<table>
<thead>
<tr>
<th>Initial Licensure Examination Requirements</th>
<th>CDCA, CITA, CRDTS, SRTA, WREB or PGY-1</th>
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<tbody>
<tr>
<td>(Source: Ohio Revised Code 4715.10; Ohio Administrative Code 4715-5-01.1)</td>
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<tr>
<td>General Licensure Requirements</td>
<td>Ohio Revised Code 4715.10 Application for license</td>
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<tr>
<td>(A) As used in this section, “accredited dental college” means a dental college accredited by the commission on dental accreditation or a dental college that has educational standards recognized by the commission on dental accreditation and is approved by the state dental board.</td>
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<td>(B) Each person who desires to practice dentistry in this state shall file a written application for a license with the secretary of the state dental board. The application shall be on a form prescribed by the board and verified by oath. Each applicant shall furnish satisfactory proof to the board that the applicant has met the requirements of divisions (C) and (D) of this section, and if the applicant is a graduate of an unaccredited dental college located outside the United States, division (E) of this section.</td>
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<tr>
<td>(C) To be granted a license to practice dentistry, an applicant must meet all of the following requirements:</td>
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<td>(1) Be at least eighteen years of age;</td>
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<td>(2) Be of good moral character;</td>
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<td>(3) Be a graduate of an accredited dental college or of a dental college located outside the United States who meets the standards adopted under section 4715.11 of the Revised Code;</td>
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<td>(4) Have passed parts I and II of the examination given by the national board of dental examiners;</td>
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<td>(5) Have passed a written jurisprudence examination administered by the state dental board under division (E)(2) of section 4715.03 of the Revised Code;</td>
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<td>(6) Pay the fee required by division (A)(1) of section 4715.13 of the Revised Code.</td>
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<td>(D) To be granted a license to practice dentistry, an applicant must meet any one of the following requirements:</td>
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<td>(1) Have taken an examination administered by any of the following regional testing agencies and received a passing score on the examination as determined by the administering agency: the central regional dental testing service, inc., northeast regional board of dental examiners, inc., the commission on dental competency assessments, the southern regional dental testing agency, inc., the council of interstate testing agencies, inc., or the western regional examining board;</td>
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<td>(2) Have taken an examination administered by the state dental board and received a passing score as established by the board;</td>
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<td>(3) Possess a license in good standing from another state and have actively engaged in the legal and reputable practice of dentistry in another state or in the armed forces of the United States, the United States public health service, or the United States department of veterans’ affairs for five years immediately preceding application;</td>
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<tr>
<td>(4) Have completed a dental residency program accredited or approved by the commission on dental accreditation and administered by an accredited dental college or hospital.</td>
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<tr>
<td>(E) To be granted a license to practice dentistry, a graduate of an unaccredited dental college located outside the United States must meet both of the following requirements:</td>
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<tr>
<td>(1) Have taken a basic science and laboratory examination consistent with rules adopted under section 4715.11 of the Revised Code and received a passing score as established by the board;</td>
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(2) Have had sufficient clinical training in an accredited institution to reasonably assure a level of competency equal to that of graduates of accredited dental colleges, as determined by the board.

**Ohio Revised Code 4715.11 Standards and examination.**

In the state dental board's implementation of section 4715.10 of the Revised Code, all of the following apply:

(A) The board shall adopt rules establishing standards that must be met by graduates of unaccredited dental colleges located outside the United States. The standards must reasonably assure that the graduates have received a level of education and training equal to that provided by accredited dental colleges.

(B) The board shall adopt rules governing the basic sciences and laboratory examination required by division (E)(1) of section 4715.10 of the Revised Code.

**Ohio Revised Code 715.12 License - re-examination.**

If an applicant passes the examination required by section 4715.10 of the Revised Code, the applicant shall receive a license from the state dental board attested by its seal and signed by the president and secretary, which shall be conclusive evidence of the applicant's right to practice dentistry. If the loss of a license is satisfactorily shown, a duplicate thereof shall be issued by the board. If an applicant fails the examination required by section 4715.10 of the Revised Code, the applicant may apply for re-examination at a subsequent regular or special examination meeting of the state dental board. No applicant shall be admitted to more than two examinations without first presenting satisfactory proof that the applicant has successfully completed such refresher courses in an accredited dental college as the state dental board may prescribe.

**Ohio Administrative Code 4715-5-01.1 Requirements for initial licensure for dentists**

(A) Applicants for licensure to practice dentistry as provided in sections 4715.10, 4715.11 and 4715.12 of the Revised Code, shall furnish satisfactory proof of the following on a form prescribed and provided by the state dental board:

1. Be at least eighteen years of age; and
2. Be of good moral character; and
3. Be a graduate of an accredited dental college, or a graduate of an unaccredited dental college located outside the United States and meets the requirements set forth in rule 4715-18-01 of the Administrative Code; and
4. Have successfully passed all parts of the examination given by the joint commission on national dental examinations; and
5. Provides evidence of successfully passing one of the following regional board examinations: the central regional dental testing service, inc. (CRDTS), northeast regional board of dental examiners, inc. (NERB), the commission on dental competency assessments (CDCA), the southern regional dental testing agency, inc. (SRTA), the council of interstate testing agencies, inc. (CITA), or the Western regional examining board (WREB); or
6. Possesses a license in good standing from another state for five years and has actively engaged in the legal and reputable practice of dentistry in another state or in the armed forces of the United States, the United States public health service, or the United States department of veterans' affairs for five years immediately preceding application.
7. Have successfully completed a dental residency program accredited or approved by the commission on dental accreditation and administered by an...
accredited dental college or hospital, as attested to by the director of the program on a form prescribed and provided by the board.  
(B) Each applicant shall successfully pass a written jurisprudence examination approved by the state dental board on the statute and rules governing the practice of dentistry in the state of Ohio.

Specialty Practice

**Ohio Administrative Code 4715-13-05 Advertising specialty services.**

With regard to the advertising of specialty dental services all of the following shall apply:

(A) A dentist who is recognized as a specialist in Ohio must avoid any implication that general dentists associated with him or her in practice are specialists.

(B) In a multidisciplinary practice, it is required that any advertisements indicate the services being provided by each practitioner in the office.

(C) The use of the terms "specialist" or "specializes" or the terms "orthodontist", "oral and maxillofacial surgeon", "oral and maxillofacial radiologist", "periodontist", "pediatric dentist", "prosthodontist", "endodontist", "oral pathologist", or "public health dentist" or other similar terms which imply that the dentist is a specialist may only be used by licensed dentists meeting the requirements of paragraph (B) of rule 4715-5-04 of the Administrative Code.

(D) The term "diplomate" may only be used by a licensed dentist who has successfully completed the qualifying examination of the appropriate certifying board of one or more of the specialties recognized by the American dental association, except that a licensed dentist who has been granted diplomate status by a bona fide national organization which is not recognized as a certifying board by the American dental association, but grants diplomate status based upon the dentist's postgraduate education, training, experience, and an oral and written examination based upon psychometric principles, may use the term "diplomate" if the following disclaimer appears in a reasonably clear and visible manner compared to the announcement of the diplomate status: "the (insert the name of organization granting diplomate status) is not recognized as a specialty board by the Ohio state dental board or the American dental association."

(E) A general dentist is not prohibited from announcing to the public that the dentist renders specific types of services, including, but not limited to, specialty services, and that the announcement does not contain words or phrases which are otherwise prohibited by this rule.

(F) Terms that indicate that the practitioner is a specialist, for which no American dental association recognized specialty exists, are prohibited. Terms referring to areas of practice are permitted, so long as all other provisions of the rules regarding advertising and specialty designation are adhered to.

Continuing Education

**Ohio Revised Code 4715.141 Continuing education.**

(A) Each licensed dentist shall complete biennially not less than forty hours of continuing dental education, which may include, but is not limited to, attendance at lectures, study clubs, college and postgraduate courses, or scientific sessions of conventions, research, graduate study, teaching, service as a clinician, or correspondence courses. Continuing dental education programs include, but are not limited to, programs that address any of the following:

(1) Competency in treating patients who are medically compromised or who experience medical emergencies during the course of dental treatment;
(2) Knowledge of pharmaceutical products and the protocol of the proper use of medications;
(3) Competency to diagnose oral pathology;
(4) Awareness of currently accepted methods of infection control;
(5) Basic medical and scientific subjects including, but not limited to, biology, physiology, pathology, biochemistry, and pharmacology;
(6) Clinical and technological subjects including, but not limited to, clinical techniques and procedures, materials, and equipment;
(7) Subjects pertinent to health and safety.

Dentists shall earn continuing education credits at the rate of one-half credit for each twenty-five to thirty contact minutes of instruction and one credit hour for each fifty to sixty contact minutes of instruction.

(B) Programs meeting the general requirements of division (A) of this section may be developed and offered to dentists by any of the following agencies or organizations:

(1) National, state, district, or local dental associations affiliated with the American dental association or national dental association;
(2) Accredited dental colleges or schools;
(3) Other organizations, schools, or agencies approved by the state dental board.

(C) Each licensed dentist shall submit to the board at the time of biennial registration pursuant to section 4715.14 of the Revised Code a sworn affidavit, on a form acceptable to the state dental board, attesting that the dentist has completed continuing education programs in compliance with this section and listing the date, location, sponsor, subject matter, and hours completed of the programs.

A licensed dentist shall retain in the dentist’s records for a period of at least three years such receipts, vouchers, or certificates as may be necessary to document completion of continuing education programs. With cause, the board may request such documentation from licensed dentists, and the board may request such documentation from licensed dentists selected at random without cause.

(D) The board may excuse licensed dentists, as a group or as individuals, from all or any part of the requirements of this section because of an unusual circumstance, emergency, or special hardship.

(E) The board shall notify a dentist who fails to submit the affidavit required by division (C) of this section of both of the following:

(1) That the board has not received the affidavit;
(2) That unless the board receives the affidavit before the first day of April following the last day of December by which the dentist was required to submit the affidavit, the board may, on or after the relevant first day of April, initiate disciplinary action against the dentist pursuant to Chapter 119. of the Revised Code.

Ohio Administrative Code Chapter 4715-8 Continuing Education
4715-8-01 Continuing education requirements.

Acceptable continuing education for all Ohio licensees is defined as educational and scientific courses given by board-approved sponsors consisting of activities designed to review existing concepts and techniques, to convey information beyond the basic dental education and to update knowledge on advances in scientific, non-clinical and clinical practice related subject matter, including ethics, regulatory compliance, risk management, nutrition, and evidence-based dentistry wherein the objective is to improve the
knowledge, skills and ability of the individual to provide the highest quality of service to the public and the profession.

Categories of credit - To fulfill the minimum requirements set forth in sections 4715.141 and 4715.25 of the Revised Code, the licensee is free to select areas of study within the stated categories, not to exceed the maximum number of hours in each category.

(A) "Directly interactive presentation format" means a presentation format in which each participant is able to provide direct feedback and have interaction with the instructor through a question and answer format in real time.

(B) "Supervised self-instruction" means the coursework is provided in a self-instruction format which must include a testing mechanism supplied by a board-approved sponsor. The licensee must complete a test with a passing score of not less than seventy-five percent and demonstrate a level of comprehension before credit is awarded. Tests must be graded by the sponsor and results returned to the licensee. Supervised self-instruction includes, but is not limited to:

1. Graded audio/video courses.
2. Graded correspondence courses.
3. Graded internet computer courses.

(C) "Non-clinical dental practice related continuing education" means continuing education experiences which may include, but is not limited to, those courses which aid in the management of a dental practice or clinic, including those courses pertaining to the management of third party payer issues, dental billing practices, patient and provider appeals of payment disputes and patient management of billing matters; courses to improve recall and scheduling systems, production flow, communication systems and data management; courses in organization and management of the dental practice including office computerization and design, ergonomics, and the improvement of practice administration and office operations; courses in leadership development and team development; and, courses in human resource management and employee benefits. A maximum of six continuing education hours may be obtained in this category.

(D) "Papers, publications and scientific presentations" means scientific papers authored by the licensee and published in a scientific professional journal, and/or the original presentation of papers, essays, scientific exhibits or formal lectures to recognized groups of fellow professionals. A maximum of four continuing education hours may be obtained in this category.

(E) "Teaching and research appointments" means documented teaching or research activities at an accredited institution, at least one-half day per week per academic year, and holding at least a part-time faculty or research appointment as evidenced by a signed, dated letter of appointment from the chair or director of the accredited institution. A maximum of four continuing education hours may be obtained in this category.

(F) "Volunteer service as a clinician" means continuing education credit may be awarded at a ratio of one continuing education credit for each four hours of volunteer clinical services provided through an approved program. An approved program is one sponsored by a permanent sponsor as defined in paragraph (A) of rule 4715-8-02 of the Administrative Code, that allows licensees to provide substantial pro bono dental and dental hygiene services to indigent and underserved populations, or to persons who reside in areas of critical need in the state of Ohio. No remuneration shall be made to the licensee or the program sponsor for services provided under this section. A maximum of four continuing education hours may be obtained in this category.
(G) "Table clinics" means the original presentation of or documented viewing of a table clinic at a professional meeting. A maximum of two continuing education hours may be obtained in this category.

4715-8-02 Sponsors of continuing education.
The sponsor is the individual, organization or educational institution or other entity conducting the professional education course. Sponsors shall be as follows:
(A) Permanent sponsor - An organization, school or other dental-related organization as set forth in divisions (B)(1) and (B)(2) of section 4715.141 and divisions (C)(1) to (C)(4) of section 4715.25 of the Revised Code whose continuing education courses are approved by the state dental board. These sponsors are:
(1) "American Dental Association," and constituent and component dental associations and societies affiliated with the "American Dental Association."
(2) "National Dental Association," and constituent and component dental associations and societies affiliated with the "National Dental Association."
(3) "American Dental Hygienists Association," and its recognized constituents, components and affiliated societies.
(4) "National Dental Hygienists’ Association" and constituent and component dental hygienists’ associations and societies affiliated with the "National Dental Hygienists’ Association."
(5) National, state, district or local dental specialty organizations affiliated with the "American Dental Association."
(6) "Academy of General Dentistry" and its constituent and component organizations.
(7) Colleges and universities with accredited schools of dentistry or dental hygiene and community colleges with approved dental hygiene programs, when the continuing professional education program is held under the auspices of the school of dentistry or dental hygiene, or the dental hygiene program.
(8) Colleges and universities accredited by an accrediting agency approved by the United States office of education. Hospitals accredited by the "Joint Commission on Accreditation of Healthcare Organizations (JCAHO)."
(9) Other organizations, schools or other dental-related organizations that by board action are listed as permanent sponsors.
(B) Biennial sponsor - Individuals, trade corporations, institutions, study clubs, dental research clinics, and nondental-related entities or groups that have applied and been approved by the board as sponsors for the current biennium. Sponsor approval shall be based upon the criteria identified in rule 4715-8-03 of the Administrative Code. Approval as a biennial sponsor automatically expires at the end of the biennium, and approval must be obtained for each successive biennial licensing period.
(C) The board retains the right and authority, upon notification, to audit, monitor, or request evidence demonstrating adherence to Chapter 4715. of the Revised Code, for courses given by any sponsor. The board may rescind biennial sponsor status if the sponsor has disseminated any false or misleading information in connection with the continuing education program, or if the sponsor has failed to conform to sections 4715.141 and 4715.25 of the Revised Code, or rules 4715-8-01, 4715-8-02 and 4715-8-03 of the Administrative Code.
(D) Continuing education sponsors submitting an application must meet the following eligibility criteria;
(1) A CE sponsor must ensure that all courses that are to be considered for Ohio licensure renewal have a sound scientific basis, proven efficacy to ensure public safety and must comply with the guidelines set forth in sections 4715.141 and 4715.25 of the Revised Code and all rules of the board.

(2) Sponsorship approval extends only to the CE sponsor; approval does not necessarily extend to individual courses, programs, lecturer(s) and instructor(s).

(3) A CE sponsor must document that it is targeting its activities to a great extent to dentists/dental hygienists/dental assistant radiographers by providing dental oriented topics within the scope of the profession.

(E) All biennial sponsors of continuing education shall ensure that all publicity criteria abide by the following:

(1) Publication must be informative and not misleading. It must include at a minimum the following:
   (a) The name of the sponsor, as well as any organization or agencies providing financial support, must be clearly stated;
   (b) Course title;
   (c) Description of course content;
   (d) The educational objectives;
   (e) A description of teaching methods used;
   (f) Costs and contact person;
   (g) Course instructor(s) and their qualifications;
   (h) Location, date and time;
   (i) Specifics as to the sponsors board sponsorship status; and
   (j) Number of credit hours each course provides towards fulfillment of CE obligation.

(2) Sponsors shall ensure that providers must avoid misleading statements regarding the nature of the activity or the benefits to be derived from participation.

(F) The requirements outlined in paragraphs (E)(1)(a) to (E)(1)(j) of this rule do not apply to board approved study clubs.

4715-8-03 Standards for approval of biennial sponsors.

In order to obtain approval as a biennial sponsor, a sponsor shall:

(A) Make application by completion of an application form provided by the board, including a fee of one hundred thirty-five dollars for the biennium, to be prorated at a rate of thirty-seven dollars and seventy-five cents per half year, based on the time the application is submitted.

(B) Submit evidence to the board demonstrating adherence to the following standards:

(1) Participant objectives shall state the expected outcomes for the participant and be used as a basis for determining content and learning experiences. Explicit written educational objectives identifying the expected learner outcomes must be developed for each activity. The program planner must be ultimately responsible for ensuring that appropriate objectives are developed for each activity. The educational objectives may however, be prepared by the instructor, course director or program planner.

(2) Curriculum offerings shall reflect appropriate didactic and clinical training for the subject matter. The teaching methods shall be appropriate to achieve the stated objective of the course and the time allotted is sufficient for the participants to meet the stated objectives. When a course includes clinical dental hygiene or dental assistant radiographer practice on patients, an Ohio licensed dentist shall provide supervision.
(3) Continuing education sponsors must ensure that providers/instructors chosen to teach courses are qualified by education and/or experience to provide instruction in the relevant subject matter.

(4) Facilities and equipment shall be specifically designed for instruction in each subject offered.

(5) Award partial credit for participants failing to complete the total number of hours for which a specific offering planned, if appropriate, in view of the subject matter and the instruction method of the course.

(C) Designate a person who assumes responsibility for each continuing education offering. The contact person shall:

(1) Completely file all information necessary for provider approval.

(2) Ensure that continuing education offerings that are to receive hours of credit acceptable towards Ohio licensure renewal comply with sections 4715.141 and 4715.25 of the Revised Code, and all rules of the board.

(3) Provide written certification that the course has been satisfactorily completed only to those attendees who have completed the course. The certification shall contain the sponsor’s name, title of course, instructor(s), date of course, location, and number of hours of credit acceptable towards Ohio licensure renewal and category of credit according to Paragraphs (A) to (G) of rule 4715-8-01 of the Administrative Code. Validation by the sponsor of a document furnished by the attendee shall satisfy this requirement.

(4) Notify the board of any significant changes relative to the maintenance of standards as set forth in this chapter.

(D) Maintain records of individual course offerings. Records shall include:

(1) Name of CE sponsor, instructor(s) and their qualifications;

(2) The date(s), location and number of continuing education hours of acceptable towards Ohio licensure renewal;

(3) The title of the offering and/or specific subjects;

(4) Category of credit hours acceptable towards Ohio licensure renewal as set forth in paragraphs (A) to (G) of rule 4715-8-01 of the Administrative Code.

(5) Sponsors must maintain records of the individual participants at each educational offering, including their names and addresses, for a period of at least four years.

4715-8-04 Continuing education requirements for renewal or reinstatement.

(A) Each applicant for biennial license registration or license reinstatement shall certify that the applicant has completed the requisite hours of continuing dental education (hereinafter “CE”) since the start of the registration period. This certification shall be evidence of completion of the CE requirement as set forth in sections 4715.141, 4715.25, and 4715.53 of the Revised Code, provided that:

(1) The board may annually select applications for biennial license registration or license reinstatement for verification that all CE requirements have been met. Licensees whose applications are selected shall submit additional documentation of compliance with CE requirements as the board may require, within thirty days.

(2) Applicants shall keep detailed records of CE hours taken. Records of all CE undertaken shall be retained by the applicant for the period of at least four years after the completion of the CE activity, and shall be kept available for agents of the board for review. At a minimum, the following information must be retained:

(a) Description of the CE activity;

(b) The location of the CE activity;
(c) The dates of attendance
(d) The hours of each CE activity; and
(e) A certificate or letter of completion issued by the presenter of the CE activity, if available, or any other available documentation of the completion of the CE activity, acceptable to the board. Which shall include at a minimum the following:
(i) Name(s) of the sponsor and instructor(s);
(ii) Course title; and
(iii) Number of credit hours of continuing education acceptable towards Ohio licensure renewal.
(iv) It is the licensees responsibility to ensure that courses taken fulfill the requirements set forth in sections 4715.141, 4715.25 and 4715.53 of the Revised Code and rules 4715-8-01 to 4715-8-04 of the Administrative Code.
(B) Failure to maintain adequate records of CE activity rebuts the presumption established in paragraph (A) of this rule that the CE requirements have been completed.
(C) Nothing in this rule shall limit the board's authority to investigate and take action pursuant Chapter 4715. of the Revised Code.