Initial Licensure Examination Requirements

<table>
<thead>
<tr>
<th>CDCA or CITA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of all sections of ADEX Examinations required (Source: Maryland Regulations, 10.44.15.05)</td>
</tr>
</tbody>
</table>

General Licensure Requirements

<table>
<thead>
<tr>
<th>Annotated Code of Maryland, Health Occupations, Title 4 Dentistry, Subtitle 3 Licensing, Section 4-304. Applications for licenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) In general. -- To apply for a license, an applicant shall:</td>
</tr>
<tr>
<td>(1) Submit an application to the Board on the form that the Board requires; and</td>
</tr>
<tr>
<td>(2) Pay to the Board an application fee set by the Board.</td>
</tr>
<tr>
<td>(b) Limited license to practice dentistry. -- In addition to the other requirements of this section, an applicant for a limited license to practice dentistry shall submit to the Board a written request, from the hospital, sanatorium, dental school, or public health program to which the practice is to be limited, that the license be issued.</td>
</tr>
<tr>
<td>(c) Retired volunteer dentist. -- To apply for a retired volunteer dentist's license, a volunteer dentist's license, or a temporary volunteer dentist's license to practice dentistry, an applicant:</td>
</tr>
<tr>
<td>(1) Shall submit an application to the Board on the form that the Board requires; and</td>
</tr>
<tr>
<td>(2) May not be required to pay an application fee.</td>
</tr>
</tbody>
</table>

Section 4-305. Examinations

| Right to examination. -- An applicant who otherwise qualifies for a general license to practice dentistry or a general license to practice dental hygiene is entitled to be examined as provided in this section. |
| Notice of examination. -- The Board shall notify each qualified applicant of the time and place of examination. |
| Subjects and method of examination. -- The Board shall determine the subjects, scope, form, and passing score for examinations given under this title. |
| Fee. -- An applicant shall pay: |
| (1) To the Board an examination fee set by the Board in an amount that does not exceed the costs of administering the examination; or |
| (2) To an examining body designated by the Board an examination fee set by the examining body as approved by the Board. |
| Eligibility to retake examination. -- An applicant who fails an examination 4 times may not be licensed. |
| Participation by consumer members of Board. -- Consumer members of the Board may only participate in the proctoring or monitoring of examinations under this title. |
| Participation by dental hygienist member of Board. -- Unless authorized by the Board, a dental hygienist member of the Board may not participate in any activity relating to the examination of dentists under this title. |

Maryland Regulations, Title 10 MARYLAND DEPARTMENT OF HEALTH Subtitle 44 BOARD OF DENTAL EXAMINERS, Chapter 15 Dentists and Dental Hygienists — Licensure by Examination 10.44.15.03 General Qualification Requirements.

A. To qualify for a general license to practice dentistry an applicant shall:

(1) Be of good moral character;
(2) Be at least 18 years old; and
(3) Hold a degree of Doctor of Dental Surgery, Doctor of Dental Medicine, or the equivalent from a college or university that is:
(a) Authorized by any state or any province of Canada to grant the degree; and
The ADA attempts to keep this information current based on information from state dental boards, clinical testing agencies and state dental associations. Individuals seeking dental licensure should consult with the state board of dentistry and their professional advisors for the complete and most recent dental licensure information, application requirements, forms and fees.

<table>
<thead>
<tr>
<th>Paragraph</th>
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<tbody>
<tr>
<td>(b) Recognized by the Board as:</td>
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<tr>
<td>(i) Requiring adequate preprofessional collegiate training; and</td>
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<tr>
<td>(ii) Maintaining an acceptable course of dental instruction.</td>
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<tr>
<td>B. In addition to the requirements contained in §A of this regulation, an applicant for a</td>
</tr>
<tr>
<td>dental license shall meet all the requirements for licensure contained in Health Occupations</td>
</tr>
<tr>
<td>Article, Title 4, Annotated Code of Maryland.</td>
</tr>
<tr>
<td>C. To qualify for a general license to practice dental hygiene an applicant shall:</td>
</tr>
<tr>
<td>(1) Be of good moral character; and</td>
</tr>
<tr>
<td>(2) Be a graduate of a school for dental hygienists that:</td>
</tr>
<tr>
<td>(a) Requires at least 2 years of education in an institution of higher education;</td>
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<tr>
<td>(b) Is accredited by the American Dental Association Commission on Dental Accreditation; and</td>
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<tr>
<td>(c) Is approved by the Board.</td>
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<tr>
<td>D. In addition to the requirements contained in §C of this regulation, an applicant for a</td>
</tr>
<tr>
<td>dental hygiene license shall meet all of the requirements for licensure contained in Health</td>
</tr>
<tr>
<td>Occupations Article, Title 4, Annotated Code of Maryland.</td>
</tr>
<tr>
<td>E. An applicant who otherwise qualifies for an initial dental license shall pass the written</td>
</tr>
<tr>
<td>and clinical ADLEX examination with a score of 75 or greater in each required section.</td>
</tr>
<tr>
<td>F. An applicant who otherwise qualifies for an initial dental hygiene license shall pass the</td>
</tr>
<tr>
<td>written and clinical ADHLEX examination with a score of 75 or greater in each required section.</td>
</tr>
<tr>
<td>G. An applicant for an initial dental or dental hygiene license shall pass the national boards</td>
</tr>
<tr>
<td>examinations, also known as the National Boards, administered by the Council of National</td>
</tr>
<tr>
<td>Boards of the American Dental Association.</td>
</tr>
<tr>
<td>H. An applicant who fails the ADLEX or ADHLEX examinations four times may not be licensed.</td>
</tr>
<tr>
<td>10.44.15.04 Locations, Frequency, Content, and Grading of Examinations.</td>
</tr>
<tr>
<td>The ADEX has the authority to determine:</td>
</tr>
<tr>
<td>A. Examination sites;</td>
</tr>
<tr>
<td>B. Frequency of examinations;</td>
</tr>
<tr>
<td>C. Examination content; and</td>
</tr>
<tr>
<td>D. Grading method, provided that the grading method is not arbitrary and capricious.</td>
</tr>
<tr>
<td>10.44.15.05 Completion of All Sections of Examinations Required.</td>
</tr>
<tr>
<td>Applicants may not be licensed until they have successfully passed:</td>
</tr>
<tr>
<td>A. All required sections of the ADLEX or ADHLEX examination; and</td>
</tr>
<tr>
<td>B. The national board examinations.</td>
</tr>
<tr>
<td>10.44.15.06 Maryland Law Examination.</td>
</tr>
<tr>
<td>A. In addition to passing the ADLEX or ADHLEX examination and national board examinations,</td>
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<tr>
<td>an applicant shall pass a written examination on laws, regulations, and ethics given by the</td>
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<tr>
<td>Board or its designee.</td>
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<tr>
<td>B. The examination shall consist of the following two parts:</td>
</tr>
<tr>
<td>(1) General questions on:</td>
</tr>
<tr>
<td>(a) Laws;</td>
</tr>
<tr>
<td>(b) Regulations; and</td>
</tr>
<tr>
<td>(c) Ethics; and</td>
</tr>
<tr>
<td>(2) Questions on Maryland jurisprudence.</td>
</tr>
<tr>
<td>C. An applicant shall attain a score of 75 or greater on each section of the examination</td>
</tr>
<tr>
<td>described in §B of this regulation.</td>
</tr>
</tbody>
</table>
10.44.15.07 Loss of Clinical Skills.
The Board may require that an applicant for licensure successfully pass each required section of the ADLEX or ADHLEX clinical examination if the Board determines that the applicant may have lost clinical skills because of an extended absence from clinical practice.

10.44.15.08 Application and Fee.
A. A candidate for licensure shall:
   (1) Fully complete the appropriate Board application; and
   (2) Pay the required fee in accordance with COMAR 10.44.20.
B. An application shall be returned to the applicant and the applicant may not be licensed if the application:
   (1) Is incomplete;
   (2) Does not contain all of the requested information or documentation; or
   (3) Is not accompanied by the required fee.
C. The Board shall refund the application fee, less a $50 processing fee, to a dentist or a dental hygienist who does not qualify for licensure.

10.44.15.09 Application Procedures for Dentists and Dental Hygienists.
An applicant for a dental or a dental hygiene license shall submit the following to the Board:
A. A completed application on a form provided by the Board;
B. A recent photograph of the applicant not to exceed 3 inches by 3 inches accompanied by a notarized statement stating that "the photograph is a true photograph of me";
C. An original National Board Score Card;
D. Certified proof of dental or dental hygiene education which contains the raised embossed school seal certifying its authenticity, except that letters from educational institutions on original letterhead, bearing an original signature, do not require a raised embossed seal;
E. A certified ADLEX or ADHLEX score;
F. Documentation of change of name if the name on any of the documents submitted to the Board differs from the applicant's name; and
G. Any other documents or information pertinent to licensure required by the Board.

License by Credential/Endorsement Requirements

Annotated Code of Maryland, Health Occupations, Title 4 Dentistry, Subtitle 3 Licensing, Section 4-306. Examination for licensees in other states
(a) Definitions. --
(1) In this section the following words have the meanings indicated.
   (2) "ADEX" means the American Board of Dental Examiners, Inc., or its successor organization.
   (3) (i) "ADHLEX" means the American Dental Hygiene Licensing Examination designed and developed by ADEX, or its successor examination.
      (ii) "ADHLEX" includes a written component and a clinical component.
   (4) (i) "ADLEX" means the American Dental Licensing Examination designed and developed by ADEX, or its successor examination.
      (ii) "ADLEX" includes a written component and a clinical component.
(b) In general. --
(1) A dentist licensed in any other state shall be issued a license in this State if the applicant:
   (i) 1. Has passed the ADLEX; and
   2. Has passed the Maryland Dental Jurisprudence Examination given by the Board or its designee; or

(ii) 1. For the 5 preceding years, has been actively engaged in practicing
dentistry for at least 850 hours on average per year;
2. Has passed an examination with a clinical component as a requirement for
licensure in another state;
3. Has passed a comprehensive written examination on applied clinical
diagnosis and treatment planning administered by ADEX; and
4. Has passed the Maryland Dental Jurisprudence Examination given by the
Board or its designee.
(2) A dental hygienist licensed in any other state shall be issued a license in
this State if the applicant:
(i) 1. Has passed the ADHLEX; and
2. Has passed the Maryland Dental Hygiene Jurisprudence Examination given
by the Board or its designee; or
(ii) 1. For the 3 preceding years, has been actively engaged in practicing
dental hygiene for at least 150 hours on average per year;
2. Has passed an examination with a clinical component as a requirement for
licensure in another state;
3. Has passed a comprehensive written examination on applied clinical
diagnosis and treatment planning administered by ADEX; and
4. Has passed the Maryland Dental Hygiene Jurisprudence Examination given
by the Board or its designee.
(c) Regulations for content and administration of examination. --
(1) The Board may adopt regulations for the content and administration of
examinations and any other regulations necessary to provide for the licensure
of individuals who apply for a license to practice dentistry under subsection
(b)(1) of this section.
(2) The Board may adopt regulations for the content and administration of
examinations and any other regulations necessary to provide for the licensure
of individuals who apply for a license to practice dental hygiene under
subsection (b)(2) of this section.
(d) Conditions -- Dentistry examination. -- An applicant for a general license
to practice dentistry under this section shall:
(1) Pay the application fee required by Section 4-304 of this subtitle; and
(2) Provide adequate evidence that the applicant:
(i) Meets the qualifications otherwise required by this title for a general license
to practice dentistry;
(ii) Holds a license to practice dentistry in another state;
(iii) Has satisfied the examination requirements provided in subsection (b)(1)
of this section;
(iv) Is not being investigated by a disciplinary authority of another state, does
not have charges pending against the applicant's license, and has not been
disciplined by a disciplinary or licensing authority of any other state or country,
or been convicted or disciplined by a court of any state or country for an act
that would be grounds for disciplinary action under Section 4-315 of this
subtitle; and
(v) Has not previously failed an examination for licensure as a dentist in this
State.
(e) Conditions -- Dental hygienist. -- An applicant for a general license to
practice dental hygiene under this section shall:
(1) Pay the application fee required by Section 4-304 of this subtitle; and
(2) Provide adequate evidence that the applicant:
(i) Meets the qualifications otherwise required by this title for a general license
to practice dental hygiene;
(ii) Holds a license to practice dental hygiene in another state;
(iii) Has satisfied the examination requirements provided in subsection (b)(2)
of this section;
(iv) Is not being investigated by a disciplinary authority of another state, does
not have charges pending against the applicant's license, and has not been
disciplined by a disciplinary or licensing authority of any other state or country,
or been convicted or disciplined by a court of any state or country for an act
that would be grounds for disciplinary action under Section 4-315 of this
subtitle; and
(v) Has not previously failed an examination for licensure as a dental hygienist
in this State.

Maryland Regulations, Title 10 MARYLAND DEPARTMENT OF HEALTH
Subtitle 44 BOARD OF DENTAL EXAMINERS, Chapter 05 Licensure for
Dentists Licensed in Another State

10.44.05.02 Qualifications for All Applicants.

A dentist holding an active license in any other state may be granted a license
in Maryland if the applicant:

A. Meets the requirements of Health Occupations Article, §4-306, Annotated
Code of Maryland;
B. Is of good moral character;
C. Holds a Degree of Doctor of Dental Surgery, Doctor of Dental Medicine, or
the equivalent from a college or university that is:
   (1) Authorized by any state or province of Canada to grant the degree; and
   (2) Recognized by the Board as:
      (a) Requiring adequate preprofessional collegiate training; and
      (b) Maintaining an acceptable course of dental instruction; and
D. Meets the qualifications otherwise required by Health Occupations Article,
Title 4, Annotated Code of Maryland, for an active general license to practice
dentistry.

10.44.05.03 Licensure of Dentists Who Have Passed the ADLEX
Examination.

A. In addition to meeting the requirements of Regulation .02 of this chapter, a
dentist holding an active license in any other state shall be issued a license if
the applicant:
   (1) Has passed the ADLEX with a score of 75 or greater in each required
section; and
   (2) Has passed the Maryland Dental Jurisprudence Examination given by the
Board or its designee with a score of 75 or greater on each section of the
examination.
B. In addition to the requirements of §A of this regulation, a candidate holding
an active license in another state, or who has ever held an active license in
another state, shall provide adequate evidence satisfactory to the Board that
the candidate:
   (1) Is not being investigated by a disciplinary authority of another state:
   (2) Does not have charges pending against the applicant's license;
   (3) Has not been disciplined; and
   (4) Has not been convicted or disciplined by a court of any state or country for
an act that would be grounds for disciplinary action under Health Occupations
Article, §4-315, Annotated Code of Maryland.

10.44.05.04 Licensure of Dentists Who Have Not Passed the ADLEX
Examination.

A. In addition to meeting the requirements of Regulation .02 of this chapter, a
dentist holding an active license in another state who has not passed the
ADLEX examination with a score of 75 or greater in each required section of the ADLEX shall be issued a license if the applicant:
(1) For the 5 preceding years has been actively engaged in practicing dentistry for at least 850 hours on average per year;
(2) Has passed an examination with a clinical component as a requirement for licensure in another state;
(3) Has passed a comprehensive written examination on applied clinical diagnosis and treatment planning administered by ADEX with a score of 75 or greater in each required section; and
(4) Has passed the Maryland Dental Jurisprudence Examination given by the Board or its designee with a score of 75 or greater percent on each section of the examination.

B. The practice of dentistry in the armed forces, the practice of dentistry in state and federal programs, participation in postgraduate intern programs, or participation in residency programs within the 5 years preceding application counts toward the required hours of active practice.

10.44.05.05 Application Procedures.
A. An applicant who has passed the ADLEX with a score of 75 or greater in each required section shall submit the following to the Board:
(1) A completed application on a form provided by the Board;
(2) A photograph of the applicant not to exceed 3 inches by 3 inches accompanied by a notarized statement stating that "the photograph is a true photograph of me";
(3) An original National Board Score Card;
(4) Certified proof of dental education which contains the raised embossed school seal certifying its authenticity, except that letters from educational institutions on original letterhead, bearing an original signature, do not require a raised embossed seal;
(5) A certified examination score of the ADLEX and, if requested by the Board, a specific point breakdown by procedure including penalty deductions if available;
(6) A certified letter with a raised embossed seal from the dental licensing authority of each state in which the applicant holds an active dental license or ever held an active dental license indicating that the license is or was in good standing and that the applicant:
(a) Is not being investigated;
(b) Does not have charges pending against the applicant's license;
(c) Has not been disciplined; and
(d) Has not been convicted or disciplined by a court of any state or country for an act that would be grounds for disciplinary action under Health Occupations Article, §4-315, Annotated Code of Maryland;
(7) Documentation of change of name if the name on any of the documents submitted to the Board differs from the applicant's name; and
(8) Any other documents or information pertinent to licensure required by the Board.

B. An applicant who has not passed the ADLEX with a score of 75 or greater in each required section of the ADLEX shall submit the following to the Board:
(1) A completed application on a form provided by the Board;
(2) A photograph of the applicant not to exceed 3 inches by 3 inches accompanied by a notarized statement stating that "the photograph is a true photograph of me";
(3) An original National Board Score Card;
(4) Certified proof of dental education which contains the raised embossed school seal certifying its authenticity, except that letters from educational institutions on original letterhead, bearing an original signature, do not require a raised embossed seal;
(5) A certified letter with a raised embossed seal from the dental licensing authority of each state in which the applicant holds an active dental license or ever held an active dental license indicating that the license is or was in good standing and that the applicant:
   (a) Is not being investigated;
   (b) Does not have charges pending against the applicant's license;
   (c) Has not been disciplined; and
   (d) Has not been convicted or disciplined by a court of any state or country for an act that would be grounds for disciplinary action under Health Occupations Article, §4-315, Annotated Code of Maryland;
(6) A notarized affidavit or other evidence satisfactory to the Board indicating that for the 5 preceding years the applicant has been actively engaged in practicing dentistry for at least 850 hours on average per year;
(7) Documentation of change of name if the name on any of the documents submitted to the Board differs from the applicant's name; and
(8) Any other documents or information pertinent to licensure required by the Board.

10.44.05.06 Fees.
A. The application fee shall accompany the application and is specified in COMAR 10.44.20.
B. The application fee is nonrefundable.

<table>
<thead>
<tr>
<th>Specialty Practice</th>
<th>Annotated Code of Maryland, Health Occupations, Title 4 Dentistry, Subtitle 3 Licensing, Section 4-504, Specialization</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) In general. -- A licensed dentist may not represent to the public that the licensee is a specialist in any field of specialized dental practice unless identified as a specialist in that field by the Board.</td>
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<tr>
<td>(b) Determination of qualifications on request. -- If a licensed dentist requests, the Board shall determine whether the licensee qualifies for Board identification as a specialist.</td>
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<tr>
<td>(c) Board approval. -- The Board may approve any area of specialty recognized by the Commission on Dental Accreditation or its successor organization.</td>
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<tr>
<td>(d) Application for identification as specialist. --</td>
<td></td>
</tr>
<tr>
<td>(1) The Board shall adopt rules and regulations concerning application procedures, fees, and required qualifications for identification as a specialist.</td>
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<tr>
<td>(2) The qualifications required of applicants for Board identification as a specialist may include:</td>
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<tr>
<td>(i) The requirements established by various specialty certifying boards of the American Dental Association;</td>
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<td>(ii) Education;</td>
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<tr>
<td>(iii) Professional experience; and</td>
<td></td>
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<tr>
<td>(iv) Whether, before July 1, 1979, the applicant represented to the public, in an ethical manner, that the applicant was a specialist.</td>
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<tr>
<td>(e) Approval of additional specialties. -- In approving additional specialties, the Board may consider those fields recognized and approved by the American Dental Association.</td>
<td></td>
</tr>
<tr>
<td>(f) Board to be depository and arbitrator. -- The Board is a depository for and the arbitrator of the specialty qualification standards of the American Dental Association in this State.</td>
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</tbody>
</table>
10.44.14.03 Designation of Specialties.
The Maryland State Board of Dental Examiners recognizes the following areas of dentistry as specialties:
A. Endodontics;
B. Oral surgery, also known as oral and maxillofacial surgery;
C. Oral pathology;
D. Orthodontics;
E. Pediatric dentistry;
F. Periodontics;
G. Prosthodontics;
H. Public health; and
I. Any area of specialty approved by the Commission on Dental Accreditation or its successor organization.

10.44.14.04 Qualifications for Identification.
A licensed dentist qualifies for identification as specialist by the Board if the dentist:
A. Has successfully completed a Board-approved specialty training program in that specialty; or
B. Before July 1, 1979, reasonably represented to the public that the dentist was a specialist in that specialty while limiting the dentist's practice to the specialty.

10.44.14.05 Application for Identification.
To apply for identification as a specialist, a licensed dentist shall submit to the Board:
A. An application on a form that the Board provides;
B. A fee as set forth in COMAR 10.44.20; and
C. Either evidence of having successfully completed a Board-approved specialty training program or a written statement, under oath, that sets forth the basis for the dentist's claim that, before July 1, 1979, the dentist reasonably represented to the public that the dentist was a specialist in that specialty, including in that written statement the:
(1) Dates during which the dentist's practice was limited to that specialty; and
(2) Education and experience on which the claim to be a specialist was based.

10.44.14.06 Roster of Specialists.
The Board shall maintain a roster of all licensed dentists identified as specialists in each of the specialties recognized by the Board.

10.44.14.07 List of Approved Programs.
The Board shall maintain a list of all specialty training programs it approves. The list shall be open to the public during the normal business hours of the Board.

10.44.14.08 Prohibition.
A. On or after July 1, 1985, a person may not represent to the public that the person is a dentist specializing in any specialty of dentistry or limiting the dentist's practice of dentistry to any specialty of dentistry unless the person is recognized by the Board as a specialist in that specialty.
B. A person may not represent to the public that the person is a specialist in any area not approved by the Board.

10.44.14.09 Penalties for Violation.
Violation of these regulations constitutes unprofessional conduct and may result in disciplinary action as set forth in Health Occupations Article, §4-315, Annotated Code of Maryland.

### Continuing Education

**Click here for online renewal web site for dentists**

**Annotated Code of Maryland Title 4 Dentistry, Subtitle 3 Licensing, Section 4-309. Term and renewal of licenses**

(a) Term of license. --
(1) Except as otherwise provided in this subsection, a license expires on the date set by the Board, unless the license is renewed for an additional term as provided in this section. A license may not be renewed for a term longer than 2 years.

(2) Except as provided in Section 4-303.1 of this subtitle, a limited license to practice dentistry expires on the first anniversary of its effective date.

(3) A teacher's license to practice dentistry or a teacher's license to practice dental hygiene expires on the earlier of:

(i) The date set by the Board, unless the license is renewed for an additional term as provided in this section; or

(ii) The date when the licensee ceases to be a full-time or part-time faculty member at the institution named on the license.

(b) Surrender of teacher's license to practice dentistry. -- If a teacher's license to practice dentistry expires because the licensee no longer is a full-time or part-time faculty member at the institution named on the license, the licensee shall surrender the license to the Board secretary within 30 days.

(c) Renewal notice. -- At least 1 month before a license expires, the Board shall send to the licensee, by electronic means or first-class mail to the last known electronic or physical address of the licensee, a renewal notice that states:

(1) The date on which the current license expires;

(2) The date by which the renewal application must be received by the Board for the renewal to be issued and mailed before the license expires; and

(3) The amount of the renewal fee.

**Maryland Regulations, Title 10 MARYLAND DEPARTMENT OF HEALTH, Subtitle 44 BOARD OF DENTAL EXAMINERS, Chapter 10 Renewal and Reinstatement of Licenses**

10.44.10.01 Expiration Date of Licenses.

A. A general license to practice dentistry and a general license to practice dental hygiene shall expire on June 30 of the second year following the effective date of the license.

B. A limited license to practice dentistry shall expire 1 year from its effective date and must be reapplied for.

C. A teacher's license to practice dentistry and a teacher's license to practice dental hygiene shall expire in the same manner as the general license, or when the licensee ceases teaching at the institution named on the license.

02 Renewal of Licenses.

A. Before a general license to practice dentistry expires, the licensee may renew it for an additional term, if the licensee:

(1) Otherwise is entitled to be licensed;

(2) Pays the renewal fee specified in COMAR 10.44.20;

(3) Submits to the Board a renewal application on the form that the Board provides; and

(4) Has fulfilled the continuing education requirements of the Board.

B. Before a teacher's license to practice dentistry expires, the licensee may renew it for an additional term, if the licensee:

(1) Otherwise is entitled to be licensed;
(2) Pays the renewal fee specified in COMAR 10.44.20; and
(3) Submits to the Board a renewal application on the form that the Board provides.

C. Before a general license to practice dental hygiene or a teacher's license to practice dental hygiene expires, the licensee may renew it for an additional term, if the licensee:
(1) Otherwise is entitled to be licensed;
(2) Pays the renewal fee specified in COMAR 10.44.20;
(3) Submits to the Board a renewal application on the form the Board provides; and
(4) Has fulfilled the continuing education requirements of the Board.

D. A limited license to practice dentistry is not renewable.

E. Following the expiration date of a license to practice dentistry or dental hygiene in the State, the licensee may renew the license within 30 days of its expiration if the licensee:
(1) Is otherwise entitled to be licensed;
(2) Submits to the Board a completed renewal application on the form provided by the Board; and
(3) Pays to the Board the renewal fee and the late renewal fee as specified in COMAR 10.44.20.

F. Dental License.
(1) A licensee who has failed to renew a license to practice dentistry in this State by July 31 of the year in which the license is due for renewal is prohibited from practicing dentistry in this State after the expiration date of the license.
(2) The Board shall reinstate the license if the licensee:
   (a) Is otherwise entitled to be licensed;
   (b) Meets the requirements for renewal and reinstatement of a license as provided in this chapter;
   (c) Submits to the Board a completed renewal application on the form provided by the Board; and
   (d) Pays to the Board the reinstatement fee as specified in COMAR 10.44.20.
(3) If the Board determines that a dentist has practiced dentistry in this State after the license has expired, the Board may order the dentist to immediately cease and desist the practice of dentistry in this State until the dentist's license has been reinstated by the Board.
(4) The Board may take action against a dentist for unprofessional conduct if it determines that the dentist has practiced dentistry in this State after the dentist's license has expired. The Board may:
   (a) Impose an administrative penalty through a nonpublic consent agreement which the dentist agrees to make an anonymous donation of $400 to a charitable institution and to perform 40 hours of Board-approved pro bono dental services;
   (b) Provide the dentist with a settlement conference; or
   (c) Charge the dentist with unprofessional conduct as provided in Health Occupations Article, §4-315(a)(16), Annotated Code of Maryland, for practicing dentistry without a license.

Title 10 MARYLAND DEPARTMENT OF HEALTH, Subtitle 44 BOARD OF DENTAL EXAMINERS, Chapter 22 Continuing Education

10.44.22.01 Scope. These regulations govern the continuing education requirements for dentists and dental hygienists seeking renewal of their licenses.

10.44.22.02 Definitions.
A. In this chapter, the following terms have the meanings indicated.

B. Terms Defined.

(1) Advanced Clinical Training Program.

(a) “Advanced clinical training program” means:

(i) A program of postgraduate training developed, offered, and sponsored by the University of Maryland Dental School as part of its curriculum for dental students or dental school graduates;

(ii) A program of postgraduate training offered by the University of Maryland Dental School as continuing education for licensed dentists; or

(iii) A program of postgraduate training offered by an approved continuing education sponsor or its equivalent as provided in Regulation .08 of this chapter.

(b) “Advanced clinical training program” includes clinical treatment provided to a patient by a student of dentistry while under the supervision of the training faculty.

(2) “Board” means the State Board of Dental Examiners.

(3) “Continuing education” means any eligible course or program approved by the Board.

(4) “Cultural competency” means courses or programs that teach a defined set of values, principles, demonstrated behaviors, attitudes, policies, and structures that will increase a licensee’s ability to work effectively in a cross-cultural manner.

(5) “Direct supervision” means that the supervising dentist personally:

(a) Diagnoses the condition to be treated;

(b) Authorizes the procedure; and

(c) Examines the patient before dismissal.

(6) “Licensee” means a licensed dentist or a licensed dental hygienist.

(7) “Student of dentistry” means:

(a) A student enrolled in a doctoral program in an accredited dental school with a curriculum leading to either a Doctor of Dental Surgery or Doctor of Dental Medicine degree;

(b) A graduate of a dental doctoral program enrolled in an advanced dental education program offered as a course of one semester or longer by the University of Maryland Dental School;

(c) A dentist licensed in Maryland who enrolls in an advanced clinical training program offered as a continuing education program for licensed dentists;

(d) A dentist licensed in another state, who does not hold a Maryland dental license and who:

(i) Enrolls in an advanced clinical training program offered as a continuing education program for licensed dentists; and

(ii) Receives written approval from the Board to participate in the advanced clinical training program;

(e) A dentist licensed in Maryland who enrolls in an advanced clinical training program offered as continuing education by an approved sponsor or its equivalent as provided in Regulation .08 of this chapter; or

(f) A dentist licensed in another state, who does not hold a Maryland dental license and who:

(i) Enrolls in an advanced clinical training program offered as continuing education by an approved sponsor or its equivalent as provided in Regulation .08 of this chapter; and

(ii) Receives written approval from the Board to participate in the advanced clinical training program.
A. The licensee shall:
   (1) Maintain for 5 years accurate records of continuing education courses or programs in which the licensee has participated under these regulations; and
   (2) Make continuing education records available to the Board or the Board's representative or representatives on request.
B. On a renewal form provided by the Board, a licensee shall verify compliance with this regulation.

10.44.22.04 Requirements.
A. A licensee shall maintain cardiopulmonary resuscitation certification from one of the following programs:
   (1) The American Heart Association's Basic Life Support for Healthcare Providers;
   (2) The American Red Cross's Cardiopulmonary Resuscitation for Professional Rescuers; or
   (3) An equivalent program approved by the Board.
B. A licensee seeking renewal shall complete not less than 30 full hours of continuing education, including 2 hours of infection control.
C. A licensee seeking renewal in 2011 and thereafter shall complete a Board-approved course of 2 hours in abuse and neglect.
D. The 2-hour, board-approved course in abuse and neglect required by §C of this regulation shall:
   (1) Be completed by each licensee every other renewal cycle;
   (2) Relate to Maryland law on the subject of abuse and neglect; and
   (3) Count toward the 30 full hours of required continuing education.
E. A dentist seeking renewal in 2015 and thereafter shall complete a 2-hour Board-approved course on proper prescribing and disposal of prescription drugs. This course shall count toward the 30 full hours of required continuing education.
F. The 2-hour Board-approved course on proper prescribing and disposal of prescription drugs required by E of this regulation shall be completed by each dentist every other renewal cycle.
G. Optional Pro Bono Program. A licensee seeking renewal may receive up to 8 continuing education hours for providing volunteer pro bono dental or dental hygiene services in accordance with Regulation .07 of this chapter.
H. Cultural Competency. A licensee may receive up to 4 continuing education hours for Board-approved courses on cultural competency.
I. A licensee may receive up to 2 continuing education hours for Board-approved courses on abuse and neglect.
J. A licensee who has received a license within 6 months of graduation from an approved dental or dental hygiene school is not required to fulfill the continuing education requirements of the Board for the first renewal following initial licensure.
K. A licensee who is on inactive status shall provide evidence of compliance with the continuing education requirements of the Board for the 2-year period preceding application for reactivation of the licensee's license.
L. A licensee who fails to obtain the required continuing education due to disability or retirement shall comply with this regulation within 6 months of the licensee's return to practice.

10.44.22.05 Time Frame for Completing Continuing Education.
A. The period for completing continuing education requirements extends for a 2-year period from January 1 through December 31 of the following year.
B. The 2-year period in which the continuing education shall be completed ends on December 31 of the year preceding the year in which the license is due for renewal.

10.44.22.06 Course and Program Eligibility.

A. Eligibility Guidelines.

(1) General. With the exceptions listed in §A(2) of this regulation, only those courses or programs that satisfy the following eligibility guidelines qualify for continuing education credit for license renewal:

(a) The course or program is designed to enhance the licensee’s clinical knowledge and ability to treat dental patients; and

(b) The course or program is offered by a Board-approved sponsor.

(2) Abuse and Neglect Courses, Cultural Competency Courses, and Pro Bono Programs. To qualify for continuing education credit for license renewal:

(a) The mandatory course in abuse and neglect identified in Regulation .04C and D of this chapter:

(i) Do not need to be designed to enhance the licensee’s clinical knowledge and ability to treat dental patients; and

(ii) Shall be offered by a Board-approved sponsor;

(b) Cultural competency courses:

(i) Do not need to enhance the licensee’s clinical knowledge; and

(ii) Shall be offered by a Board-approved sponsor; and

(c) Pro bono programs:

(i) Do not need to enhance the licensee’s clinical knowledge and ability to treat dental patients; and

(ii) Shall be offered by a Board-approved sponsor.

B. Excluded Courses and Programs. Courses and programs that are not approved for continuing education credit for license renewal include, but are not limited to, the subjects of:

(1) Money management;

(2) Personal finance;

(3) Personal business matters;

(4) With the exception of those courses or programs on cultural competency, cultural subjects;

(5) Personal health and recreation;

(6) Politics;

(7) Memory training; and

(8) Speed reading.

10.44.22.07 Pro Bono Dental and Dental Hygiene Services.

A. Beginning on the effective date of this regulation dentists or dental hygienists may receive continuing education credit for providing volunteer pro bono dental and dental hygiene services within the State as provided in this regulation.

B. A dentist or dental hygienist may provide volunteer pro bono care at a Board-approved program that:

(1) Is a non-profit entity or event; and

(2) Provides substantial pro bono dental services to the indigent or dentally underserved populations.

C. With the exception of food, lodging, and parking fees, a dentist or dental hygienist may not receive direct or indirect remuneration of any kind, including but not limited to remuneration for materials purchased or used.

D. With the exception of those pro bono services provided at a dentist’s or dental hygienist’s office as outlined in §E of this regulation, the program shall
 require a dentist or dental hygienist to sign in and sign out daily upon commencement and termination of the provision of services.
E. A dentist or dental hygienist may provide pro bono services for continuing education credit at the dentist’s or dental hygienist’s office:
   (1) If the patient is referred to the dentist or dental hygienist by a Board-approved nonprofit entity that provides substantial pro bono dental services to the indigent or dentally underserved populations; and
   (2) If the Board provides prior approval of the provision of the dental or dental hygiene services.
F. Continuing education credit shall be calculated based on the time a dentist or dental hygienist has actually dedicated to the performance of dental or dental hygiene services.
G. Continuing education credit shall be calculated at the ratio of 1 continuing education credit for each 60 minutes of patient services.
H. Credit may not be provided for missed appointments.
I. Board-approved nonprofit entities that provide substantial dental services for continuing education credit shall:
   (1) Retain patient records;
   (2) Retain documentation of all pro bono assignments and the hours of service provided; and
   (3) Provide the records and a copy of the assignments and the hours of service provided to the Board upon request.
J. The Board may revoke the approval status of any nonprofit entity that fails to cooperate with the Board.
K. A dental hygienist who provides pro bono dental services shall work under the direct supervision of a dentist.
L. A dentist or dental hygienist that is employed by a nonprofit entity that provides substantial pro bono dental services to the indigent or dentally underserved populations may not obtain credit for pro bono services at the entity at which the dentist or dental hygienist is employed, but may receive credit for qualified pro bono services at other nonprofit entities.
M. A dentist who is a Board-recognized specialist and who has announced a specialization shall limit the pro bono services exclusively to the announced special areas.
N. In accordance with COMAR 10.44.12, a dentist may administer general anesthesia or sedation only with the appropriate Board permit issued for the specific practice location at which the dentist wishes to administer general anesthesia or sedation.
O. A dental hygienist may administer local anesthesia by infiltration only with the appropriate Board recognition.
P. A dentist and dental hygienist who provide pro bono dental services shall:
   (1) Maintain proof of such services for at least 5 years on a Board-approved form; and
   (2) Provide documentation of the services to the Board on request.
Q. A dentist or dental hygienist who fails to maintain accurate and complete records of services rendered may not receive continuing education credit for those services.
R. A dentist shall use a Board-approved form for patients with clear instructions for any follow-up care.
S. A dentist or a dental hygienist under a formal or informal Board order or agreement that provides for the provision of pro bono services may not receive continuing education credit for the provision of the pro bono services.
T. Failure to comply with the provisions of this regulation constitutes unprofessional conduct.

### 10.44.22.08 Approved Sponsors and Equivalents.

A. The Board approves for credit any course or program that:

1. Satisfies all eligibility criteria in Regulations .06 and .07 of this chapter; and
2. Is sponsored by any one of the following entities:
   - An accredited dental school;
   - An accredited dental hygiene school;
   - The American Dental Association;
   - The National Dental Association;
   - The American Dental Hygienists' Association;
   - The National Dental Hygiene Association;
   - The American Medical Association;
   - The American Hospital Association;
   - The American Heart Association;
   - The American Red Cross;
   - The American Society of Dentistry for Children;
   - Any American Dental Association recognized specialty society;
   - The Academy of General Dentistry;
   - The Veterans Administration;
   - The United States uniformed services;
   - The U.S. Department of Health and Human Services;
   - The Maryland Department of Health;
   - Any American Medical Association recognized specialty society;
   - The Mid-Atlantic PANDA Coalition; and
   - Any constituent or component organization of the groups in §A(2)(a)—(s) of this regulation.

B. The Board may approve other sponsors of continuing education credits according to the following:

1. Sponsors not identified in §A(2) of this regulation may petition the Board for approval of continuing education that they offer; and
2. The Board shall evaluate the sponsors in §B(1) of this regulation and may, at its discretion, set standards and criteria.

C. If the subject matter of a course, program, or activity satisfies the requirements of Regulation .06 of this chapter, a licensee may petition the Board to accept as the equivalent of an eligible continuing education course or program offered by an approved sponsor:

1. Courses or programs offered by other sponsors; or
2. Time spent in any of the following activities:
   - Preparing and presenting table clinics;
   - Preparing lectures;
   - Preparing articles for publication in dental journals; or
   - Attending study clubs or other meetings involved with clinical dentistry.

D. The Board may accept from any licensee up to 17 hours of continuing education credits for self-study activities for the following:

1. Courses or programs from approved sponsors identified in §A(2) of this regulation that are designed to enhance the licensee's clinical knowledge and ability to treat dental patients; and
2. Courses or programs from sponsors not identified in §A(2) of this regulation if the:
   - Sponsor has petitioned the Board for and received approval of the sponsor's continuing education course or program; and
   - Continuing education activities qualify under §C of this regulation.
10.44.22.09 Advanced Clinical Training Programs for a Dentist Licensed in Another State.

A. A dentist licensed in another state who does not hold a Maryland dental license and who wishes to participate in an advanced clinical training program of postgraduate training offered as continuing education for licensed dentists shall receive written approval from the Board before participation in the advanced clinical training program as provided in Regulation .10B of this chapter.

B. At least 45 days before the commencement of an advanced clinical training program of postgraduate training offered as continuing education for licensed dentists, a dentist who is licensed in another state and who is not licensed in Maryland shall apply to the Board for written approval to participate in the advanced clinical training program as provided in Regulation .10A of this chapter.

C. To qualify to participate in an advanced clinical training program, a dentist who is licensed in another state and who does not hold a Maryland dental license shall hold a degree of Doctor of Dental Surgery or Doctor of Dental Medicine, or the equivalent, from a college or university that is authorized by any state or province of Canada to grant the degree.

10.44.22.10 Advanced Clinical Training Programs — Application Procedures and Practice Limitations.

A. To apply for written approval to participate in an advanced clinical training program offered as continuing education for licensed dentists, a dentist licensed in another state who does not hold a Maryland dental license shall:
   (1) Apply to the Board on a form approved by the Board;
   (2) Pay a nonrefundable fee to the Board as set forth in COMAR 10.44.20;
   (3) Submit to the Board a copy of the applicant's National Practitioner Data Bank file;
   (4) Submit documentation of change of name if the name on any of the documents submitted to the Board differs from the applicant's name; and
   (5) Submit any other pertinent documents or information requested by the Board.

B. After review of the documentation and other pertinent information provided to the Board, the Board shall provide the applicant with a written notice stating that the application to participate in the advanced clinical training program has been approved or denied.

C. The Board's approval or denial of an application to participate in an advanced clinical training program shall apply only to the advanced clinical training program for which the applicant has made application.

D. A dentist whose application to participate in an advanced clinical training program for continuing education has been approved shall be covered by a policy of malpractice insurance during the period in which the dentist participates in the advanced clinical training program.

E. An individual who is a student of dentistry under Regulation .02B(6)(d) and (f) of this chapter may only practice dentistry in Maryland in accordance with the advanced clinical training program.

10.44.22.11 Examination in Lieu of Continuing Education Requirements.

A. Successful completion of a Board-approved examination within the preceding 2-year period may be substituted for continuing education credits.

B. The Board recognizes successful completion of the following written examinations as equivalent to 30 full hours of continuing education:
   (1) For dental hygienists only, the North East Regional Board's (NERB) Dental Hygiene Comprehensive Examination;
(2) NERB's Simulated Clinical Examinations;
(3) Academy of General Dentistry's Fellowship Examination;
(4) Examinations leading to recognized specialty boards' Diplomate status;
(5) National Board's Part II examination;
(6) Central Regional Dental Testing Agency's written examinations;
(7) South East Regional Testing Agency's written examinations; or
(8) Western Regional Examining Board's written examination.

10.44.22.12 Audit of Continuing Education Records.
A. The Board may request verification of compliance with these regulations through inspection of continuing education records maintained by licensees in accordance with Regulation .03A of this chapter.
B. A licensee who receives notice of a continuing education audit shall:
   (1) Verify compliance with this chapter by the date specified in the notice; or
   (2) Request an extension of time to verify compliance as specified in §C of this regulation.
C. After making a written request to the Board, a licensee who receives notice of a continuing education audit shall have until June 30 of the year in which the licensee's license is due for renewal to verify compliance with this chapter.
D. The licensee shall outline in the request under §C of this regulation a plan for completing the continuing education requirement.
E. A licensee who receives notice of a continuing education audit may not be granted a license until the licensee verifies compliance with this chapter and meets all other applicable requirements for licensure.

10.44.22.13 Active Military Service.
The Board may waive any or all of the requirements of this chapter for a licensee who is unable to complete the requirements due to the licensee's active military service.

10.44.22.14 Penalties for Violation.
A. Violation of these regulations by a licensee, pertaining to the continuing education requirements for license renewal, shall result in nonrenewal of the license.
B. A false statement on a renewal form constitutes unprofessional conduct and may result in disciplinary action against the licensee as set forth in Health Occupations Article, §4-315, Annotated Code of Maryland.