

## Durable Medical Equipment, Prosthetics and Supplies (DMEPOS) Medicare Supplier Enrollment Checklist (Oral Sleep Apnea Appliances)

### Step 1 – DMEPOS Accreditation

Information on organizations that meet accreditation requirements can be found [here](#). Dentists are [exempt](#) from the accreditation requirement. If enrolling via PECOS, a question is asked if the supplier is exempt. Dentists would indicate yes, a drop down box will appear and dentists will click “supplier type”. On the paper form, a box will ask for the accreditation or if the supplier is exempt. Dentists will reply “exempt”.

### STEP 2 – National Provider Identifier (NPI)

Skip to step 3 if you already have an NPI for each practice location. Need an NPI? Visit the [National Plan and Provider Enumeration System](#) (NPPES) website. Not sure if you have an NPI? Visit [the NPI Registry](#).

### STEP 3 – Enroll via the Provider Enrollment Chain and Ownership System (PECOS) or by completing the paper form

Complete the [PECOS](#) online application or complete [CMS Form 855s](#). Need help? View this [video](#). If you have trouble logging in, contact the External User Services Help Desk at **866-484-8049**.

### STEP 4 – Pay the application fee

There is a [\\$631 annual enrollment fee](#) (this fee is subject to change each year).

### Step 5 – Surety bond requirement

CMS requires DMEPOS suppliers to obtain a \$50,000 [surety bond per office location](#).

### National Supplier Clearinghouse

The National Supplier Clearinghouse (NSC) Medicare Administrative Contractor (MAC) is responsible for processing your enrollment application. Mail the application to:

National Supplier Clearinghouse  
Post Office Box 100142  
Columbia, SC 29202-3142

**Overnight Mailing Address:**

National Supplier Clearinghouse  
Palmetto GBA, AG-495 2300  
Springdale Drive, Bldg. 1  
Camden, SC 29020

Customer Service: **866.238.9652**  
[www.palmettogba.com/nsc](http://www.palmettogba.com/nsc)

*Information accessed from CMS at [Enroll as a DMEPOS Supplier](#)*