
APPLICATION QUICK TIPS

BEFORE YOU START THE APPLICATION, HERE ARE SOME HELPFUL HINTS

- Review the FAQs.
- Review the List of Consensus Bodies and Working Groups (ADA Standards Program Structure) to choose which group(s) you would like to join.
- Decide if you would like to be a voting or observer member of each.
- If you work for a company / organization / government agency, etc.:
 - Consult internally on who will serve as voting member [and alternate voting member(s)] or as observer members prior to starting the application.
 - Each Consensus Body allows 1 primary voting member and up to 2 alternate voting members and only 1 vote per company / organization / government agency, etc. will be counted per ballot. Additional members as observers are permitted.
 - If joining at the Working Group level only, 1 voting member is allowed (no alternates). Additional members as observers are permitted.
 - Ask if your company or organization agrees to name you as their representative on any Consensus Body you are applying for and obtain a letter of support to upload with your application (see Sample Letter of Support for suggested wording). Alternatively, you can join as an “Individual Representative”.
- If you work for a company/manufacturer (Producer Member):
 - Be aware of the fee involved for participation in any group(s) that will review ISO standards and obtain approval prior to submitting your application. There are no fees for CBs 3 or 5 in 2026. After your application is submitted and reviewed, you will be sent an invoice for electronic payment.

CB Membership

- Voting: \$660
Includes 1 primary voting and 2 alternate members on CB; 1 primary voting and unlimited observers in all WGs under that CB
- Observer: \$330 (no alternates)
- Premium Voting (All CBs): \$4950
Includes 1 primary voting and 2 alternate members on all CBs; 1 primary voting and unlimited observers in all WGs

Individual WGs Only (if not on affiliated CB)

- Voting: \$165 (no alternates)
- Observer: \$85

- Have a copy of your CV / resume available to upload with your application.