



# **2023 Full Annual Survey of the Recognized Dental Specialty Certifying Boards**

National Commission on Recognition of Dental Specialties and Certifying Boards  
211 East Chicago Avenue  
Chicago, Illinois 60611  
October 2022

### **Purpose of Annual Survey**

The purpose of the Annual Survey is to collect current information on the governance and operations of each of the national certifying boards for dental specialists and to ensure each certifying board's adherence to the *Requirements for Recognition of National Certifying Boards for Dental Specialists*. Data collected via the survey will be compiled and published in the National Commission on Recognition of Dental Specialties and Certifying Boards *Annual Report of the Recognized Dental Specialty Certifying Boards* and includes the following information:

- Board Executive Directors/Secretaries
- Board President
- Certification and Examination Data
- Certification Pathways and Applications Eligibility Requirements
- Financial Operations
- Examination Procedures
- Examination Type and Number of Candidates
- Application and Registration Procedures
- Examination Content
- Re-Examination Policies
- Recertification/Certification Maintenance Policies

**Please note that all “not applicable” or “uncertain” responses in the Annual Report require clarification explaining why that specific response is being submitted. If additional clarification is not provided, the report will be returned.**

**The Annual Report of the Recognized Dental Specialty Certifying Boards is an official historical document submitted by the organization; therefore, the National Commission requests that the organization attach PDF copies of information located on the internet instead of live links to the internet.**

### **NATIONAL COMMISSION ON RECOGNITION OF DENTAL SPECIALTIES AND CERTIFYING BOARDS RECOGNIZED DENTAL SPECIALTY CERTIFYING BOARDS**

- American Board of Dental Public Health (DPH)
- American Board of Endodontics (Endo)
- American Board of Oral and Maxillofacial Pathology (OMP)
- American Board of Oral and Maxillofacial Radiology (OMR)
- American Board of Oral and Maxillofacial Surgery (OMS)
- American Board of Oral Medicine (OM)
- American Board of Orofacial Pain (OP)
- American Board of Orthodontics (Ortho)
- American Board of Pediatric Dentistry (PD)
- American Board of Periodontology (Perio)
- American Board of Prosthodontics (Pros)
- American Dental Board of Anesthesiology

### **Submission of the Requested Data**

Please submit the requested information through the electronic survey that was distributed via electronic mail on December 1, 2022 to the National Commission by **February 1, 2023 no later than 5:00pm Central Standard Time**. National Commission staff is available to answer questions regarding this application and can be reached on the Association's toll-free number: 800-621-8099, extension 2697 or [baumannca@ada.org](mailto:baumannca@ada.org).

## **POLICY ON THE ANNUAL REPORT OF THE CERTIFYING BOARDS**

The Annual Survey of the Certifying Boards is collected by the National Commission. The purpose of the annual survey is to collect current information on the governance and operations of each of the national certifying boards for dental specialists and to ensure each certifying board's adherence to the *Requirements for Recognition of National Certifying Boards for Dental Specialists*. Data collected via the survey will be compiled and published in the *NCRDSCB Annual Report of the Recognized Dental Specialty Certifying Boards* including:

- Board Executive Directors
- Current Certifying Board President
- Certification and Examination Data
- Certification Pathways and Applications
- Eligibility Requirements
- Financial Operations
- Examination Procedures
- Examination Type and Number of Candidates
- Application and Registration Procedures
- Validity and Reliability provided by a psychometrician/statistician who has included an introductory letter to accompany documents provided in support of this requirement
- Test Construction and Evaluation
- Certification and Re-Certification Examination Content
- Re-Examination Policies
- Recertification/Certification Maintenance Policies

The recognized certifying boards are required to complete the full Annual Survey every three (3) years. In the intervening years, those certifying boards that are in good standing with the status of "Recognition" will be required to complete a modified version of the Annual Survey that collects information related to:

- Board Executive Directors/Secretaries
- Current Certifying Board President
- Validity and Reliability Evidence, including letter or Examination Technical Report
- Financial Operations
- Examination Statistical Data
- Certification and Examination Summary and Historical Data
- Certification Pathways and Applications

The certifying boards that do not have a status of "Recognition" will be required to complete the full annual survey until they achieve compliance with the *Requirements for Recognition*. Newly recognized certifying boards must show continued compliance on the full Annual Survey for a period of three (3) years before being allowed to complete the modified Annual Survey.

The information used to complete the Annual Report of the Certifying Boards is compiled from the *Annual Survey of the Recognized Dental Specialty Certifying Boards* that each certifying board is required to submit by the prescribed deadline. An initial review of the survey submitted by each certifying board is conducted by the director of the National Commission to determine whether all sections of the survey have been completed, including submission of required documentation showing compliance with the *Requirements for Recognition of National Certifying Boards for Dental Specialists*.

It is the expectation that all certifying boards submit all the required documentation and not intentionally submit an incomplete survey. If documentation is found to be missing, the report will be returned to the certifying board with a request to submit the required documentation within five (5) business days. Failure to comply with the request for the required documentation within the required deadline will result in a change in recognition status.

Adopted 5/18; Revised 3/19, 3/20, 3/21, 3/22

## **POLICY ON FAILURE TO COMPLY WITH REQUEST FOR INFORMATION AND MISSED DEADLINES**

The National Commission on Recognition of Dental Specialties and Certifying Boards monitors the recognition of the dental specialty sponsoring organizations through the periodic review of the dental specialties and the certification process of the certifying boards through an annual report. Completion of the National Commission's periodic review and annual report is a requirement for continued participation in the recognition process. So that the National Commission may conduct its recognition program in an orderly fashion, all sponsoring organizations and certifying boards recognized by the National Commission are expected to adhere to deadlines for requests for information and/or submission of reports.

Executive directors who anticipate difficulty in submitting the completed report on time must submit a written request for extension prior to the date on which the report is due. Requests for extension must specify a submission date no later than thirty (30) days beyond the initial deadline date. If the certifying board and/or sponsoring organizations fails to comply with the National Commission's request for information, it will be assumed that the certifying board and/or sponsoring organization no longer wishes to participate in the recognition process. In this event, the National Commission will immediately notify the organization of its intent to withdraw recognition at its next scheduled meeting.

Sponsoring organizations and certifying boards that miss a required deadline and did not submit a written request for extension will be assessed a late fee in the amount of \$1,500, to be paid within 30 days of receiving the invoice/notification. If the sponsoring organization or certifying board does not adhere to the payment deadline, the National Commission will view this as an indication that the organization no longer wishes to participate in the recognition process and will withdraw recognition at its next scheduled meeting.

Adopted 5/18: Revised 3/20, 3/22

Please complete the following contact information for the Board's Executive Director/Secretary.

<b>Board Title</b>	<b>American Board of (Insert Name)</b>
<b>Name of Board Executive Director/Secretary</b>	
<b>Address</b>	
<b>Telephone Number</b>	
<b>Fax Number</b>	
<b>E-mail address</b>	
<b>Website address</b>	

Please complete the following contact information for the Certifying Boards President

<b>Board Title</b>	<b>American Board of (Insert Name)</b>
<b>Name of Board Executive Director/Secretary</b>	
<b>Address</b>	
<b>Telephone Number</b>	
<b>Email Address</b>	
<b>Term Expiration</b>	
<b>Name of President-Elect</b>	

## Requirements for Recognition of National Certifying Boards for Dental Specialists

In order to become, and remain, eligible for recognition by the National Commission as a national certifying board for a dental specialty, the specialty must have a recognized sponsoring organization that meets all of the *Requirements for Recognition of Dental Specialties*. A close working relationship must be maintained between the recognized sponsoring organization and the certifying board.

Certifying boards recognized by the National Commission must be able to show continued compliance with all of the *Requirements for Recognition of National Certifying Boards for Dental Specialists* as specified in this document.

**Following each requirement, please provide a short narrative (as appropriate), complete the appendices and append the requested documentation current as of December 31, 2022.**

### Organization of Boards

#### Requirement 1

**An applicant and a recognized certifying board must have no less than five (5) and no more than twelve (12) voting directors/officers designated on a rotation basis in accordance with a method approved by the National Commission. Although the National Commission does not recommend a single method for selecting directors/officers of boards, directors/officers may not serve for more than a total of nine (9) years. All voting directors/officers must be diplomates of that specific certifying board and the certifying board may establish additional criteria/qualifications if they so desire.**

Requested documentation to show compliance with the requirement:

- A list of the current voting directors/officers of the board
- Current board *Bylaws* stating the required number of voting directors/officers (no less than five (5) and no more than twelve (12), the length of directors/officers terms (no more than nine (9) total years), and the requirement that each director/officer is a diplomate of that specific certifying board.
- Current board *Bylaws*/written documentation outlining the board's selection process and membership criteria/qualifications and diplomate status requirements for directors/officers.

Please note that there are several areas in this report where it pertains to the organizations *Bylaws*. The National Commission requests that the *Bylaws* document only be submitted once under this requirement and requests that the organization identify the specific section of the *Bylaws* where the information related to this requirement is located.

#### Requirement 2

**An applicant and a recognized certifying board must have a certification program that is comprehensive in scope and meets the needs of the diplomate practitioners in the recognized specialty and the profession and protects the public. Further, the certifying board must provide evidence of a close working relationship with a recognized specialty sponsoring organization that meets all of the *Requirements for Recognition of Dental Specialties*.**

Requested documentation to show compliance with the requirement:

- Current Board *Bylaws* that provides evidence of the certifying boards close working relationship with the recognized specialty sponsoring organization that meets all of the *Requirements for Recognition of Dental Specialties*.

In lieu of submitting another copy of the *Bylaws*, please identify the specific section of the *Bylaws* where the information related to this requirement can be located.

#### Requirement 3

**An applicant and a recognized certifying board must provide evidence of adequate financial viability to conduct its certification program.**

Requested documentation to show compliance with the requirement:

- Previous end of year Financial Statement/Audit Report
- Complete Application, Registration Procedures and Fees

**2022 APPLICATION, REGISTRATION PROCEDURES AND FEES**

Please ensure that all sections below are answered. If a section does not pertain to your certifying board, please place N/A in those sections. If the information is not known, please place uncertain in the section.

Application Fee	
Administrative Fee	
Qualifying Exam Application Fee, if applicable	
Qualifying Exam Fee, if applicable	
Qualifying Exam Re-examination Fee, if applicable	
Qualifying Exam Reschedule Fee, if applicable	
Oral Exam Application Fee, if applicable	
Oral Exam Fee, if applicable	
Oral Exam Re-examination Fee, if applicable	
Oral Exam Reschedule Fee, if applicable	
Written Exam Fee, if applicable	
Clinical Exam Fee, if applicable	
Annual Registration Fee, if applicable	
Late Registration Fee, if applicable	
Reactivation Fee, if applicable	
Recertification Fee, if applicable	
Total Fee to Become Diplomate	
Number of Years Application is Valid	
Re-examination Fee	
Eligibility Determined By: Board= BD Board Committee=BC Executive Director=ED	
Candidates Notified of Results Within Number of Weeks	
Annual Fee for Diplomates	

**Requirement 4**

An applicant and a recognized certifying board may outsource administrative duties to suitable external consultants and/or external agencies to assist in daily operations and/or examination functions. If the certifying board does outsource administrative and/or examination functions, the certifying board must submit documentation describing the process. External and internal consultants who participate in the development and/or administration of certification examinations must be diplomates in the specialty that is being examined.

**(This Requirement only applies to boards that outsource administrative functions and/or development of the examinations)**

Requested documentation to show compliance with the requirement:

- Current *Bylaws* and/or documentation describing the process of selecting consultants or agencies and the duties these individuals/agencies fulfill for the organization
- Copy of Annual Report from the individual(s) and/or agency as applicable

In lieu of submitting another copy of the *Bylaws*, please identify the specific section of the *Bylaws* where the information related to this requirement can be located.

If the certifying board **does not** outsource administrative functions, please indicate this in the appropriate section of the survey.

## **Operation of Boards**

### **Requirement 1**

**An applicant and a recognized certifying board must only certify qualified dentists as diplomates in the specialty area recognized by the National Commission. No more than one (1) certifying board will be recognized by the National Commission for the certification of diplomates in a recognized specialty area of practice.**

Requested documentation to show compliance with the requirement:

- Mission Statement
- Copy of *Bylaws* and/or documents providing evidence that the certifying board is only certifying dentists as diplomates

In lieu of submitting another copy of the *Bylaws*, please identify the specific section of the *Bylaws* where the information related to this requirement can be located.

### **Requirement 2**

**An applicant and a recognized certifying board must give at least one (1) examination in each calendar year and must announce examination details at least six (6) months in advance of the examination. In extraordinary circumstances, recognized certifying boards may request a conditional waiver of exception from the National Commission.**

Requested documentation to show compliance with the requirement:

- Copy of announcement of examination(s) date and place posted by the certifying board
- Written description of where the information is posted
- Screenshot of certifying board website showing posting

### **Requirement 3**

**An applicant and a recognized certifying board must maintain a current list of diplomates.**

Requested documentation to show compliance with the requirement:

- Current roster of diplomates

### **Requirement 4**

**An applicant and a recognized certifying board must submit to the National Commission data relative to financial viability and operations, written examination procedures, candidate examination guidelines and procedures, certification and recertification examination content, test construction and evaluation, and the reporting of results. Examination procedures and results should follow the Standards for Educational and Psychological Testing, including validity and reliability evidence. A diplomate in good standing may, upon written request, obtain a copy of the annual examination technical and financial reports of the certifying board. The recognized certifying board will submit the required documentation on a cycle established by the National Commission.**

Requested documentation to show compliance with the requirement:

- Policy and/or public statement demonstrating the ability of diplomates who are in good standing, upon written request, to obtain information of the certifying boards' financial viability and examination technical reports.
- Written Examination Procedures
- Candidates Brochure/ Guidelines/Procedure for Certification Examination
- Certification and Recertification Examination Content Guidelines and Procedures, if Candidate Guide is not submitted

Requested documentation/Policy Related to Test Construction and Evaluation including:

- Validity and Reliability Evidence provided by a psychometrician/statistician who has included an introductory letter to accompany documents provided in support of this requirement
- Examination Technical Report
- Documentation/Policy related to Test Development and Revision
- Documentation/Policy related to Test Administration, Scoring and Reporting
- Policies on Fairness in Testing and Test Use
- Policies in the Rights and Responsibilities of Test Takers
- Policies on Testing Individuals of Diverse Linguistic Backgrounds
- Policies on Testing Individuals with Disabilities



In lieu of submitting raw data related to each candidate, please submit a summary of the data.

#### **Requirement 5**

**An applicant and a recognized certifying board must require diplomates to engage in lifelong learning and shall encourage continuous quality improvement.**

Requested documentation to show compliance with the requirement:

- Written Recertification/Certification Maintenance Policies
- Written Continuing Education Practices and Requirements

### **2022 RECERTIFICATION/CERTIFICATION MAINTENANCE POLICIES**

#### **DENTAL ANESTHESIOLOGY**

1. One hundred twenty (120) ADDBA credits of continuing education over any six (6) year recertification cycle are required.

2. At least 60% of credits must be in courses directly related to anesthesiology at the anesthesia specialist level. A maximum of 40% may be courses that are broadly related to anesthesia practice, such as general pharmacology, general medicine and moderate sedation. In order to provide clarity, some examples follow. A course on the pharmacology of antidepressants would be considered in the general pharmacology category while a course on the pharmacology of neuromuscular blockers would be considered in the anesthesiology category. Additionally, a course on antidepressants presented at an anesthesia specialist level meeting would also be considered in the anesthesiology category since anesthetic implications would also be stressed. It is understood that there will be overlap in some subject areas.

Completion of high fidelity simulation courses in anesthesiology will be awarded 2:1 credits with a maximum of 12.5 simulation credits allowed (25 recertification credits). This change will take effect beginning with the 2020 recertification cycle.

3. One hundred and twenty (120) ADDBA credits will be required. Forty eight (48) credit hours will be allowed for media based CE. Twenty Four (24) credit hours will be allowed for presenting lectures on anesthesia-related subjects. Anesthesia Grand Rounds with adequate verification of content and attendance to a maximum of 48 credit hours. For detailed explanation on approved CE and specific requirements, please see Approved Courses below.

4. Completion of American Heart Association or American Red Cross sponsored Basic Life Support – Health Care Provider Level and Advanced Cardiac Life Support. Copies of current completion cards are acceptable forms of documentation.

5. Notification if there are any current restrictions to the Diplomates dental license or general anesthesia permit.

6. Submission of the board-approved Application for Recertification no later than the stated Diplomate renewal deadline. Proof of attendance documentation for all CE courses claimed on a recertification application is required.

#### **ORAL MEDICINE**

ABOM Diplomates are required to recertify every ten years based on the date they passed the ABOM Board examination. Diplomates who fail to complete the recertification process is considered a "Diplomate not in Good Standing".

1. The Diplomate must be in good standing in order to take the examination. Good standing requires the proper number of continuing education points and current ABOM dues paid. Verification of good standing is the responsibility of the Secretary of the ABOM.
2. All Diplomates must a member in good standing with the American Academy of Oral Medicine.
3. Once your Diplomate status is due for recertification, you will be sent a renewal notice to complete an online recertification form. As part of this process, you must prepare one combined PDF document to satisfy the Continuing Education requirements and upload it to the recertification application form, and pay the recertification fee.
4. The completed application is sent to the Board for review. Once the application is approved by the Board, you will receive a confirmation email with instructions to access our online testing system, Class marker, to complete the ABOM Recertification exam. Once you pass the exam, you will receive a renewed certification from the ABOM office.
5. Recertification Exam Fee: \$350, Retake examination fee \$200 for retake 1 and \$200 retake 2. After 2 retakes the examination fee reverts to \$350.
6. Format: Electronic format - Class Marker [www.classmarker.com](http://www.classmarker.com). A link to the test will be sent to all Diplomates via the ABOM office.

7. The recertification examination is available to be taken three years prior to the expiration of current Diplomate status (i.e., every 10 years). In as much as the examination was first offered June 1, 2019, all Diplomates who received Diplomate status prior to June 2009, are required to take and successfully complete the Recertification Examination. Diplomates who passed the ABOM Board examination between June 2009 and June 2012 were expected to take the recertification examination in 2019. Candidates must pass the examination during a 3-year time frame. The passing grade is 70%.
8. Grading will be performed by the software, and all examinees will be notified by the ABOM Secretary of their grade within 30 days of taking the examination via e-mail. The certificate will be sent to the examinee from the ABOM office.
9. Other: Open resource (honor code): books, journals, and websites may be used by the examinee. Each portion has 10-15 multiple choice questions in Salivary glands/Mucosal Disease, Oral Radiology, Medically Compromised, Pharmacology, Laboratory Testing, Orofacial Pain and Oral Pathology.

**ABOM Diplomate Recertification Continuing Education Requirements**

Diplomates will be required to indicate that they have achieved a total of 35 points during the preceding three years. Points are awarded for the activities listed below:

- 1 point for each 'Continuing Education' hour (provide evidence)
- 1 point for a scientific or clinical presentation (provide evidence)
- 1 point for a published abstract as part of a scientific meeting (provide evidence)
- 1 point for presenting a poster at a scientific meeting (provide evidence)
- 2 points for publishing a peer-reviewed article (provide evidence)
- 2 points per year for a part-time faculty appointment (provide evidence)
- 2 points for publishing chapter in oral medicine (provide evidence)
- 8 points per year for a full-time faculty appointment (provide evidence)
- 10 points for publishing a book (provide evidence)

**OROFACIAL PAIN**

All ABOP Diplomates are subject to recertification based on guidelines established by the ABOP. In addition to annual renewal fees, a recertification fee may be assessed every 5 years at which time Diplomates must present documentation of 100 hours of continuing education activity specific to the field of Orofacial Pain. These credits must be accumulated during the previous 5 years.

**Requirement 6**

**An applicant and a recognized certifying board must provide to the National Commission evidence of examination and certification of a significant number of additional dentists in order to warrant approval of and continued recognition by the National Commission. The recognized certifying boards will submit the required documentation on a cycle established by the National Commission.**

Requested documentation to show compliance with the requirement:

- Complete the Statistical Form related to examination dates, type of examination and applicants declared ineligible for the examination
- Complete the Certification and Examination Summary and Historical Data (Current number of diplomates in various categories, as applicable)

**Dates/Locations of examinations given in 2022:**

Dates	Location		
<i>Type of Examination</i>	<i>Total # Candidates</i>	<i># Passed</i>	<i># Failed</i>
<b>Written Examination</b>			
<b>Oral Examination</b>			
<b>Clinical Examination: Case-based, images, slides, etc.</b>			
<b>Other</b>			

<i>Applicants Declared In-Eligible for 2022 Board Examination(s)</i>	<i>Number</i>
Educational program inadequate length	
Educational program not accredited by CODA	
Insufficient practice experience	
Insufficient data provided by candidate	
Other (please specify)	

**2022 CERTIFICATION AND EXAMINATION SUMMARY AND HISTORICAL DATA**

	Dent Anes	DPH	ENDO	OMP	OMR	OMS	OM	OP	ORTHO	PED	PERIO	PROS
<b>Founding Date</b>	1994	1950	1956	1948	1979	1946	1955	1994	1929	1940	1940	1946
<b>Year of ADA Approval of Certifying Board</b>	2020	1951	1964	1950	2000	1948	2021	2022	1950	1948	1948	1948
<b>Number First Time Certified <i>Without</i> Examination From Founding Date</b>												
<b>Number First Time Certified By Examination Through 12/31/22</b>												
<b>Total First Time Certified Through 12/31/22</b>												
<b>Number Deceased, Dropped or Placed on Inactive Roll Through 12/31/22</b>												
<b>Number of Active Diplomates as of 12/31/22</b>												
<b>Number of Life/Emeritus Diplomates, if applicable</b>												
<b>Number of Retired Diplomates, if applicable</b>												
<b>Total Number Diplomates Recertified/Certification Maintenance since Inception</b>												

**Requirement 7**

An applicant and a recognized certifying board must bear sole authority and responsibility for conducting certification programs, the evaluation of the qualifications and competence of those certified as diplomates, and the issuance of certificates.

Requested documentation to show compliance with the requirement:

- Documentation showing the certifying board is an independent entity or *Bylaws* showing independent authority to act independently as the certification body (articles of incorporation)
- Certificate that clearly indicates proof as certifying body and not sponsoring organization

In lieu of submitting another copy of the *Bylaws*, please identify the specific section of the *Bylaws* where the information related to this requirement can be located.

**Certification Requirements**

**Requirement 1**

An applicant and a recognized certifying board must require, for eligibility for certification as a diplomate, the successful completion of an advanced education program that is two (2) or more academic years in length accredited by the Commission on Dental Accreditation.

Although full-time, continual attendance in a Commission on Dental Accreditation accredited advanced education program is desirable, the period of advanced education need not be continuous, nor completed within successive calendar years. An advanced educational program equivalent to two (2) or more academic years in length, successfully completed on a part-time basis over an extended period of time as a graduated sequence of educational experience not exceeding four (4) calendar years, may be considered acceptable in satisfying this requirement. Short continuation, refresher courses (educational experience only obtained through continuing education) and teaching experience in a specialty department in a dental education facility will not be accepted in meeting any portion of this requirement.

**A certifying board may establish an exception (alternative pathway) to the qualification requirement of completion of an advanced education program that is two (2) or more academic years in length accredited by the Commission on Dental Accreditation for the unique candidate who can demonstrate comparable educational and/or training requirements to the satisfaction of the certifying board. A certifying board must submit a separate petition to the National Commission for permission to establish and/or revise policy on alternative pathways.**

Requested documentation to show compliance with the requirement:

- Eligibility Requirements for certification showing completion of a CODA accredited advanced education program that is two (2) or more academic years in length
- If the specialty allows part-time attendance in advanced education programs, a written summary of how the curriculum is comparable to that of a full-time program.
- If the certifying board has alternative pathways to certification, written evidence was provided related to the Pathway
- Completion of Certification Pathways and Applications Data

**2022 CERTIFICATION PATHWAYS AND APPLICATIONS DATA**

**Please ensure that all sections below are answered. If a section does not pertain to your certifying board, please place N/A in those sections. If the information is not known, please place uncertain in the section.**

<b>Number Certified through traditional (CODA graduate) pathway in 2022</b>	
<b>Number Certified through alternative pathway in 2022</b>	
<b>Number of Applications Received in 2022</b>	
<b>Number of Unacceptable Applications Received in 2022</b>	
<b>Number Recertified/Certification Maintenance in 2022</b>	

**2022 Certification Pathways for Graduates of Non-CODA Accredited Advanced Dental Education Programs**

**DENTAL ANESTHESIOLOGY**

The ADDBA permits individuals who have completed non-CODA accredited residency programs in anesthesiology for dentists to apply to become a candidate. The Board of Directors individually assesses each of these unique applicants to determine if the completed course of training is essentially equivalent in nature to the course of study currently required. Those that are deemed equivalent by the Board are granted approval to begin the board examination process, pending satisfactory fulfillment of all additional established requirements.

**2022 RE-EXAMINATION POLICIES**

**DENTAL ANESTHESIOLOGY**

If the Candidate fails to pass the initial Written Examination, the ADDBA Repeat Written Examination Application must be postmarked within sixty (60) days prior to the date in which the examination will take place. The Written Examination may be retaken up to two additional times. It is recommended that a comprehensive anesthesia review course be completed for those Candidates who fail the Written Examination. If the Written Examination is not successfully passed within three attempts, the Candidate’s application is void, and they are not eligible for the Oral Examination.

If the Candidate fails to pass their initial Oral Examination attempt, the ADDBA Repeat Oral Examination Application must be postmarked within one hundred and twenty (120) days prior to the date in which the examination will take place. The Oral Examination may be retaken up to two additional times, or within the total six (6) year time limit, whichever comes first.

**ORAL MEDICINE**

A candidate may retake up to three (3) subject sections of either Part A or Part B twice. Any candidate failing four (4) or more sections of either Part A or Part B must retake that entire examination. In the event of failure to pass the original examination, the candidate may be admitted for re-examination within a period of three (3) years after the original examination. There is a non-refundable \$750 re-examination fee for each Part A and Part B. The maximum number of exam components of either Part A or Part B, which can be re-tested, is three (3). Four (4) or more sections require complete retake of that examination. A candidate can re-test twice (total of 3 attempts to complete the entire exam).

After the third unsuccessful attempt, the candidate must initiate a new application process including new fees, and show proof of additional training to qualify for additional examinations.

Requirements for ABOM Certification are as follows:

**Section 1. General Requirements**

- Moral and ethical standing satisfactory to the Board.
- Graduation from an oral medicine program accredited by the Commission on Dental Accreditation of the American Dental Association and recognized by the American Board of Oral Medicine.
- License to practice dentistry in any state or territory of the United States or in any nation with equivalent standards.
- Membership in good standing in any oral medicine association/group.

**Section 2. Specific Requirements**

1. A candidate for retaking the Part A Board examination must be currently enrolled in the 2nd year of an accredited oral medicine program or candidates who have completed an accredited oral medicine program, belong to an oral medicine group or association and has already taken and not passed the Part A exam.
2. A candidate for retaking any part of Part B (or concurrent Parts A and B) Board certification must have obtained a certificate of successful completion of postgraduate study in oral medicine from a program accredited by the American Board of Oral Medicine, belong to an oral medicine group or association and has already taken and not passed the Part B exam.
3. A candidate must satisfactorily fulfill the examination requirements of the Board.

**OROFACIAL PAIN**

Candidates may submit applications to retake the Oral Examination within five years of passing the Written Examination. Diplomate status is not conferred upon any individual who does not successfully pass BOTH the Written and Oral Examinations. However, candidates who do not pass the Oral Examination within five years of passing the Written examination require Board approval to retake the Oral Examination.

**Requirement 2**

**An applicant and a recognized certifying board must establish minimum requirements for years of practice in the area for which certificates are granted. The years of advanced education in the discipline specific specialty may be accepted toward fulfillment of this requirement.**

Requested documentation to show compliance with the requirement:

- Written documentation related to the establishment of minimum requirements for certification.
- Provided Eligibility Requirements Data

**2022 ELIGIBILITY REQUIREMENTS**

**Please ensure that all sections below are answered. If a section does not pertain to your certifying board, please place N/A in those sections. If the information is not known, please place uncertain in the section.**

<b>Education</b>	
<b>Years of Advanced Education* in Addition to DDS or DMD Degree</b>	
<b>Experience</b>	
<b>Total Years of Specialty Experience Including Advanced Education*</b>	
<b>Other</b>	
<b>Citizenship</b>	
<b>State Licensure</b>	
<b>Certification Pathway for Graduates of non ADA CODA- Accredited Advanced Education Programs</b>	

\*Advanced Education refers to postdoctoral education programs accredited by the Commission on Dental Accreditation

### **Requirement 3**

**An applicant and a recognized certifying board, in cooperation with their recognized specialty sponsoring organization, must prepare and publicize joint recommendations on the Commission on Dental Accreditation educational standards for the advanced education programs for that specialty.**

Requested documentation to show compliance with the requirement:

- Comments made to Commission on Dental Accreditation on Accreditation Standards
- Evidence that certifying board and sponsoring organization meet on a regular basis to review educational program standards and experiential requirements