Dental Association (ADA).