Initial Licensure Examination Requirements	**American Board of Dental Examiners (ADEX, CDCA-WREB-CITA), CRDTS+SRTA.** Any person who has taken and passed the American Board of Dental Examiners (ADEX) examination, or other similar U.S. regional or state board clinical examination for dentists, including a clinical periodontal/scaling component, within the 3 years immediately prior to completing the licensure process for a New Hampshire license, shall be considered for licensure by examination. Source: New Hampshire Board of Dental Examiners Web Site
General Licensure Requirements	**New Hampshire Revised Statutes, Chapter 30, Section 317A** 317-A:8 Applications. – I. Applications for licensure shall be made to the office of professional licensure and certification in writing or online and shall be accompanied by a fee established in rules adopted under RSA 541-A by the office and by satisfactory proof that the applicant is a graduate of a school that is recognized by the Commission on Dental Accreditation (CODA). The applicant shall be of good professional character and 18 years of age or older. II. Any person applying for any license or privilege under this chapter, including any person seeking to convert from inactive to active status, shall provide the office with information relating to dental competence and professional conduct, to permit the office, based on criteria established by the board, to make a decision that the applicant possesses sufficient competence and character to be issued a license under this chapter. III. A temporary license may be issued, at the discretion of the office, in consultation with the board, to a person for research projects and programs of professional education having clinical dental components. IV. A temporary license may be issued, at the discretion of the office, in consultation with the board, to dentists and dental hygienists for the provision of voluntary dental or dental hygiene services. To qualify for licensure under this paragraph, the applicant shall be an active, inactive, or former licensee in New Hampshire or in another state or Canadian province as determined by the board. V. No application shall be granted unless the office finds that the applicant possesses the necessary educational, character, and other professional qualifications to practice dentistry or dental hygiene. Source. 1971, 364:1. 1973, 72:67. 1977, 563:22. 1979, 456:4. 1992, 2:1. 1996, 102:1. 1997, 204:1. 2000, 5:8. 2001, 178:1. 2005, 42:2, eff. July 16, 2005. 2015, 56:1, eff. Aug. 1, 2015. 2018, 316:2, 3, eff. Aug. 24, 2018. 2024, 327:47, eff. July 1, 2024. 317-A:8-a Criminal History Record Checks. – I. Every applicant for initial permanent licensure or reinstatement shall submit to the office of professional licensure and certification a criminal history record information authorization form, as provided by the New Hampshire division of state police, which authorizes the release of his or her criminal history record information, if any, to the office. [Paragraph II effective until June 30, 2025; see also paragraph II set out below.] II. The applicant shall submit with the release form a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the department of safety. In the event that the first set of fingerprints is invalid due to insufficient pattern, a second set of fingerprints shall be necessary in order to complete the criminal history records check. If, after 2 attempts, a set of fingerprints is invalid due to insufficient pattern, the office may, in lieu of the criminal history records check, accept police

	clearances from every city, town, or county where the person has lived during the past 5 years. [Paragraph II effective June 30, 2025; see also paragraph II set out above.] II. The applicant shall submit with the release form a complete set of fingerprints taken by a qualified law enforcement agency, an authorized employee of the department of safety, or an authorized employee of the office of professional licensure and certification, approved by the commissioner of the department of safety. In the event that the first set of fingerprints is invalid due to insufficient pattern, a second set of fingerprints shall be necessary in order to complete the criminal history records check. If, after 2 attempts, a set of fingerprints is invalid due to insufficient pattern, the office may, in lieu of the criminal history records check, accept police clearances from every city, town, or county where the person has lived during the past 5 years. III. The office shall submit the criminal history records release form and fingerprint form to the division of state police which shall conduct a criminal history records check through its records and through the Federal Bureau of Investigation. Upon completion of the records check, the division of state police shall release copies of the criminal history records to the office. IV. The office shall review the criminal record information prior to making a licensing decision and shall maintain the confidentiality of all criminal history records received pursuant to this section. V. The applicant shall bear the cost of a criminal history record check. Source. 2018, 316:4, eff. Aug. 24, 2018. 2019, 297:7, eff. July 1, 2019. 2024, 327:48, eff. July 1, 2024; 366:12, eff. June 30, 2025. 317-A:9 Examinations. – Applicants for a license to practice dentistry or dental hygiene shall pass an examination as determined by the board or have successfully passed a national or regional test approved by the board. Examinations may be oral, clinical, written, or any combination at the discretion of the board and shall be of such character as to test the qualifications of the applicant to practice dentistry or dental hygiene. No license shall be granted to any applicant who shall not pass such examination. Source. 1971, 364:1. 2000, 5:9, eff. July 1, 2000. 2024, 327:49, eff. July 1, 2024. **New Hampshire Administrative Rules Den 301.02 Application for Dental Licensure.** (a) Each applicant for a license to practice dentistry in the state of New Hampshire shall complete and submit the “Universal Application for Initial Licensure” required by Plc 304.01(a)(1). (b) In addition to the information required by (a) above the applicant for dental license shall provide and submit the following information on the “Dentist Addendum to the Universal Application for Initial Licensure”: (1) Any other names by which the applicant has been known; (2) Whether the applicant has taken and passed the examinations of the: a. Joint Commission on National Dental Examinations; and b. ADEX examination, or other equivalent U.S. regional or state board clinical examination for dentists, including a clinical periodontal scaling component or the manikin examination; and (3) Has ever had a Drug Enforcement Administration (DEA) license revoked, suspended, denied, placed on probation, restricted, or otherwise sanctioned by a state or federal licensing regulatory board or agency, or which is currently involved in an investigation or disciplinary process. (c) The following shall be submitted with the application for initial licensure: (1) At least 3 “Statement of Professional Character” forms, as described in Den 301.01(c)(2), completed by at least 2 licensed dentists in good standing if

	the applicant has previous dental employment. The dentist shall sign and complete the "Statement of Professional Character" form within 4 months of the date of submission of the application; (2) Signed certification of graduation or, if not more than 3 months prior to the date the degree will be conferred, a certification of completion by the dean or registrar of the dental college granting the applicant a degree; (3) One of the following: a. An original or certified copy of the applicant's birth certificate written in English or translated to English; b. A certified copy of the applicant's valid passport written in English or translated to English; or c. A driver's license or other state issued identification; (4) Proof of current basic life support for healthcare providers (BLS-HCP), if applicable; (5) A criminal offender record check provided in accordance with Plc 304.01(b); (6) An official copy of the applicant's dental school transcript and, if applicable, a copy of a specialty training certificate bearing the registrar's original signature and the school's seal or a letter on school letterhead sent directly to OPLC. An unofficial transcript and a diploma stamped with the dental school seal may be provided until the official transcript is ready; (7) The applicant's original grade card denoting successful completion of the examination of the Joint Commission on National Dental Examinations and the American Board of Dental Examiners (ADEX) or other equivalent examination described in (b)(2)b., above; (8) A certified statement from the dental examining board of each state in which the applicant has been licensed as to whether the applicant's license to practice in that state based on the records of the board, as follows: a. Has been subject to disciplinary action; b. Has disciplinary action pending; c. Has been under stayed probation; or d. Is under investigation; and (9) The fee required pursuant to Plc 1002.11. (d) Applicants shall have successfully passed their regional boards and provide verification directly to OPLC from the CDCA or other equivalent U.S. regional or state board that the applicant has taken and passed the board clinical examination or manikin examination for dentists, including a clinical periodontal scaling component, within the 3 years immediately prior to submitting the application. (e) Endorsement certification shall be considered for each applicant in accordance with Plc 313.22. (f) The education requirements specified in RSA 317-A:8 shall apply to all applicants for licensure under this section. (g) An applicant shall be a graduate of a dental school general dentistry program which: (1) Is of at least 2 academic years in duration; (2) Is accredited by the Commission on Dental Accreditation (CODA); and (3) Awards the degree of Doctor of Dental Medicine (DMD) or Doctor of Dental Surgery (DDS). (h) When the required materials have been approved by the OPLC, the applicant shall take a jurisprudence exam on the contents of RSA 317-A Dental Practice Act, administrative rules Den 100 through Den 500, the American Dental Association's Principles of Ethics and Code of Professional Conduct, and the American Dental Hygienists' Association Code of Ethics for Dental Hygienists.

	(i) The passing score on the jurisprudence exam shall be 75% or higher. (j) After passage of the jurisprudence exam in (h) above, the OPLC shall issue an active New Hampshire dental license. (k) When an applicant possesses a DEA number to prescribe schedules II-IV controlled substances pursuant to RSA 318-B:41, I(a), the applicant for licensure shall register with the New Hampshire Controlled Drug Prescription Health and Safety Program (PDMP), pursuant to RSA 126-A:91. If the applicant possesses a DEA number, the applicant shall provide it to the OPLC. Failure to register within 90 days of the initial issuance of a license shall constitute professional misconduct within the meaning of RSA 317-A:17, II and shall be grounds for disciplinary action. A licensee shall not engage in the prescribing or dispensing of controlled substances in schedules II-IV without having registered with the New Hampshire PDMP. Den 302.04 Dentist Qualifications. (a) In addition to the qualifications included in RSA 317-A:8, an applicant for dental licensure by examination in the state of New Hampshire shall have taken and passed the American Board of Dental Examiners (ADEX) examination, or other similar U.S. regional or state board clinical examination for dentist, including a clinical periodontal/scaling component. The examination shall be completed within the 3 year period prior to the completion of the licensing process in New Hampshire, unless the applicant seeks licensure by endorsement certification as provided in Den 301.02 (h), pursuant to RSA 317-A:12 III, in which circumstance the 3 year period shall not apply. (b) Dentists announcing specialization and limitation of practice shall adhere to section 5-H of the American Dental Association Principles of Ethics and Code of Professional Conduct, as amended 2016, and referenced in Appendix II, except as provided in (c) below. (c) Dentists may announce diplomate status granted by a bona fide national organization which is not recognized as a certifying board by the American Dental Association but grants diplomate status based upon the dentist's postgraduate education, experience and written and oral examinations based upon psychometric principles. The announcement, if made by a general dentist, shall indicate that he or she is a general dentist. (d) Dentists who wish to perform botulinum toxin or dermafiller procedures shall submit documentation to the board that demonstrates completion of at least 8 hours of hands-on training prior to performing such procedures. **New Hampshire Administrative Rules Den 303.01 Dental Examination.** Each applicant for a license to practice dentistry in the state of New Hampshire shall be examined by the board on the contents of RSA 317-A and its accompanying rules. **New Hampshire Administrative Rules Den 303.03 Jurisprudence Exam.** (a) Each applicant for initial licensure to practice as a dentist or registered dental hygienist shall be examined by the board of dental examiners on the contents of RSA 317-A Dental Practice Act, administrative rules Den 100 through 500, the American Dental Association's Principles of Ethics and Code of Professional Conduct, and the American Dental Hygienists' Association Code of Ethics for Dental Hygienists. (b) The examination shall be: (1) Taken at home electronically on a secure website provided to the applicant by the OPLC or, if requested by the applicant, using pen and paper; and (2) Open book. (c) The passing score for the jurisprudence exam shall be 75%.

The ADA attempts to keep this information current based on information from state dental boards, clinical testing agencies and state dental associations. Individuals seeking dental licensure should consult with the state board of dentistry and their professional advisors for the complete and most recent dental licensure information, application requirements, forms and fees.

License by Credential/ Endorsement Requirements	New Hampshire Revised Statutes, Chapter 30, Section 317A **A:7-a License by Endorsement** Licensure by endorsement may be considered by the board for each applicant who holds a current, unrestricted license and registration certificate to practice dentistry or dental hygiene and who submits to the board the required credentials if, for the 3 years immediately preceding the application, the applicant: I. Has practiced clinical dentistry or practiced clinical dental hygiene in one or more states; or II. Has been in dental specialty training; or III. Has been in active military service as a dentist; or IV. Has been in any combination of these. **A:24: Applicants from Other States** The board may license any applicant for a dental or dental hygienist license who is so licensed in any other state, provided the other state's licensing requirements are substantially equivalent to or higher than those of this state. New Hampshire Administrative Rules Den 301.02 Application for Dental Licensure. (a) Each applicant for a license to practice dentistry in the state of New Hampshire shall complete and submit the "Universal Application for Initial Licensure" required by Plc 304.01(a)(1). (b) In addition to the information required by (a) above the applicant for dental license shall provide and submit the following information on the "Dentist Addendum to the Universal Application for Initial Licensure": (1) Any other names by which the applicant has been known; (2) Whether the applicant has taken and passed the examinations of the: a. Joint Commission on National Dental Examinations; and b. ADEX examination, or other equivalent U.S. regional or state board clinical examination for dentists, including a clinical periodontal scaling component or the manikin examination; and (3) Has ever had a Drug Enforcement Administration (DEA) license revoked, suspended, denied, placed on probation, restricted, or otherwise sanctioned by a state or federal licensing regulatory board or agency, or which is currently involved in an investigation or disciplinary process. (c) The following shall be submitted with the application for initial licensure: (1) At least 3 "Statement of Professional Character" forms, as described in Den 301.01(c)(2), completed by at least 2 licensed dentists in good standing if the applicant has previous dental employment. The dentist shall sign and complete the "Statement of Professional Character" form within 4 months of the date of submission of the application; (2) Signed certification of graduation or, if not more than 3 months prior to the date the degree will be conferred, a certification of completion by the dean or registrar of the dental college granting the applicant a degree; (3) One of the following: a. An original or certified copy of the applicant's birth certificate written in English or translated to English; b. A certified copy of the applicant's valid passport written in English or translated to English; or c. A driver's license or other state issued identification; (4) Proof of current basic life support for healthcare providers (BLS-HCP), if applicable; (5) A criminal offender record check provided in accordance with Plc 304.01(b);

The ADA attempts to keep this information current based on information from state dental boards, clinical testing agencies and state dental associations. Individuals seeking dental licensure should consult with the state board of dentistry and their professional advisors for the complete and most recent dental licensure information, application requirements, forms and fees.

	(6) An official copy of the applicant's dental school transcript and, if applicable, a copy of a specialty training certificate bearing the registrar's original signature and the school's seal or a letter on school letterhead sent directly to OPLC. An unofficial transcript and a diploma stamped with the dental school seal may be provided until the official transcript is ready; (7) The applicant's original grade card denoting successful completion of the examination of the Joint Commission on National Dental Examinations and the American Board of Dental Examiners (ADEX) or other equivalent examination described in (b)(2)b., above; (8) A certified statement from the dental examining board of each state in which the applicant has been licensed as to whether the applicant's license to practice in that state based on the records of the board, as follows: a. Has been subject to disciplinary action; b. Has disciplinary action pending; c. Has been under stayed probation; or d. Is under investigation; and (9) The fee required pursuant to Plc 1002.11. (d) Applicants shall have successfully passed their regional boards and provide verification directly to OPLC from the CDCA or other equivalent U.S. regional or state board that the applicant has taken and passed the board clinical examination or manikin examination for dentists, including a clinical periodontal scaling component, within the 3 years immediately prior to submitting the application. (e) Endorsement certification shall be considered for each applicant in accordance with Plc 313.22. (f) The education requirements specified in RSA 317-A:8 shall apply to all applicants for licensure under this section. (g) An applicant shall be a graduate of a dental school general dentistry program which: (1) Is of at least 2 academic years in duration; (2) Is accredited by the Commission on Dental Accreditation (CODA); and (3) Awards the degree of Doctor of Dental Medicine (DMD) or Doctor of Dental Surgery (DDS). (h) When the required materials have been approved by the OPLC, the applicant shall take a jurisprudence exam on the contents of RSA 317-A Dental Practice Act, administrative rules Den 100 through Den 500, the American Dental Association's Principles of Ethics and Code of Professional Conduct, and the American Dental Hygienists' Association Code of Ethics for Dental Hygienists. (i) The passing score on the jurisprudence exam shall be 75% or higher. (j) After passage of the jurisprudence exam in (h) above, the OPLC shall issue an active New Hampshire dental license. (k) When an applicant possesses a DEA number to prescribe schedules II-IV controlled substances pursuant to RSA 318-B:41, I(a), the applicant for licensure shall register with the New Hampshire Controlled Drug Prescription Health and Safety Program (PDMP), pursuant to RSA 126-A:91. If the applicant possesses a DEA number, the applicant shall provide it to the OPLC. Failure to register within 90 days of the initial issuance of a license shall constitute professional misconduct within the meaning of RSA 317-A:17, II and shall be grounds for disciplinary action. A licensee shall not engage in the prescribing or dispensing of controlled substances in schedules II-IV without having registered with the New Hampshire PDMP.

The ADA attempts to keep this information current based on information from state dental boards, clinical testing agencies and state dental associations. Individuals seeking dental licensure should consult with the state board of dentistry and their professional advisors for the complete and most recent dental licensure information, application requirements, forms and fees.

	Den 302.04 Dentist Qualifications. (a) In addition to the qualifications included in RSA 317-A:8, an applicant for dental licensure by examination in the state of New Hampshire shall have taken and passed the American Board of Dental Examiners (ADEX) examination, or other similar U.S. regional or state board clinical examination for dentist, including a clinical periodontal/scaling component. The examination shall be completed within the 3 year period prior to the completion of the licensing process in New Hampshire, unless the applicant seeks licensure by endorsement certification as provided in Den 301.02 (h), pursuant to RSA 317-A:12 III, in which circumstance the 3 year period shall not apply. (b) Dentists announcing specialization and limitation of practice shall adhere to section 5-H of the American Dental Association Principles of Ethics and Code of Professional Conduct, as amended 2016, and referenced in Appendix II, except as provided in (c) below. (c) Dentists may announce diplomate status granted by a bona fide national organization which is not recognized as a certifying board by the American Dental Association but grants diplomate status based upon the dentist's postgraduate education, experience and written and oral examinations based upon psychometric principles. The announcement, if made by a general dentist, shall indicate that he or she is a general dentist. (d) Dentists who wish to perform botulinum toxin or dermafiller procedures shall submit documentation to the board that demonstrates completion of at least 8 hours of hands-on training prior to performing such procedures.
Specialty Practice	**New Hampshire Administrative Rules Den 301.02 Application for Dental Licensure.** (a) Each applicant for a license to practice dentistry in the state of New Hampshire shall complete and submit the "Universal Application for Initial Licensure" required by Plc 304.01(a)(1). (b) In addition to the information required by (a) above the applicant for dental license shall provide and submit the following information on the "Dentist Addendum to the Universal Application for Initial Licensure": (1) Any other names by which the applicant has been known; (2) Whether the applicant has taken and passed the examinations of the: a. Joint Commission on National Dental Examinations; and b. ADEX examination, or other equivalent U.S. regional or state board clinical examination for dentists, including a clinical periodontal scaling component or the manikin examination; and (3) Has ever had a Drug Enforcement Administration (DEA) license revoked, suspended, denied, placed on probation, restricted, or otherwise sanctioned by a state or federal licensing regulatory board or agency, or which is currently involved in an investigation or disciplinary process. (c) The following shall be submitted with the application for initial licensure: (1) At least 3 "Statement of Professional Character" forms, as described in Den 301.01(c)(2), completed by at least 2 licensed dentists in good standing if the applicant has previous dental employment. The dentist shall sign and complete the "Statement of Professional Character" form within 4 months of the date of submission of the application; (2) Signed certification of graduation or, if not more than 3 months prior to the date the degree will be conferred, a certification of completion by the dean or registrar of the dental college granting the applicant a degree; (3) One of the following: a. An original or certified copy of the applicant's birth certificate written in English or translated to English;

	b. A certified copy of the applicant's valid passport written in English or translated to English; or c. A driver's license or other state issued identification; (4) Proof of current basic life support for healthcare providers (BLS-HCP), if applicable; (5) A criminal offender record check provided in accordance with Plc 304.01(b); (6) An official copy of the applicant's dental school transcript and, if applicable, a copy of a specialty training certificate bearing the registrar's original signature and the school's seal or a letter on school letterhead sent directly to OPLC. An unofficial transcript and a diploma stamped with the dental school seal may be provided until the official transcript is ready; (7) The applicant's original grade card denoting successful completion of the examination of the Joint Commission on National Dental Examinations and the American Board of Dental Examiners (ADEX) or other equivalent examination described in (b)(2)b., above; (8) A certified statement from the dental examining board of each state in which the applicant has been licensed as to whether the applicant's license to practice in that state based on the records of the board, as follows: a. Has been subject to disciplinary action; b. Has disciplinary action pending; c. Has been under stayed probation; or d. Is under investigation; and (9) The fee required pursuant to Plc 1002.11. (d) Applicants shall have successfully passed their regional boards and provide verification directly to OPLC from the CDCA or other equivalent U.S. regional or state board that the applicant has taken and passed the board clinical examination or manikin examination for dentists, including a clinical periodontal scaling component, within the 3 years immediately prior to submitting the application. (e) Endorsement certification shall be considered for each applicant in accordance with Plc 313.22. (f) The education requirements specified in RSA 317-A:8 shall apply to all applicants for licensure under this section. (g) An applicant shall be a graduate of a dental school general dentistry program which: (1) Is of at least 2 academic years in duration; (2) Is accredited by the Commission on Dental Accreditation (CODA); and (3) Awards the degree of Doctor of Dental Medicine (DMD) or Doctor of Dental Surgery (DDS). (h) When the required materials have been approved by the OPLC, the applicant shall take a jurisprudence exam on the contents of RSA 317-A Dental Practice Act, administrative rules Den 100 through Den 500, the American Dental Association's Principles of Ethics and Code of Professional Conduct, and the American Dental Hygienists' Association Code of Ethics for Dental Hygienists. (i) The passing score on the jurisprudence exam shall be 75% or higher. (j) After passage of the jurisprudence exam in (h) above, the OPLC shall issue an active New Hampshire dental license. (k) When an applicant possesses a DEA number to prescribe schedules II-IV controlled substances pursuant to RSA 318-B:41, I(a), the applicant for licensure shall register with the New Hampshire Controlled Drug Prescription Health and Safety Program (PDMP), pursuant to RSA 126-A:91. If the applicant possesses a DEA number, the applicant shall provide it to the

	OPLC. Failure to register within 90 days of the initial issuance of a license shall constitute professional misconduct within the meaning of RSA 317-A:17, II and shall be grounds for disciplinary action. A licensee shall not engage in the prescribing or dispensing of controlled substances in schedules II-IV without having registered with the New Hampshire PDMP. **Den 302.04 Dentist Qualifications.** (a) In addition to the qualifications included in RSA 317-A:8, an applicant for dental licensure by examination in the state of New Hampshire shall have taken and passed the American Board of Dental Examiners (ADEX) examination, or other similar U.S. regional or state board clinical examination for dentist, including a clinical periodontal/scaling component. The examination shall be completed within the 3 year period prior to the completion of the licensing process in New Hampshire, unless the applicant seeks licensure by endorsement certification as provided in Den 301.02 (h), pursuant to RSA 317-A:12 III, in which circumstance the 3 year period shall not apply. **(b) Dentists announcing specialization and limitation of practice shall adhere to section 5-H of the American Dental Association Principles of Ethics and Code of Professional Conduct, as amended 2016, and referenced in Appendix II, except as provided in (c) below.** **(c) Dentists may announce diplomate status granted by a bona fide national organization which is not recognized as a certifying board by the American Dental Association but grants diplomate status based upon the dentist's postgraduate education, experience and written and oral examinations based upon psychometric principles. The announcement, if made by a general dentist, shall indicate that he or she is a general dentist.** (d) Dentists who wish to perform botulinum toxin or dermafiller procedures shall submit documentation to the board that demonstrates completion of at least 8 hours of hands-on training prior to performing such procedures. Den 302.04 Dentist Qualifications. New Hampshire Revised Statutes 317-A:31 Advertising; Specialists All advertisements of dental services shall contain the name of the dentist whose services are being advertised and shall state whether each dentist is a general dentist or, if qualified, a specialist in the named area or specialization. This shall include dental practices operating under a trade name. The dentist's name and designation as a general dentist or specialist shall be stated prominently in the advertisement.
Continuing Education	New Hampshire Revised Statutes, Chapter 30, Section 317A **317-A:13 License Renewal. –** I. License renewals and notifications shall be issued in accordance with RSA 310:8. II. All persons licensed to practice dentistry or dental hygiene in this state shall notify the office of professional licensure and certification in writing within 30 days of any change of business or residential address which may occur during the period between biennial registrations. **Source.** 1971, 364:1. 1977, 563:23. 1979, 434:26; 456:5. 1981, 482:8. 1983, 346:1. 2000, 5:14; 73:1. 2007, 49:1. 2012, 27:1, eff. July 1, 2012. 2018, 316:6, eff. Aug. 24, 2018. 2024, 327:53, eff. July 1, 2024. New Hampshire Administrative Rules PART Den 403 CONTINUING EDUCATION **Den 403.01 Purpose.** The purpose of this section is to establish the minimum continuing education requirements as provided by RSA 317-A:12, XI. **Den 403.02 Definitions of Terms**. The following definitions of terms shall apply to this part:

	(a) "Certificate of CEU credit" means a document issued to a particular licensee by a provider certifying that the licensee has satisfactorily completed a program of continuing education; (b) "Clinical dental care or dental hygiene care subjects" means those areas of study that deal with the performance of dental or dental hygiene services for patients; (c) "Continuing education" means dental education designed to maintain professional competence in the practice of dental hygiene and/or dentistry, improve professional skills, and preserve dental standards for the purpose of protecting the public health and welfare; (d) "Continuing education unit" (CEU) means one hour of attendance at lectures, seminars and meetings, 30 minutes of attendance at clinical or laboratory participatory courses, or 20 minutes as a presenter of an original paper, essay, or formal lecture to a group of professionals, not including certification in a specialty; (e) "Licensee" means any active or inactive licensed dental hygienist or dentist in the State of New Hampshire; and (f) "Non-clinical subjects" means those areas of study related to personal development or practice management as related to dentistry or dental hygiene. **Den 403.03 Continuing Education Requirement**. (a) Dental hygienists with an active New Hampshire license shall complete a minimum of 20 CEUs of continuing education per biennium. At least 15 CEUs shall be earned in clinical dental care subjects, including successful completion of a BLS-HCP course as specified in Den 403.07(b). At least 2 CEUs shall be earned in infection control in a live or online course which includes the center for disease control infection prevention and control guidelines and recommendations in its syllabus. (b) Dentists with an active New Hampshire license shall complete a minimum of 40 CEUs of continuing education per biennium. At least 30 CEUs shall be earned in clinical dental care subjects, including successful completion of a BLS-HCP course as specified in Den 403.07(b). At least 2 CEUs shall be earned in infection control in a live or online course which includes the center for disease control infection prevention and control guidelines and recommendations in its syllabus. (c) Licensees required to register with the prescription drug monitoring program and who possess a valid drug enforcement administration number shall provide evidence of having completed, as a condition for renewal: (1) 3 CEUs in the area of pain management, addiction disorder, or a combination of both pain management and addiction disorder; or (2) An online examination in the area of pain management, addiction disorder, or a combination of pain management and addiction disorders. (3) Two (2) credit hours in medical emergencies. (d) The CEUs completed during the 2 years preceding April 1st in the year of renewal shall conform to the criteria identified throughout these rules. (e) One CEU shall be given for each hour of attendance at lectures, seminars, and meetings. For each hour of attendance at clinical or laboratory participatory courses, 2 CEUs shall be given. Successful completion of an entire course or segment of a course shall be required to receive continuing education credit for that course. (f) Each licensee shall retain all certificates and/or documents as evidence of participation, as described in Den 403.06(d), in a continuing education program or course for a period of 3 years from the date of the program course. It shall be the responsibility of each course participant to assure that verification of course participation is attained. Upon request of the

	board, such documentation shall be made available to the board or its representative for random audit and/or verification purposes. (g) Excess CEUs earned in one biennial registration period shall not be carried forward into the next biennial registration period for the purpose of fulfilling that biennium's continuing education requirement for licensure renewal. (h) Dental board members and hygiene committee members shall be given 3 CEUs per full year of membership on the board or the committee. (i) Anesthesia and sedation committee members shall be given 1 CEU per evaluation, with a maximum of 3 CEUs per year. (j) Up to 3 CEUs shall be given for courses taken when initially obtaining a specialty. **Den 403.04 Renewal and Monitoring**. (a) Biennially, each active licensee shall submit to the board before April 1 a summary of continuing education indicating that the required number of CEUs were completed. (b) Active licensees who require an extension to complete the biennial continuing education requirement shall have until April 30th to meet the requirement and, pursuant to RSA 317-A:15, submit to the board: (1) A completed registration and license renewal form; (2) A biennial registration fee; and (3) A late biennial registration fee. (c) During the biennium, at least 3 percent of active licensees shall be randomly audited by the board for compliance with Den 403. Documentation demonstrating completion of continuing education shall be submitted to the board within 30 days after the licensee is notified of the audit. Academy of General Dentistry, specialty, NH Dental Society, and Dental Hygienists' Association printouts shall be acceptable. If the submitted documentation does not fulfill the requirements of Den 403, the licensee shall be notified and called for a hearing before the board to determine if the licensee has obtained the minimum requirement to maintain an active license. **Den 403.05 Waivers.** (a) A licensee seeking a waiver because of severe illness, incapacity, or other hardship of any requirement of this part shall submit a written petition to the board outlining the reasons the licensee was unable to satisfy the biennial continuing education requirement. Waivers shall be granted if the board finds that severe illness, incapacity or other hardship prevented the licensee from satisfying the biennial continuing education requirement. (b) Dental hygienists and dentists submitting applications for the first biennial licensure renewal after initial New Hampshire licensure shall be exempt from the continuing education requirement for that initial license period only. **Den 403.06 Criteria of Acceptance.** (a) The board shall not pre-approve courses. (b) Each licensee shall select courses dealing with matters directly related to the practice of dentistry or dental hygiene. (c) The licensee shall maintain records provided by the program sponsor. (d) The records shall contain the: (1) Name of the licensee; (2) Full name of the course; (3) Date of the course; (4) Location where the course was given; (5) Duration of the course in days and hours; (6) Name and mailing address of the provider; and (7) Number of CEUs.

The ADA attempts to keep this information current based on information from state dental boards, clinical testing agencies and state dental associations. Individuals seeking dental licensure should consult with the state board of dentistry and their professional advisors for the complete and most recent dental licensure information, application requirements, forms and fees.

	Den 403.07 Categories of Credit. (a) A licensee shall be entitled to obtain up to 100% of the required CEUs in any or all of the following categories: (1) Education and scientific courses sponsored or approved by the following: a. American Dental Association, component societies and constituent societies; b. Academy of General Dentistry; c. American Dental Hygienists Association, component societies, and constituent societies; d. State or local dental or dental hygiene professional associations or societies; e. Dental schools, medical schools and dental hygiene schools; f. Hospital sponsored courses and conferences; g. Governmental health agencies and health institutions; and h. Postgraduate dental schools or postgraduate dental hygiene schools; (2) Courses required to maintain certification in any nationally recognized professional specialty board; and (3) A licensee shall receive credit for 100% of required CEUs for passing the written portion of the American Board of Dental Examiners (ADEX), or other similar U.S. regional or state board clinical examination for dentists or dental hygienists. (b) A licensee shall receive credit for 3 CEUs per per biennium for successful completion of BLS-HCP course(s) given by an American Heart Association, Red Cross, National Safety Council, American Safety, Health Institute, American College of Emergency Physician, or Military Training Network qualified instructor, or sponsored or approved by organizations referenced in Den 403.07 (a)(1). BLS-HCP shall be considered a clinical care subject. All BLS-HCP courses shall include a hands-on component. (c) A licensee shall receive credit for up to 15% of the required CEUs in the following categories: (1) An original, dental-related scientific paper written by the licensee and published in a peer reviewed scientific or professional journal; or (2) An original presentation of a paper, essay or formal lecture to a group of fellow professionals. (d) A licensee who holds a faculty or research appointment at an accredited dental school, dental hygiene school, or medical school shall receive credit for up to 20% of the required CEUs by teaching or performing research at least one full day per week per academic year. (e) A licensee shall receive credit for up to 20% of the required CEUs for a licensee's original presentation at a table clinic or exhibit at a regional or national meeting. Such activity shall be credited as 2 CEUs per original presentation. (f) A licensee shall receive credit for up to 20% of the required CEUs by participating in correspondence courses which require the successful completion of a written examination by the licensee to be scored by the provider of such programs. (g) A licensee shall receive credit for up to 30% of the required CEUs by participating in audio-visual or online programs which require the successful completion of a written examination by the licensee to be scored by the provider of such programs. (h) A licensee shall receive credit for up to 10% of the required CEUs by attending regional or national meetings of the American Dental Association and its components, the Academy of General Dentistry, the American Dental Hygienists' Association, and the national and regional specialty organizations.

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	(i) A licensee who serves as expert consultant for the administrative prosecutions unit of the consumer protection bureau of the NH department of justice shall: (1) Be credited with one clinical CEU for every 3 hours engaged as a consultant, up to 10 CEU's per biennium; (2) Have an active New Hampshire dental or dental hygiene license; and (3) Not be a member of the board. (j) A licensee shall receive credit for up to 20% of the required CEUs by participating in CDCA.

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