

Date: May 2025

To: Delegates and Alternate Delegates
Former ADA Presidents
Former ADA Officers and Trustees
Council and Commission Chairs and Vice Chairs
Secretaries and Executive Directors of Constituent Dental Societies
Executive Directors of Component Dental Societies
Recognized Dental Specialties and Affiliated Dental Organizations

From: Elizabeth A. "Betsy" Shapiro, D.D.S., J.D., C.A.E., interim executive director and secretary of the House of Delegates

Subject: 2025 House of Delegates



I am looking forward to being with you at the meeting of the 2025 ADA House of Delegates in Washington, D.C. This letter will provide you with important information about the House meeting schedule, access to meeting materials and other House-related activities. The House of Delegates is scheduled October 25-28, 2025. SmileCon® 2025 is scheduled October 23-25.

House of Delegates activities will be held at the Walter E. Washington Convention Center and the Marriott Marquis Washington, DC. Registration and hotel reservations for members of the House of Delegates opens on June 11. Additional details on registration and hotel are included below on page 3.

Worksheet Information. Concurrent with the posting of this letter is the posting of the first set of meeting materials in the House of Delegates community on [ADA Connect](#) and House of Delegates section of [ADA.org](#).

The first set includes one resolution worksheet, which is assigned to Reference Committee A. Additional reports and resolutions will be added to the first set following the Board of Trustees meeting on June 25. The Second Set of Reports and Resolutions will be posted on ADA Connect in late August.

Resolutions are numbered according to their assigned reference committee. Resolutions that are assigned to Reference Committee A are numbered 201-299; those assigned to Reference Committee B will be numbered 301-399; Reference Committee C: 401-499 and Reference Committee D: 501-599. In addition, resolutions in Board Report 1 will be numbered 101-199 and new business resolutions not assigned to a reference committee will be numbered 601-699.

Additionally, for those with access to ADA Connect, separate sets of the first and second sets of resolution worksheets in PDF format will be posted in the [2025 Resolutions and Reports](#) library, under the section titled, "Reports and Resolutions by Date."

Microsoft Word versions of worksheets are available to assist in preparing amendments and substitute resolutions. These documents are also organized by reference committee and can be found only in the House of Delegates community of ADA Connect in the Amendable Format Documents library. Material in this library is intended to be a resource only and is not linked to an index. An electronic short amendment form will be posted in the Amendable Format Documents library on ADA Connect. Anyone submitting a short amendment form must present the form in person at the headquarters office in Washington, D.C.

The second set of reports and resolutions will be posted in late August. Note that in accordance with Resolution 74H-2012, all materials of the House of Delegates are provided in an electronic format only (with the exception of reference committee reports and agendas). Requests for paper copies of worksheets cannot be accommodated. All materials will be posted on ADA Connect, making it essential that delegates are able to access and navigate the site. Delegates must download and save resolutions directly to their computer prior to the meetings of the House. The Speaker would like to remind everyone that this is a paperless House of Delegates. Wi-Fi is available in the House of Delegates as a convenience, but members do not need to be online to participate. Advance preparation is extremely important.

Introduction of New Business. In accordance with Resolution 1H-2017, no new business shall be introduced into the House of Delegates less than 15 days prior to the opening of the annual session, except when such new business is submitted by a trustee district or the American Student Dental Association delegation and is permitted to be introduced by a majority vote of the delegates present and voting.

Resolutions received no later than October 10 will be assigned to a reference committee and considered at this year's House. Resolutions received after October 10, but prior to the opening meeting on Saturday, October 25, will be given a conditional assignment to a reference committee and the House will vote on whether to consider these items of new business. Items submitted as new business after the opening meeting has convened will not be assigned to a reference committee. They will be processed as new business, posted on ADA Connect, and the House will vote on them individually as to whether they will be considered. Any new business items that do not receive a majority vote for consideration will not be presented at this year's House of Delegates.

Technical support training documents are available in the [Support](#) section of ADA Connect. A review of the [ADA Connect End User Guide](#), [ADA Connect User Hardware and Software Requirements](#), [Alerts Guide for Site Members](#), [Discussions End User Guide](#) and [Zip and Download Selected Files](#) is recommended. Training videos are available on [ADA.org](#).

Details regarding Internet and Wi-Fi capabilities in Washington D.C. will be distributed on-site in delegates' tote bags.

Manual of the House of Delegates, 2025. The *2025 Manual of the House of Delegates and Supplemental Information* complements the worksheets by providing all pertinent meeting information (i.e., Standing Rules of the House of Delegates, House agendas, standing and reference committee membership, reference committee hearing times and locations, and district caucus information). The *Manual* will be posted in the [HOD Supplemental Information](#) library of ADA Connect and in the House of Delegates section on [ADA.org](#) in July. Everyone is encouraged to review the *Manual* prior to the meetings of the House of Delegates.

Submission of New Resolutions. When submitting a resolution, a brief background statement, presented in paragraph form, should be included. The background statement should contain only essential information that will allow the House of Delegates to make an informed decision. The resolution should also include on whose behalf the resolution is being submitted (e.g., state, district, delegate), the date on which the action was taken and the financial implication. If you are unsure of the financial implication, staff will develop it for you.

ADA House of Delegates Schedule. The 2025 House of Delegates Preliminary Daily Schedule will be posted in May. The first meeting of the House of Delegates will begin on Saturday, October 25, at 1 p.m. The second and third meetings of the House of Delegates will begin on Tuesday,

October 28, at 7:30 a.m. Voting for Officer Elections will be taken up as one of the first items of business on Tuesday morning. All meetings of the House of Delegates will be held in the Ballroom, Level 3, in the Walter E. Washington Convention Center.

Reference Committee Hearings will take place on Sunday, October 26, at the Marriott Marquis, Washington, DC.

Closed Session. As customary, during the first meeting of the House on Saturday, October 25, there will be a closed session, if necessary.

Voting for Elective Officers. Voting for Officer Elections will take place in the House of Delegates through electronic voting on the House floor and will be taken up as one of the first items of business on Tuesday, October 28.

Only properly certified delegates will be permitted to access the delegate section of the House floor on Tuesday morning from the time the doors open at 6:30 a.m. until the final election results have been announced. During this time, non-voting members of the House will not be allowed in the delegate section of the House floor, but will be invited to sit in the alternate delegate or guest seating sections until final election results have been announced by the Speaker.

Delegates must bring their officer election card to access the House floor and receive a smart card for voting. Election results will be announced shortly after balloting has completed. In the event a second balloting is necessary, the vote will take place shortly after the Speaker has announced a runoff.

Information on Badges, Registration and Hotel Reservations. Registration and hotel reservations for members of the House of Delegates opens on June 11. Information on registration, hotel reservations and on-site badge pick-up will be posted in the House of Delegates Community on ADA Connect with an announcement on June 11.

The Marriott Marquis Washington, DC is the House of Delegates Hotel and is next door to the Convention Center. Upon completing registration, you will be able to make your hotel reservation.

The attire for the House of Delegates is business casual as described below:

Business Casual Wear. Business casual wear requires slacks, coat or sports coat for men; slacks, skirts or dresses for women.

Thank you for your participation and efforts in this important democratic process. I hope that everyone will find this to be an exciting, rewarding and memorable experience. I look forward to seeing everyone in Washington, D.C.

If you have any questions or require further information regarding meetings of the House of Delegates, please contact Mr. Kyle Smith in the ADA office at (312) 440-4658 or smithk@ada.org.

EAS:ks

cc: Dr. W. Mark Donald, Speaker of the House of Delegates
Officers and Members of the Board of Trustees
ADA Senior Staff
Directors of Councils and Commissions