COMMISSION ON DENTAL ACCREDITATION
DENTAL ASSISTING DISCLOSURE STATEMENT
Lindsey Hopkins Technical Education Center
Miami, Florida

At its January 30, 2020 meeting, the Commission on Dental Accreditation, the only nationally-recognized accrediting agency for dental, allied dental and advanced dental education programs, reviewed the progress report and noncompliance report of the dental assisting program offered by the Lindsey Hopkins Technical Education Center, Miami, Florida. On the basis of information provided to the Commission by the program, the Commission has issued the accreditation status of “withdraw” to the program.

The Commission determined at its January 30, 2020 meeting that the program was not in compliance with the Accreditation Standards for Dental Assisting Education Programs. Specific concerns in compliance with the standards were noted in the following areas:

Recommendation #2 and Identified Noncompliance with Dental Assisting Standard 3-5 (Current knowledge of the subjects taught);

Dental Assisting Standard 3-7 (Dental Assisting National Board “Certified Dental Assistant” credential); and

Dental Assisting Standard 5-4 (Certification in basic life support procedures, including cardiopulmonary resuscitation with an Automated External Defibrillator (AED)).

The Commission informed the program and sponsoring institution that the non-compliance with the aforementioned areas would need to be addressed before a new application for accreditation could be considered.

No Signed Disclosure Statement Received from the Institution 2/25/20

Ms. Nyce Daniel, CEO (date)
Lindsey Hopkins Technical Education Center
Miami, Florida

Dr. Arthur C. Jee, Chair (date)
Commission on Dental Accreditation
Chicago, Illinois
Good afternoon, Ms. Smith:

As per our conversation, attached please receive the documentations that were sent to CODA to verify that both instructors are fully certified (Standard 3-7); they are certified in Basic Life Support, which is a basic requirement for our state; they just renewed this certificate in January (Standard 5-4), and the interns are supervised by our clinic staff under the supervision of the Medical Director of the dental clinic and the interns who all own post-graduate degrees. (3-5)

Again, I am willing to continue our accreditation with CODA if possible; however, the communication pattern has not been smooth and created certain discrepancies that made it very difficult for you to see that we do comply to the criteria established by CODA.

Thank you for your attention. If you have additional questions, please feel free to contact me.

Nyce Daniel, Principal
Lindsey Hopkins Technical College
750 N.W. 20th Street
Miami, FL 33127
Phone: [Redacted]
Email: [Redacted]
This confirms that

[Redacted]

has fulfilled the certification requirements approved by the Board of Directors of the Dental Assisting National Board, Inc. and is authorized to use the certification mark

Certified Dental Assistant

Certification Number: [Redacted]
Expiration Date: 09/20/2020

Michael Conte, D.M.D., M.P.H.
DANB Board Chair

Lois Bell, CDA, CPFDA, CRFDA, FADAA
DANB Board Secretary
This confirms that

has fulfilled the certification requirements approved by the Board of Directors
of the Dental Assisting National Board, Inc. and is authorized to use the certification mark

Certified Dental Assistant

Certification Number: [Redacted]
Expiration Date: 10/05/2020

Michael Conte, D.M.D., M.P.H.
DANB Board Chair

Lois Bell, CDA, CPFDA, CRFDA, FADAA
DANB Board Secretary

The mark conferred above is a registered certification mark of DANB.
The above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Basic Life Support (CPR and AED) Program.

01/2020 Issue Date
01/2022 Recommended Renewal Date

This card contains unique security features to protect against forgery.
The above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Basic Life Support (CPR and AED) Program.

01/2020
Issue Date

01/2022
Recommended Renewal Date

This card contains unique security features to protect against forgery.
To: Whom it may concern

Re- the Dental Assisting Program Lindsey

Hopkins Technical College Dental Assisting Program

I am writing this letter to support of the Dental Assisting Program.

Our faculty at the Institute for Advance Dental Education (FLIADE) at the community Smiles Dental Research Clinic in Miami, where the Dental assistants complete their clinical requirements, have been active participants in providing didactic lectures and hands on laboratory and clinical demonstrations on manikins and patients. The lectures on cements, provisional fabrication, on infection control and asepsis, are the added didactics provided by our faculty. The laboratory courses for the fabrication of Provisionals, impression taking, cast fabrication, tray fabrication, and the use of articulators are the laboratory instructions provided by three faculty members of FLIADE to enhance the Dental Assisting program. We also provide the dental Assisting students with hands on training with the Dental software program. Our Program makes extensive use of digital processes from x-rays to pt. notes. FLIADE due to our close geographic approximation is able to provide the Dental Assisting students supplemental additional training when required or requested. The aforementioned didactic and laboratory courses and collaboration have been ongoing.

We have 17 residents and 17 chairs. This provides every Dental Assisting student the ability to individually assist a doctor on the clinic floor and have instructions on the clinic floor from our faculty and dental resident. We also have our employed Dental assistants who provide additional support to the Dental Assisting Students.

I hope this information is useful to you. I expect the dental assisting program to graduate many skillful students. I have been a program director of AEGD programs for some time, and in my experience this program provides excellent training, and many of the assistants have been employed by our program as full time employees.

Please do not hesitate to contact me if you have any question or need further information.

Thanks

Macajouy DDS, Residency Program Director

Florida Institute for Advanced Dental Education
Telephone

750 NW 20th Street, Miami, FL 33127
www.fliade.org
February 25, 2020

Ms. Nyce Daniel
Principal
Lindsey Hopkins Technical Education Center
750 NW 20th Street
Miami, FL 33127

RE: Dental Assisting Program

Dear Ms. Daniel,

On February 6, 2020, the Commission on Dental Accreditation notified your institution that it had taken action to withdraw the accreditation of the dental assisting program sponsored by the Lindsey Hopkins Technical Education Center, Miami, Florida. The program was provided an opportunity to appeal the Commission’s discussion within fourteen (14) days of receipt of the Commission’s letter (no later than February 20, 2020).

The institution was requested to review, sign and submit the signed disclosure statement, indicating agreement with the statement regarding the decision by the Commission to withdraw the program’s accreditation. The institution was also provided an opportunity to identify factual inaccuracies within the statement and to make official comments with regard to the Commission’s decision, or state that the affected institution has been offered the opportunity to provide official comment.

The Commission notes that as of the February 20, 2020 deadline, the program did not submit a signed disclosure or comment related to the Commission’s action. The program was reminded of the Commission’s deadline via email correspondence on February 20, 2020. Additionally, on February 21, 2020, Ms. Michelle Smith, Commission staff contacted you regarding the missed deadline and CODA’s request for the signed disclosure; you indicated that the program would provide an update the afternoon of February 21, 2020. On February 24, 2020, the Commission received the program’s official comment with regard to the Commission’s decision; however, no request for appeal was made by the program and no signed disclosure was submitted. At this time, the timeline for appealing the decision has passed.

Regulation 602.26 of the U. S. Department of Education’s Procedures and Criteria for the Recognition of Accrediting Agencies requires that any final decision to withdraw the accreditation of a program be reported to such entities as the Secretary of Education, and the
appropriate entities, including the public. The final disclosure and program’s statement (if submitted) will be distributed to the Secretary of Education, appropriate state licensing and authorizing agencies, to any appropriate institutional accrediting agency and to the public.

Please note that when accreditation is withdrawn from a program by the Commission, students currently enrolled in, and who successfully complete, the program are considered graduates of an accredited program. Students who enroll following such action will not be considered graduates of a Commission-accredited program. Such graduates may be ineligible for certification or licensure examinations. Additionally, it should be noted that upon withdrawal of accreditation by the Commission, the program is no longer recognized by the United States Department of Education. In view of this, the Commission wishes to again advise you that this action may have legal implications for your institution. You should consult with your institution’s legal counsel regarding how and when to advise applicants and students of the Commission’s action and implications for the students. A copy of the Commission’s Evaluation and Operational Policies and Procedures may be accessed at the link provided below.

The Commission wishes to thank you for your past cooperation. Should the program be reestablished, the Commission would be pleased to consider an application for accreditation.

If you or members of your staff have questions about the Commission’s action, Commission policy, or the application process, please contact me by telephone, at 1-800-621-8099, extension 2940 or by e-mail, at tookss@ada.org.

Sincerely,

Sherin Tooks, Ed.D., M.S.
Director, Commission on Dental Accreditation

ST/ms/mh

Web Link: Evaluation and Operational Policies and Procedures
Attachments: Signed Disclosure Statement

cc: Ms. Sheria Blackmon, department chair, Lindsey Hopkins Technical Education Center
Ms. Imara Sanchez, program director, Dental Assisting Program
Mr. Herman Bounds, Jr., director, Accreditation Division, U.S. Department of Education
Dr. Naved Fatmi, chair, Florida State Board of Dentistry
Dr. Gary Puckett, president, Council on Occupational Education
Dr. Arthur C. Jee, chair, CODA
Ms. Michelle Smith, manager, Allied Dental Education, CODA
Ms. Cathryn Albrecht, senior associate general counsel, CODA
February 6, 2020

Ms. Nyce Daniel
Principal
Lindsey Hopkins Technical Education Center
750 NW 20th Street
Miami, FL 33127

RE: Dental Assisting Program

Dear Ms. Daniel,

As you may recall, the dental assisting program sponsored by the Lindsey Hopkins Technical Education Center, Miami, Florida was granted the accreditation status of “approval with reporting requirements” by the Commission on Dental Accreditation at its August 3, 2017 meeting. The accreditation status definition of “approval with reporting requirements” states: “Evidence of compliance with the cited standards or policies must be demonstrated within a timeframe not to exceed eighteen (18) months if the program is between one and two years in length or two years if the program is at least two years in length. If the deficiencies are not corrected within the specified time period, accreditation will be withdrawn, unless the Commission extends the period for achieving compliance for good cause. Identification of new deficiencies during the reporting time period will not result in a modification of the specified deadline for compliance with prior deficiencies.” Below is a summary of actions and additional information.

Dental Assisting Progress Report

At its February 1, 2018 meeting, the Commission considered the December 2017 progress report on the dental assisting program and determined that recommendations #1, 2, and 3 contained in the site visit report adopted August 3, 2017 remained unmet.

At its August 2, 2018 meeting, the Commission considered the June 2018 progress report on the dental assisting program and determined that recommendation #2 contained in the site visit report adopted August 3, 2017 remained unmet related to the qualifications of the faculty. Recommendation #2 relates to Dental Assisting Standard 3-5 and states: “Dental assisting faculty must have background in and current knowledge of dental assisting, the specific subjects they are teaching and educational theory and methodology consistent with teaching assignments, e.g., curriculum development, educational psychology, test construction, measurement and evaluation.”
At its February 7, 2019 meeting, the Commission considered the October 2018 progress report on the dental assisting program and determined that recommendation #2 contained in the site visit report remained unmet.

At its August 1, 2019 meeting, the Commission considered the May 2019 progress report on the dental assisting program and determined that recommendation #2 contained in the site visit report adopted August 3, 2017 remained unmet.

At its January 30, 2020 meeting, the Commission considered the November 2019 progress report on the dental assisting program and determined that recommendation #2 contained in the site visit report adopted August 3, 2017 remains unmet.

**Dental Assisting Noncompliance**

At its February 1, 2018 meeting, the Commission also considered correspondence regarding a change in program director, effective October 4, 2017. Based on a review of the correspondence, the Commission determined that the dental assisting program was not in compliance with Dental Assisting Standard 3-5 related to the program director’s qualifications. Standard 3-5 states, “Dental assisting faculty must have background in and current knowledge of dental assisting, the specific subjects they are teaching and educational theory and methodology consistent with teaching assignment, e.g., curriculum development, educational psychology, test construction, measurement and evaluation.”

At its August 2, 2018 meeting, the Commission considered the June 2018 report of noncompliance on the dental assisting program and determined that compliance had not been demonstrated with Dental Assisting Standard 3-5. Further, the Commission noted its intent to withdraw accreditation at its February 7, 2019 meeting if compliance could not be demonstrated.

At its February 7, 2019 meeting, the Commission also considered the October 2018 report of noncompliance on the dental assisting program and determined that compliance had not been demonstrated with Dental Assisting Standard 3-5. While reviewing the noncompliance report, the Commission noted that the program was also not in compliance with Dental Assisting Standard 3-7 (Faculty). Dental Assisting Standard 3-7 states, “Laboratory, preclinical and clinical faculty most hold any current dental assisting credential required by the state in addition to a Dental Assisting National Board “Certified Dental Assistant” credential.” The Commission carefully considered the circumstances of these issues and believed that the program should be granted a six-month extension to demonstrate full compliance.

At its August 1, 2019 meeting, the Commission also considered the May 2019 report of noncompliance on the dental assisting program and determined that compliance had been
demonstrated for Dental Assisting Standard 3-7. Through review of the program’s response, the Commission noted that the program was not in compliance with Dental Assisting Standard 3-5. The Commission carefully considered the circumstances of these issues and believed that the program should be granted a six-month extension to demonstrate full compliance.

At its January 30, 2020 meeting, the Commission also considered the November 2019 report of noncompliance on the dental assisting program and determined that compliance has not been demonstrated with Dental Assisting Standard 3-5 (program director credentials). Through review of the program’s response, the Commission noted that the program was additionally not in compliance with Dental Assisting Standards 3-7 and 5-4. While the program demonstrated compliance with Standard 3-7 at the prior Commission meeting, a review of the November 2019 report indicated an expired Dental Assisting National Board “Certified Dental Assistant” credential for one faculty. Additionally, one faculty’s biosketch indicated noncompliance with Standard 5-4 due to an expired certification in cardiopulmonary resuscitation. Dental Assisting Standard 5-4 states: “All students, faculty and support staff must be currently certified in basic life support procedures, including cardiopulmonary resuscitation with an Automated External Defibrillator (AED), prior to the direct provision of patient care.”

The Commission noted that the program continues to be out of compliance with Recommendation #2 and the noncompliance related to Standard 3-5 (lack of current knowledge of the subjects the program director is teaching), Standard 3-7 (expired Dental Assisting National Board “Certified Dental Assistant” credential for the laboratory/clinical faculty member), and Standard 5-4 (expired certification in basic life support procedures, including cardiopulmonary resuscitation with an Automated External Defibrillator (AED) for the laboratory/clinical faculty member).

Accordingly, the Commission adopted a resolution to withdraw accreditation from the dental assisting program. The definitions of accreditation classifications are linked below. This action was taken in accordance with the Commission’s Rules (Article III and Article IV, Sections 4 and 5), which state that the educational program may appeal the Board of Commissioners’ decision. Your written appeal must be received by the Director of the Board of Commissioners within fourteen (14) days of receipt of this letter (no later than February 20, 2020). The filing of an appeal shall automatically stay the final decision of the Board of Commissioners. If the program does not file a timely appeal of the Board of Commissioners’ findings and decisions, the decision shall become final. For your information, the Rules are available within the Evaluation and Operational Policies and Procedures Manual, which is linked below.

The Appeal Board is an autonomous body, separate from the Commission. The principal function of the Appeal Board is to determine whether the Commission on Dental
Accreditation, in arriving at a decision regarding the withdrawal or denial of accreditation for a given program, has properly applied the facts presented to it to be applicable. In addition, the Commission’s Rules stipulate that the Appeal Board shall provide the educational program filing the appeal the opportunity to be represented by legal counsel and shall give the program the opportunity to offer evidence and argument in writing and/or orally to try to refute or overcome the findings and decision of the Commission. Also, to ensure due process, the Appeal Board will, when appropriate, review substantive procedural issues raised by the appellants. To this end, the Appeal Board is limited in its inquiry to the factual determinations up to the time of the Commission on Dental Accreditation’s decision regarding the status of the program at issue.

It is not proper for the Appeal Board to either receive or consider facts not previously presented to the Commission on Dental Accreditation since it does not sit as an initial reviewing body. Similarly, it is not the function of the Appeal Board to determine whether the facts, singularly or cumulatively, justify the decision of the Commission on Dental Accreditation unless it can be shown that the decision was clearly against the manifest weight of the evidence. Further, the Appeal Board will not hear testimony relative to the reasonableness of previously determined requirements for accreditation since this is clearly outside the scope of authority of this reviewing body. The Appeal Board may make the following decisions: to affirm, amend, remand, or reverse the adverse actions of the Commission.

Also attached is a disclosure statement regarding the decision by the Commission to withdraw the program’s accreditation. Regulation 602.26 of the U. S. Department of Education’s Procedures and Criteria for the Recognition of Accrediting Agencies requires that any final decision to withdraw the accreditation of a program be reported to such entities as the Secretary of Education, and the appropriate entities, including the public. You are requested to review this statement and, if in agreement, sign and return one (1) original copy to this office. If you believe there to be a factual inaccuracy within this statement, please notify this office in writing. You may also make official comments with regard to the decision, or state that the affected institution has been offered the opportunity to provide official comment. A response to this disclosure and any public comment the institution wishes to submit must be received no later than February 20, 2020. The final disclosure and program’s statement will be distributed to the Secretary of Education, appropriate state licensing and authorizing agencies, to any appropriate institutional accrediting agency and to the public.

Please note that when accreditation is withdrawn from a program by the Commission, students/residents currently enrolled in, and who successfully complete, the program are considered graduates of an accredited program. Students/Residents who enroll following such action will not be considered graduates of a Commission-accredited program. Such graduates may be ineligible for certification or licensure examinations. In view of this, the
Commission wishes to advise you that this action may have legal implications for your institution. You should consult with your institution’s legal counsel regarding how and when to advise applicants and students/residents of the Commission’s action and implications for the students/residents. A copy of the Commission’s Evaluation and Operational Policies and Procedures may be accessed at the link provide below.

The Commission wishes to thank you for your past cooperation. Should the program be reestablished, the Commission would be pleased to consider an application for accreditation.

If you or members of your staff have questions about the Commission’s action, Commission policy, or the application process, please contact me by telephone, at 1-800-621-8099, extension4660 or by e-mail, at smithmi@ada.org.

Sincerely,

Michelle Smith, RDH, MS
Manager, Allied Dental Education
Commission on Dental Accreditation

MS/ds

Web Links:  CODA Accreditation Status Definitions
Evaluation and Operational Policies and Procedures
Due Process Related to Withdrawal of Accreditation (in EOPP)
Procedure for Disclosure Notice of Adverse Actions (in EOPP)

Attachments:  Notice of Reasons for Adverse Actions
Disclosure Statement

cc:  Ms. Sheria Blackmon, department chair, Lindsey Hopkins Technical Education Center
Ms. Imara Sanchez, program director, Dental Assisting Program
Mr. Herman Bounds, Jr., director, Accreditation Division, U.S. Department of Education (via CODA website)
Dr. Naved Fatmi, chair, Florida State Boards of Dentistry (via CODA website)
Dr. Gary Puckett, president, Council on Occupational Education, Institutional Accreditors (via CODA website)
Dr. Arthur C. Jee, chair, CODA
Dr. Sherin Tooks, director, CODA
Ms. Cathryn Albrecht, senior associate general counsel, CODA
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The Commission determined at its January 30, 2020 meeting that the program was not in compliance with the Accreditation Standards for Dental Assisting Education Programs. Specific concerns in compliance with the standards were noted in the following areas:

Recommendation #2 and Identified Noncompliance with Dental Assisting Standard 3-5 (Current knowledge of the subjects taught);

Dental Assisting Standard 3-7 (Dental Assisting National Board “Certified Dental Assistant” credential); and

Dental Assisting Standard 5-4 (Certification in basic life support procedures, including cardiopulmonary resuscitation with an Automated External Defibrillator (AED)).

The Commission informed the program and sponsoring institution that the non-compliance with the aforementioned areas would need to be addressed before a new application for accreditation could be considered.

Ms. Nyce Daniel, CEO
Lindsey Hopkins Technical Education Center
Miami, Florida

Dr. Arthur C. Jee, Chair
Commission on Dental Accreditation
Chicago, Illinois