

Commission on Dental Accreditation  
Unofficial Report of Major Actions  
August 5-6, 2010

1. The Commission reviewed accreditation reports and took 269 accreditation actions on dental, advanced dental and allied dental education programs. Initial accreditation was granted to one predoctoral dental education program, one advanced general dentistry education in dental anesthesiology program, two advanced general dentistry education in oral medicine programs, ten dental hygiene education programs, one dental assisting education program, one advanced specialty education program in oral and maxillofacial radiology, and one advanced specialty education program in pediatric dentistry. One general practice residency program, one dental hygiene education program, and three dental assisting education programs each received a formal warning that accreditation will be withdrawn in February 2011 unless the requested information, demonstrating compliance with the accreditation standards, is submitted prior to that time. The Commission discontinued the accreditation of two general practice residency programs, one advanced education in general dentistry program, two dental assisting programs, one advanced specialty education program in oral and maxillofacial radiology, one combined advanced specialty education program in orthodontics and dentofacial orthopedics and pediatric dentistry, at the request of their respective sponsoring institutions. The Commission withdrew accreditation from one oral and maxillofacial surgery education program. Initial accreditation was denied to one oral and maxillofacial surgery clinical fellowship program.
2. The Commission adopted revisions to the following accreditation standards:
  - Accreditation Standards for Dental Education Programs, with programs given the option of being reviewed under the revised standards or the current standards from January 1, 2012 through June 30, 2013. All programs will be reviewed using the revised standards as of July 1, 2013;
  - Accreditation Standards for Clinical Fellowship Training programs in Craniofacial and Special Care Orthodontics Educational Programs (editorial revisions to Standards 3-9 and 6-2.2); and
  - Language common to all specialty education programs (specialty boilerplate language) Standard 1 (formal system of quality assurance) and Standard 4 (learning experiences in evidence-based practice). In addition, revisions were made to the preface of the specialty boilerplate language, along with revisions in the definition of terms used in advanced specialty education program accreditations standards, with immediate implementation. Revision of discipline-specific standards to be in congruence with the revisions in boilerplate language is to be completed no later than January 1, 2014.

3. The Commission directed the circulation to the communities of interest of the following proposed revised accreditation standards:
  - Accreditation Standard 3-2 of the Accreditation Standards for Advanced General Dentistry Education Programs in Dental Anesthesiology, with an October 1, 2010 deadline for comments and review at the February 2011 Commission meeting;
  - Intent statement to Accreditation Standards 2-4 of the Accreditation Standards for Advanced Specialty Education Programs in Endodontics, with a June 1, 2011 deadline, with open hearings at the 2010 ADA Annual Session, the 2011 ADEA Annual Session and the 2011 AAE Annual Session, for review at the August 2011 Commission meeting;
  - New Accreditation Standards on monitoring board certification for the Accreditation Standards for Advanced Specialty Education Programs in Orthodontics and Dentofacial Orthopedics, with a June 1, 2011 deadline, with open hearings at the 2010 ADA Annual Session, the 2011 ADEA Annual Session, and the AAO Annual Session, for review at the August 2011 Commission meeting.
4. The Commission directed each of the fourteen review committees develop a discipline-specific standard on Ethics and Professionalism for review at the February 2011 Commission meeting.
5. The Commission adopted a combined *Evaluation Policies and Procedures (EPP)* and *Operational Policies and Procedures (OPP)* manual, which will be called the *Evaluation and Operational Policies and Procedures (EOPP)* manual. Date of implementation of the combined manual with new policies is January 1, 2011 (with the exception of the revised policy on nomination criteria). Revisions were made based on clarity of information, elimination of redundancy, and uniformity of policy and procedures. There were substantive changes made in the following policies:
  - Enrollment Increases in Advanced Dental Specialty Programs- A request for an increase in enrollment with all supporting documentation must be submitted in writing to the Commission at least one (1) month prior to a regularly scheduled semiannual Review Committee/Commission meeting. A program must receive Commission approval for an increase in enrollment prior to publishing or announcing the additional positions or accepting additional students/residents. The Commission will not retroactively approve enrollment increases without a special focused site visit. Special circumstances may be considered on a case-by-case basis.
  - Changes in Policy Regarding the Accreditation and Visitation of Off-Campus Sites-The Commission on Dental Accreditation must be informed if a program accredited by the Commission plans to initiate an off-campus site (distance site and/or additional training site not located on the main campus). The Commission must be informed in writing six (6) months prior to the anticipated initiation of educational experiences at the off-campus site. Generally, only programs without

- reporting requirements will be approved to initiate educational experiences at off-campus sites.
- Role of Observers on a Site Visit-A description of the role of observer was added so that all individuals who attend a site visit are included in this section of the manual.
  - Conflict of Interest Policy-As the differentiation between direct and indirect conflict of interest is confusing and unnecessary, the revised policy redefines what constitutes a conflict of interest and carries that policy through to all policies and procedures that are impacted by conflict of interest.
  - Criteria for Granting Accreditation- Increased the time period that a dean or program director must be employed prior to an initial accreditation site visit from three (3) months to at least six (6) months prior to the anticipated date of the site visit.
  - Policy Statement on Consultant/Site Visitor Training- Revised policy to require site visitors/consultants who have not been on a site visit during the previous two (2) years to receive additional training.
  - Nomination Criteria for Review Committee Members and Commissioners- Individuals may now serve a maximum of eight (8) years on any combination of Review Committee and/or Commission without a hiatus. Rules related to the appointment term on Review Committees and the Commission still apply.
  - Review Committee Structure and Guidelines on Requirements for Review Committee Members -Revised policy to require that all Review Committee members observe at least one site visit. Additionally, revised the policy to require that the chairperson of the Review Committee reschedule the Review Committee meeting if an adequate number of content experts are not available for the meeting.
6. The Commission directed the Ad Hoc Committee on Alternative Site Visit Methods to continue to explore the use of technology for use in the continuous monitoring of accredited programs' compliance with Accreditation Standards. In addition, the Commission directed Commission staff to proceed with developing logistical arrangements for a pilot project on the use of video-teleconferencing to conduct a site visit.
7. The Commission reviewed the Report of the Workgroup on New Dental Team regarding requests from the Minnesota Board of Dentistry, the University of Minnesota, the Minnesota Dental Association, and the Metropolitan State University of the Minnesota and State Colleges and Universities System to accredit the Dental Therapy and Advanced Dental Therapy Educational programs in the state of Minnesota. In response to these requests, the Commission adopted Criteria and Principles for Determining Eligibility of Educational Programs for Accreditation-the criteria and principles for determining whether educational programs for proposed new members of the dental team are eligible for accreditation by the Commission on Dental Accreditation, but the Commission determined that the requests did not include sufficient information and evidence to warrant establishing an accreditation program and standards for dental therapy education programs at this time.

8. The Commission directed the Dental Assisting Review Committee to begin the process of reviewing and updating the Standards for Dental Assisting Educational Programs to provide for review of programs with an Expanded Function Dental Auxiliary (EFDA) component.
9. The Commission adopted a revised Standing Committee structure and charge for each committee: Quality Assurance and Strategic Planning; Documentation and Policy Review; Nomination; Finance; and Communication and Technology. The restructuring of the Standing Committees will enhance the Commission's ability to conduct strategic planning; to efficiently and effectively address ongoing technology and communication issues; and to monitor outside influences on the accreditation program.
10. The Commission continues to review and develop implementation strategies for each of the ADA Task Force on CODA recommendations:
  - Recommendations 1, 2, and 3: The Commission will recommend to the 2010 ADA House of Delegates (HOD) that the Commission retain its current structure in conjunction with implementation of changes in functionality that have already been initiated. In addition, the Commission will recommend to the ADA 2010 HOD a funding model in which total expenses, direct and indirect, are shared equally by ADA and the Commission.
  - Recommendation 6: The Commission expresses support for the Council on Dental Education and Licensure (CDEL) resolution to the 2010 HOD on CDEL recognition of interest areas in general dentistry.
  - Recommendation 23: The Commission will solicit proposals from individuals or agencies to assess current Commission on Dental Accreditation communication efforts and assist in the development of and implementation of a detailed communications and public relations plan as outlined in the "Communication RFP."
  - Policy revisions were adopted to implement recommendations 10, 13, 17 and 19.
  - The Commission supports the reappointment of an ADA Monitoring Committee to assist the Commission in the evaluation and implementation of the ADA Task Force on CODA Recommendations.
11. The Commission approved nominees to fill vacancies for discipline specific positions and non-disciplines specific positions on its review committees beginning October 2010.
12. The Commission elected Dr. Donald Joondeph as chair of the Commission and Dr. Steven Tonelli as vice-chair of the Commission for 2010-2011.

13. The Commission acknowledged the following Commissioners whose terms will expire in October 2010: Dr. Bryan Edgar, Dr. O. Andy Elliot, Dr. Vincent Iacono, Dr. Michael Reed, Ms. Mark Kay Richter, Mr. Kenneth Thomalla, and Dr. John Wright.

Commission Members: Dr. Michael Biermann, Dr. Richard Buchanan, Dr. Eric Carlson, Ms. Elizabeth Curran, Mr. Ryan Dulde, Dr. Bryan Edgar, chair, Dr. O. Andy Elliot, Dr. W. Stan Hardesty, Dr. Vincent J. Iacono, Dr. Janice Jackson (substituting for Dr. Paul Casamassimo), Dr. Donald Joondeph, Dr. Laura Joseph, Dr. Mel Kantor, Dr. Karen Kershenstein, Dr. Kent Knoernschild, Dr. Lee Koppelman, Dr. Charles Marinelli, Dr. Judith Messura, Ms. Anna Nelson, Dr. Reuben Pelot III, Dr. Robert Ray, Dr. Michael Reed, Dr. Yilda Rivera-Nazario, Mr. Kenneth C. Thomalla, Dr. Christopher Wenkus, Dr. B. Alexander White, and Dr. John M. Wright.

Unable to Attend: Ms. Mary Kay Richter and Dr. Steven Tonelli.