Initial Licensus	CDCA WDED CITA (ADEV)
Initial Licensure	CDCA-WREB-CITA (ADEX)
Examination Requirements	The Board will accept results from the successful completion of the ADEX
Requirements	dental examination, including the Periodontal Examination, administered by the
	Commission on Dental Competency Assessments and other entities
	administering the ADEX dental examination, within the past 5 years.
	Source: New Jersey State Board of Dentistry Application for a Dental License
General	New Jersey Statutes, Title 45, Chapter 6
Licensure	§45 :6-3. Rules; examinations; qualifications of applicants for
Requirements	examination
	The board shall from time to time adopt rules for its own government and for
	the examination of candidates for licenses to practice dentistry. Any rule
	altering the nature or increasing the severity of the examination or the subjects
	to be included therein shall not be enforced until six months after its adoption
	and public promulgation. The examination of applicants shall be confined to
	written or oral, or both written and oral, examinations upon subjects properly
	relating to the science of dentistry, the knowledge of which is necessary to the
	proper and skillful practice of said science. The board may also require from
	applicants, as part of the examination, demonstration of their skill in operative
	and prosthetic dentistry. No person shall be examined by the board unless he
	is at least 18 years of age, of good moral character, and shall present to the
	board a certificate from the Commissioner of Education of this State, showing
	that before entering a dental college he had obtained an academic education
	consisting of a four years' course of study in an approved public or private high
	school or the equivalent thereof, unless he has been graduated in course with a
	dental degree from a dental school, college or department of a university
	approved by the board, or holds a diploma or license conferring full right to
	practice dentistry in some foreign country and granted by some authority
	recognized by the board. Any member of the board may inquire of any
	applicant for examination concerning his qualifications, and may take testimony
	of anyone in regard thereto, under oath, which he is hereby empowered to
	administer.
	Notwithstanding any provision of law to the contrary, no person who is a
	graduate of an unapproved dental school shall be examined by the board unless
	he has successfully completed at least two years of study of a board approved
	curriculum at a dental school, college or department of a university approved by
	the board, with a dental degree having been conferred by the school.
	45 :6-4. Application and fee
	Every applicant for a license shall file his application with and pay a fee of fifty
	dollars (\$50.00) to the secretary-treasurer of the board and present himself for
	examination at the first regular meeting of the board after such application, due
	notice of which shall be given. Such fee shall not be refunded, unless from
	sickness or other good cause appearing to the satisfaction of the board such
	applicant was prevented from attending and completing such examination.
	Further or subsequent examinations under such application may be given to
	applicants, in the discretion of the board, upon payment of an additional fee of
	twenty dollars (\$20.00).
	New Jersey Administrative Code, Title 13 Law & Public Safety, Chapter 30
	Board of Dentistry S 12-20 1 2 Application for licensum to practice dentistry
	§ 13:30-1.2 Application for licensure to practice dentistry
	(a) All persons desiring to practice dentistry in New Jersey shall secure a
	license from the Board.

- (b) To qualify as a candidate for dental licensure, an applicant shall submit a completed application to the Board which shall contain the following information and materials:
- 1. A certified transcript from the secretary or dean of a dental school, college or department of a university approved by the Commission on Dental Accreditation verifying that the applicant has obtained a dental degree from such institution;
- 2. A passport size photograph of the applicant signed by the applicant and notarized;
- 3. Results from the successful completion of the North East Regional Board examination. If an applicant fails any portion of the North East Regional Board examination three consecutive times, the Board may require the applicant to sit for and pass a remedial course in the subject area at a dental school, college or department of a university approved by the Commission on Dental Accreditation. The Board shall recognize successful completion of the North East Regional Board examination for up to five years;
- 4. Results of the successful completion of parts I and II of the National Board Dental Examination;
- 5. Results from the successful completion of the New Jersey Jurisprudence examination taken within one year of the date of application;
- 6. A certification by the board of dentistry in every state or jurisdiction in which the applicant holds a dental license verifying that the applicant's license in that state or jurisdiction is in good standing;
- 7. Results from a criminal history background check conducted by the State of New Jersey pursuant to N.J.S.A. 45:1-28 et seq.;
- 8. The applicant's complete professional employment history; and
- 9. The application fee as set forth in N.J.A.C. 13:30-8.1.
- (c) An applicant for dental licensure who graduated from a dental school that has not been approved by the Commission on Dental Accreditation shall have completed at least two years of study at a dental school, college or department of a university approved by the Commission of Dental Accreditation, with a dental degree having been conferred by such institution.
- (d) A candidate for dental licensure who has successfully completed the North East Regional Board examination five years or more prior to the date of application shall submit a completed application to the Board, which shall contain the following information and materials:
- 1. A certified transcript from the secretary or dean of a dental school, college or department of a university approved by the Commission on Dental Accreditation verifying that the applicant has obtained a dental degree from such institution;
- 2. A passport size photograph of the applicant signed by the applicant and notarized;
- 3. Results of the successful completion of parts I and II of the National Board Dental examination;
- 4. Results from the successful completion of the New Jersey Jurisprudence examination taken within two years of the date of application;
- 5. A certification by the board of dentistry in every state or jurisdiction in which the applicant holds a dental license verifying that the applicant's license in that state or jurisdiction is in good standing. The applicant shall hold an active dental license in at least one state or jurisdiction upon application to the Board;
- 6. Results from a criminal history background check conducted by the State of New Jersey pursuant to N.J.S.A. 45:1-28 et seq.;
- 7. The applicant's complete professional employment history; and
- 8. The application fee as set forth in N.J.A.C. 13:30-8.1.

Page 3 of 18

New Jersey Laws & Rules

Updated: 13 March 2025

License by Credential/ Endorsement Requirements

New Jersey Statutes, Title 45, Chapter 6

§45 :6-6. Issuance of licenses; reciprocal licenses; fees

The board shall register as licensed dentists, and, under its seal and the hand of its president and secretary-treasurer, shall issue to all persons who successfully pass said examination its license to practice dentistry. The board may, in its discretion, without such examination, issue its license to practice dentistry to any applicant therefor who desires to remove to this state from another state of the United States or from a foreign country, in which he was licensed to practice dentistry and has conducted the practice of dentistry for at least five years immediately preceding the application to the board for such license, if such applicant presents proof, by affidavit or otherwise, of the facts above mentioned, and presents a certificate from the board of dental examiners or from the board or official exercising similar powers of the state or county from which he desires to remove, certifying that he is a competent dentist or dental surgeon, and of good moral character, and if such certificate is presented to the board of this state not more than six months after its date of issue, and if the board or official issuing such certificate recognizes, in like manner, certificates issued by the board of this state and presented to them by licensed practitioners of dentistry of this state. The board may, in its discretion, refuse to issue licenses under this section without examination to any person not qualified under this chapter for admission to examination for license to practice dentistry. The fee for issuing any such license without examination shall be fifty dollars, which shall be paid before its issuance. The board may issue to any person known to it to be competent and of good moral character, who is licensed to practice dentistry in this state, and who desires to change his residence to another state or foreign country, a certificate over the signature of its president and secretarytreasurer, authenticated with its seal, which shall attest the facts above mentioned and give the date upon which such person was licensed to practice dentistry. The fee for issuing such certificate shall be five dollars, which shall be paid before its issuance.

New Jersey Administrative Code, Title 13 Law & Public Safety, Chapter 30 Board of Dentistry

§ 13:30-1.2 Application for licensure to practice dentistry

- (e) A candidate for dental licensure by credentials, who is licensed to practice dentistry in another state or jurisdiction, shall submit a completed application to the Board, which shall contain the following information and materials:
- 1. Evidence demonstrating that the applicant has actively practiced dentistry, which may include practice in a dental residency, in a single state or jurisdiction for at least five years prior to the date of application;
- 2. A certified transcript from the secretary or dean of a dental school, college or department of a university approved by the Commission on Dental Accreditation verifying that the applicant has obtained a dental degree from such institution;
- 3. A passport size photograph of the applicant signed by the applicant and notarized:
- 4. Results of the successful completion of parts I and II of the National Board Dental examination:
- 5. Results of the successful completion of a clinical examination administered or recognized by another state or jurisdiction that is comparable to the examination recognized by the North East Regional Board or was comparable at the time the applicant took the examination;
- 6. Results from the successful completion of the New Jersey Jurisprudence examination taken within two years of the date of application;

- 7. A certification by the board of dentistry in every state or jurisdiction in which the applicant holds a dental license verifying that the applicant's license in that state or jurisdiction is in good standing;
- 8. Results from a criminal history background check conducted by the State of New Jersey pursuant to N.J.S.A. 45:1-28 et seq.;
- 9. The applicant's complete professional employment history; and
- 10. The application fee and the fee for licensure by credentials as set forth in N.J.A.C. 13:30-8.1.
- 1) The Board may require candidates applying for dental licensure pursuant to (d) and (e) above to submit satisfactory proof of continued competency to practice dentistry.
- g) As part of its review of applicants for licensure as a dentist, the Board shall consider and evaluate any prior record of disciplinary action or pending disciplinary action against the applicant, investigation of the applicant in any other state or jurisdiction, reports from the National Practitioner Data Bank (NPDB), and the applicant's complete professional employment history, or actions affecting the applicant's privileges taken by any institution, organization, or employer related to the practice of dentistry or other professional or occupational practice in New Jersey, any other state, the District of Columbia, or in any other jurisdiction.

Specialty Practice

New Jersey Administrative Code, Title 13 Law & Public Safety, Chapter 30 Board of Dentistry

§ 13:30-6.1 Announcement of practice in a special area of dentistry

- (a) A licensee who seeks to announce to the public that he or she is a specialist or specializes in one or more area(s) of dental practice listed in (c) below shall first obtain a permit to do so from the Board of Dentistry.
- **(b)** A licensee shall apply to the Board for permission to announce a dental specialty. When granted a permit to announce a specialty in a designated area(s) of dentistry, a licensee shall display the specialty permit or a copy of the specialty permit in all office location(s) during the period of specialty practice. If a licensee discontinues a specialty practice, the specialty permit shall be returned to the Board.
- **(c)** The following special areas of dentistry may be announced as specialty dental practices:
- 1. Endodontics:
- 2. Oral or maxillofacial surgery;
- 3. Oral or maxillofacial radiology;
- 4. Oral pathology;
- 5. Orthodontics;
- 6. Pediatric dentistry (also called Pedodontics);
- 7. Periodontics:
- 8. Prosthodontics; and
- 9. Public health.
- **(d)** The Board shall grant permission to announce a dental specialty or specialization of a dental practice to:
- **1.** A licensed dentist who is certified or eligible for certification by a specialty board recognized by the American Dental Association appropriate to that area of dental practice listed in (c) above; or
- **2.** A licensed dentist who successfully completes a post-doctoral education of two or more years in duration in one or more of the specialty areas listed in (c)

above and which, at the time of completion, was accredited or provisionally accredited by the American Dental Association Council on Dental Education.

- **(e)** A licensed dentist permitted to announce a specialty in an area of dentistry pursuant to (d) above shall avoid any inference, implication or announcement by press, sign, card, letterhead or printed matter or any other means of public advertising that another licensed dentist who is associated with or employed in the same practice, but who is not permitted to announce a specialization, is also qualified for the announcement in the specialty practice area.
- **(f)** This section shall not prohibit any licensed dentist from engaging in any aspect of the practice of dentistry in accordance with N.J.S.A. 45:6-1 et seq., and the rules in this chapter.
- **(g)** Applications for a specialty permit may be obtained by writing to the Office of the Board of Dentistry, 124 Halsey Street, PO Box 45005, Newark, New Jersey 07101

§ 13:30-6.2 Professional Advertising

- (a) The following words and terms shall have the following meanings, unless the context clearly indicates otherwise:
- "Advertisement" means any attempt directly or indirectly by publication, dissemination, solicitation, endorsement or circulation or in any other way to attract directly or indirectly any person to enter into an express or implied agreement to accept dental services or treatment related thereto.
- "Electronic media" means radio, television and the Internet.
- "Print media" means newspapers, magazines, periodicals, professional journals, telephone directories, circulars, hand-bills, flyers and other similar documents or comparable publications, the content of which is disseminated by means of the printed word. "Printed media" shall also include stationery and business cards. "Range of fees" means an expressly stated upper and lower limit on the fee charged for a professional service. "Routine professional service" means a service which the advertising licensee, professional association or institution providing dental care routinely performs.
- **(b)** A licensed dentist who is actively engaged in the practice of dentistry in the State of New Jersey may advertise in print or electronic media in a dignified manner. For purposes of this section, "dignified manner" means that an advertisement does not rely in any way on techniques to obtain attention that depend upon absurdity or that demonstrate a clear and intentional lack of relevance to the selection of a dentist; included in this category are all advertisements that contain any extreme portrayal of dentists exhibiting characteristics clearly unrelated to the competence of the dentist.
- **(c)** No advertisement shall contain:
- **1.** Any statement or claim which is false, fraudulent, misleading or deceptive;
- **2.** Claims that the service performed or the materials used are professionally superior to that which is ordinarily performed or used;
- **3.** Promotion of a professional service which the licensee knows or should know is beyond the licensee's ability to perform;
- **4.** Techniques of communication which appear to intimidate, exert undue pressure or undue influence over a prospective patient;
- **5.** The use of any personal testimonial attesting to the technical quality or technical competence of a service or treatment offered by a licensee. Other testimonials shall be permitted provided the testimonials do not violate any other section of this chapter;
- **6.** The communication of personally identifiable facts, data, or information about a patient without first obtaining the written consent of the patient;
- **7.** The use of any misrepresentation;

- **8.** The suppression, omission or concealment of any material fact under circumstances which a licensee knows or should know that the omission is improper or prohibits a prospective patient from making a full and informed judgment, on the basis of the information set forth in the advertisement; and **9.** Any print, language or format which directly or indirectly obscures a material fact.
- **(d)** The Board may require a licensee to substantiate the truthfulness of any objective assertion or representation set forth in an advertisement.
- **(e)** All advertisements shall contain the licensee's name and the phrase "General Dentist," or, if the licensee holds a specialty permit pursuant to N.J.A.C. 13:30-6.1, the specialty for which the licensee has been granted a permit by the Board. **(f)** If a dentist, other than a specialist granted a specialty permit by the Board, wishes to advertise services in one or more of the special areas of dentistry in N.J.A.C. 13:30-6.1(c), such advertisement shall contain the licensee's name and the phrase "General Dentist" immediately preceding or following each specialty area claim in a type size and style at least as prominent as any service described as being offered in the practice. The advertisement shall not use the terms "specialist," "specialty," "specializing," "practice limited to," or any other word or phrase connoting that the licensee is a specialist. The advertisement of services exclusively in one specialty area shall be limited to those licensees who practice that specialty at all times and in all locations.
- (g) If a dentist advertises under a banner heading for any of the special areas of dentistry in N.J.A.C. 13:30-6.1(c) in any directory (for example, telephone book yellow pages), such advertisement shall contain the licensee's name, and either the phrase "General Dentist" or the specialty for which the licensee has been granted a permit by the Board.
- **(h)** If a dentist wishes to advertise services in an area of dentistry other than the recognized special areas of dentistry in N.J.A.C. 13:30-6.1(c), such advertisement shall not use the term "specialist," "specialty," "specializing," "practice limited to," or any other word or phrase connoting that the licensee is a specialist or that the area of dentistry is a recognized specialty.
- (i) If a licensee advertises that he or she has obtained master, member, fellow or diplomate status in any dental organization, the advertisement shall disclose the licensee's status as either a general dentist or as the holder of a specialty permit pursuant to N.J.A.C. 13:30-6.1, the name of the dental organization, and if the advertisement concerns an area of practice not recognized by the Board as a specialty pursuant to N.J.A.C. 13:30-6.1(c), that the services provided are not a recognized dental specialty.
- (j) If a dentist advertises that he or she possesses an M.D. or D.O. degree, the advertisement shall not imply in any manner that the dentist is licensed to practice medicine in this State unless he or she holds a license to practice medicine issued by the State Board of Medical Examiners.
- **(k)** A licensee may use a patient's photograph as part of an advertisement provided the licensee obtains the patient's written permission to do so. A licensee may use a photograph of a model as part of an advertisement to represent services that may be performed by the licensee provided the licensee discloses in the advertisement that the photograph does not represent services actually performed by the licensee.
- (1) A licensee shall not engage in uninvited, in-person solicitation of actual or potential patients who, because of their particular circumstances, are vulnerable to undue influence. This subsection shall not prohibit the offering of services by a licensee to any bona fide representative of prospective patients including employers, labor union representatives, or insurance carriers.

- **(m)** Advertising making reference to setting forth a fee or the provision of a free service shall contain a fixed or a stated range of fees for a specifically described professional service.
- 1. Such advertisements shall disclose all the relevant variables and considerations which are ordinarily included in such a service so that the fees will not be misunderstood, including the actual components of the specific professional service described, and any other services that are recommended as part of advertised professional service for which a fee may be charged. In the absence of such a disclosure, the stated fees shall be presumed to include everything ordinarily required for such a service.
- (n) Offers of discounts or fee reductions or free services shall indicate the advertiser's fixed or stated range of fees against which the discount is to be made and/or the value of the free service.
- 1. The fixed or stated range of fees or value of free service shall mean and be established on the basis of the advertiser's most commonly charged fee for the stated service within the most recent 60 days prior to, or to be charged in the first 60 days following, the effective date of the advertisement.
- 2. Offers of across-the-board discounts shall include a representative list of services and the fixed or stated range of fees against which discounts are to be made for these services. The list for general dentistry shall include a sampling of the advertiser's most frequently performed services from the areas of preventive, diagnostic, restorative, endodontic, periodontic, prosthodontic (fixed and removable) dentistry, and oral surgery.
- i. "Across-the-board discounts" shall mean the offer of a specified discount on an undefined class of services or the offer of a specified discount to a defined class of patients (for example, "15 percent discount during April on all dental services" or "15 percent discount to senior citizens on all dental services").
- ii. Example of Representative List of Services:

Prophylaxis

Examination

Complete X-Rays

One Surface Filling

Root Canal

Crown

Periodontal services

Complete Denture

Simple Extraction

- **3.** The effective period during which a fee or discount shall remain in effect shall be set forth on the face of the advertisement. In the absence of such disclosure and solely for the purposes of enforcement, the effective period shall be deemed to be 30 days from the date of the advertisement's initial publication.
- **4.** Services advertised as complimentary, free of charge or for a discounted fee shall be offered equally to all patients identified as eligible in the advertisement (for example "new patients"), regardless of the patient's third-party coverage.
- **5.** A licensee who holds a specialty permit, as permitted by N.J.A.C. 13:30-6.1, shall in a manner similar to that in (n)2 above, include a representative list of the most frequently performed services in the advertiser's office.
- (o) All licensee advertisements shall contain the name, address and telephone number of the licensee, professional service corporation or trade name under which the practice is conducted and shall also set forth the names of all licensees who are principals, partners, or officers in the professional service facility identified in the advertisement.

(p) A licensee shall be presumed to have approved and shall be personally responsible for the form and contents of an advertisement that contains the licensee's name, office address, or telephone number or which is published or caused to be published by an entity to which the licensee has paid a fee or when the licensee has agreed to have his or her name listed as a participant pursuant to (q) below. A licensee who employs or allows another to employ for his or her benefit an intermediary source or other agent in the course of advertising shall be personally responsible for the form and contents of the advertisement.

- (q) Two or more licensees who are not associates, as defined in N.J.A.C. 13:30-8.13, may collectively advertise dental services. If the design of the collective advertisement could reasonably have the appearance to the public of being a dental referral service, the advertisement shall be accompanied by the phrase, prominently displayed in capital letters, in type no smaller than the smallest type in the advertisement, and in no event less than 10 point type: "THIS IS AN ADVERTISEMENT PAID FOR BY THE PARTICIPATING DENTISTS--IT IS NOT A DENTIST REFERRAL SERVICE." Whenever such advertisement has an audio component, the phrase shall be recited by the narrator at least once prior to the conclusion of the advertisement at decibel level equal to the highest decibel level used in the advertisement and at a speed equal to or slower than any other statement contained in the advertisement.
- 1. An advertisement shall contain the name, address, telephone number and license number of at least one licensee who is a participant in the collective advertising program. A licensee whose name, address, telephone number and license number appears in a collective advertisement shall provide a list of all other program participants to the Board or a member of the public upon oral or written request. If more than 50 percent of the patients who respond to a collective advertisement are directed to one licensee or one dental practice, disclosure of that fact shall be made clearly and unambiguously in all advertisements.
- (r) A licensee shall be required to keep copies of all advertisements for a period of three years and such copies shall be made available to the Board upon request. A video or audio tape of every advertisement communicated by electronic media, or a printed copy of an advertisement communicated on the Internet, shall also be retained by the licensee. All copies of advertisements in the licensee's possession shall indicate the date and place of publication.

 (s) A dentist advertising sedation services who uses the terms "sleep," "sleep dentistry," "sleeplike-state," or any similar words or combinations thereof in connection with the provision of dental services shall be considered to be inducing deep sedation as defined at N.J.A.C. 13:30-8.1A(a) and shall comply with the requirements of N.J.A.C. 13:30-8.3.

Limited Teaching License

New Jersey Statutes, Title 45, Chapter 6

§45 :6-16 . "College" , "school" and "university" defined; authority to teach science of dentistry

The words "college," "school or "university," when used in connection with a place where the science of dentistry in any of its branches may be practiced, demonstrated or taught, mean any educational institution authorized by the Legislature of this State to teach the science of medicine or dentistry and approved by the State Board of Education and by the State Board of Registration and Examination in Dentistry.

Any educational institution, including a college, school, university, institute or department of a university, incorporated or organized and operating under Title 15 of the Revised Statutes or under any other law of this State, which has been or shall be approved by the State Board of Education and by the State Board of

Registration and Examination in Dentistry to teach the science of dentistry in any of its branches, shall be deemed to be authorized by the Legislature of this State to teach the science of dentistry in any of its branches and to have complied with the requirements of this section in respect to authorization by the Legislature of this State.

Any such educational institution so authorized to teach the science of dentistry in any of its branches may use the words "college" or "school" in connection with its place where the science of dentistry in any of its branches may be taught, practiced or demonstrated.

45:6-16.1 Limited teaching certificates; issuance; authorized activities.

1. The New Jersey State Board of Dentistry (hereinafter referred to as the board) may issue to qualified applicants limited teaching certificates authorizing the certificate holder to teach, demonstrate, and practice dentistry in all its branches, but only in and upon the premises of the dental school or its clinical facilities designated in the certificate in which the science of dentistry in any of its branches is taught, except that the holder of a limited teaching certificate may teach, demonstrate and practice dentistry at meetings of the American Dental Association or any of its component parts, or any other similar dental organizations, while appearing as clinicians.

45:6-16.2 Application forms, determining competency of applicant.

- 2. a. The board shall prescribe the forms for any such application, and shall determine the competency of the applicant to teach the science of dentistry as predicated upon the applicant's general and technical knowledge. In all cases the applicant shall submit proof satisfactory to the board of his graduation with a dental degree from a dental school and of his subsequent employment and professional experience. The dean of a dental school in which the applicant seeks employment shall: certify to the board that the applicant is properly qualified to teach, demonstrate and practice dentistry at the dental school; and furnish to the board supporting information from which the board can determine that the applicant's general and technical level of knowledge and moral character suitably qualifies the applicant to teach, demonstrate and practice dentistry at a dental school in this State.
- b. No dental school in this State shall employ, at any one time, more than 15 persons with limited teaching certificates who have graduated from dental schools not approved by the board. For the purposes of this section, if the dental school from which the applicant graduated is located in the United States, Canada, or a territory or possession of the United States, the dental school shall be approved by the board.
- c. No such limited teaching certificate shall be deemed to authorize the certificate holder to engage in the private practice of dentistry outside of the premises of the dental school or its clinical facilities. A limited teaching certificate shall automatically expire upon the termination of the certificate holder's employment by a dental school in this State.

45:6-16.3 Limited teaching certificate fees; renewal.

3. Every applicant for a limited teaching certificate shall pay to the board for the use of the State an initial application fee and an annual renewal fee to be determined by board regulation.

45 :6-16.4 Teaching without license or limited teaching certificate, prohibited; penalty.

4. No person shall teach the science of dentistry in any of its branches in this State unless he shall hold a regularly issued license to practice dentistry in this State or a limited teaching certificate, and any violation of this provision shall be deemed to be an illegal practice of dentistry punishable as provided in R.S.45:6-

Page 10 of 18

New Jersey Laws & Rules

Updated: 13 March 2025

1 et seq.

45:6-16.5. Roster of teachers; submission by educational institutions

Every educational institution where the science of dentistry is practiced, demonstrated, or taught in any of its branches shall submit to the board from time to time a roster of all persons engaged in teaching any of the clinical subjects or who act as demonstrators or teachers in the laboratories or clinics where the practice of dentistry of any kind is performed on patients. The board shall prescribe a form for such roster and make rules governing their submission.

45:6-17. "Institute" defined

The word "institute" when used in connection with any place where the science of dentistry in any of its branches may be practiced, demonstrated or taught, means any institution authorized by the legislature to engage in medical or dental research.

New Jersey Administrative Code, Title 13 Law & Public Safety, Chapter 30 Board of Dentistry

SUBCHAPTER 3. APPLICANTS FOR LIMITED TEACHING CERTIFICATE IN A DENTAL SCHOOL 13:30-3.1 QUALIFICATIONS OF APPLICANTS

A dentist desiring to teach in any branch of dentistry shall hold an active New Jersey license to practice dentistry or shall have procured a Limited Teaching Certificate from the New Jersey State Board of Dentistry, renewable annually prior to October 1. An applicant for such limited license must have the competency to teach the science of dentistry as predicated upon the applicant's general and technical knowledge. An applicant for a limited teaching certificate shall submit a certified transcript from the secretary or dean of a dental school, college, or department of a university, verifying that the applicant has obtained a dental degree from such institution.

13:30-3.2 APPLICATION PROCEDURE The applicant for a limited teaching certificate shall: Submit a completed and notarized application, which shall include a certified transcript of graduation from a dental school by an authorized official of the dental school; Provide employment history and professional history from the time the dental degree was conferred; and Provide two character references from licensed New Jersey dentists. In addition to the requirements at (a) above, the dean of the dental school in which the applicant seeks employment shall submit to the Board: A certification that the applicant is properly qualified to teach, demonstrate, and practice dentistry at the dental school; and Supporting information from which the Board can determine that the applicant's general and technical level of knowledge and moral character suitably qualifies the applicant to teach, demonstrate, and practice dentistry at a dental school in this State.

13:30-3.3 LIMITATIONS ON CERTIFICATE Teaching certificates shall be valid only in and upon the premises designated in the certificate in which the science of dentistry in any of its branches is taught. No limited teaching certificate shall be deemed to authorize the licensee to engage in the private practice of dentistry outside of the premises of the dental school or its clinical facilities. A limited teaching certificate shall automatically expire upon the termination of the certificate holder's employment by a dental school in this State.

13:30-3.4 EDUCATIONAL INSTITUTIONS Every educational institution where the science of dentistry is practiced, demonstrated or taught in any of its branches shall submit to the Board each year prior to October 1, a roster of all persons engaged in teaching any of the clinical subjects or who act as demonstrators or teachers in the laboratories or clinics where the practice of dentistry of any kind is performed on patients. The Board shall prescribe a form

for such roster and make rules governing their submission. No dental school in this State shall employ, at any one time, more than 15 persons with limited teaching certificates who have graduated from dental schools not approved by the Board. For the purposes of this subsection, if the dental school from which the applicant graduated is located in the United States, Canada, or a territory or possession of the United States, the dental school shall be approved by the Board.

Continuing

New Jersey Statutes, Title 45, Chapter 6

§45 :6-10.1 Continuing dental education required

1. The New Jersey State Board of Dentistry shall require each person licensed as a dentist, as a condition for biennial registration pursuant to R.S.45:6-10 and P.L.1972, c.108 (C.45:1-7), to complete a requisite number of credits of continuing dental education, as determined by the board pursuant to section 2 of P.L.1991, c.490 (C.45:6-10.2) during each biennial registration period.

45:6-10.2 Standards for continuing education.

- 2. a. The board shall:
- (1) Establish standards for continuing dental education, including the subject matter and content of courses of study, and may establish any core continuing dental educational requirements pursuant to subsection c. of this section that all licensees shall complete as a condition of biennial licensure;
- (2) Accredit educational and other programs offering credit towards the continuing dental education requirements; and
- (3) Accredit other equivalent educational programs, including, but not limited to, meetings of constituents and components of dental professional associations recognized by the board, examinations, papers, publications, scientific presentations, teaching and research appointments, table clinics and scientific exhibits, and shall establish procedures for the issuance of credit upon satisfactory proof of the completion of these programs.
- b. In the case of education courses or programs, each hour of instruction shall be equivalent to one credit.
- c. The board may, in its discretion, delineate specific topics of dental education for any biennial renewal period or periods as core continuing dental education requirements that the board deems necessary to address developments in science or technology or particular issues or problems. The board shall provide notification of the specific topics and the registration periods to which those requirements apply by direct communication to licensees or through electronic media.

45:6-10.2a Continuing education for dentists relative to opiods.

- 18. a. The New Jersey State Board of Dentistry shall require that the number of credits of continuing dental education required of each person licensed as a dentist, as a condition of biennial registration pursuant to R.S.45:6-10 and section 1 of P.L.1972, c.108 (C.45:1-7), include one credit of educational programs or topics concerning prescription opioid drugs, including responsible prescribing practices, alternatives to opioids for managing and treating pain, and the risks and signs of opioid abuse, addiction, and diversion. The continuing dental education requirement in this subsection shall be subject to the provisions of P.L.1991, c.490 (C.45:6-10.1 et seq.), including, but not limited to, the authority of the board to waive the provisions of this section for a specific individual if the board deems it is appropriate to do so.
- b. The New Jersey State Board of Dentistry, pursuant to the "Administrative Procedure Act," P.L.1968, c.410 (C.52:14B-1 et seq.), shall adopt such rules and regulations as are necessary to effectuate the purposes of this section. 45:6-10.3 Compliance and evaluation.

The ADA attempts to keep this information current based on information from state dental boards, clinical testing agencies and state dental associations. Individuals seeking dental licensure should consult with the state board of dentistry and their professional advisors for the complete and most recent dental licensure information, application requirements, forms and fees.

Education

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- 3. The board may:
- a. Establish procedures for monitoring compliance with the continuing dental education requirements; and
- b. Establish procedures to evaluate and grant approval to providers of continuing dental education courses and programs.

45:6-10.4 Hardship waivers, waivers for certain volunteers.

- 4. a. The board may in its discretion, waive requirements for continuing dental education on an individual basis for reasons of hardship such as illness or disability, retirement of the license, or other good cause.
- b. The board may, in its discretion, waive up to one half of the biennial continuing dental education requirements for a licensee who renders volunteer dental services to eligible persons, provided that core continuing dental educational requirements, if any, shall not be waived for this purpose; and one half-hour of one continuing dental education credit hour shall be waived for each hour of volunteer dental service.

45:6-10.5. Initial registration

5. The board shall not require completion of continuing dental education credits for initial registration.

45 :6-10.6. Phase-in of requirements

- 6. a. The board shall not require completion of continuing dental education credits for any registration periods commencing within 12 months of the effective date of this act.
- b. The board shall require completion of continuing dental education credits on a pro rata basis for any registration periods commencing more than 12 but less than 24 months following the effective date of this act.

45:6-10.7. Proof of credits

7. The board shall accept as proof of completion of continuing education program credits documentation submitted by a person licensed as a dentist or by any entity offering a continuing education program approved by the board pursuant to section 2 of this act.

45:6-10.8. Enforcement of requirements

8. Any person who fails to complete the continuing dental education requirements established pursuant to section 1 of this act shall be liable to a civil penalty of not more than \$500 or additional hours of continuing dental education, or both, as imposed by the board, for a first offense. A second or subsequent offense by a licensee shall be considered professional misconduct pursuant to the provisions of chapter 6 of Title 45 of the Revised Statutes and P.L.1978 **c.73** (C.45:1-14 et seq.).

45:6-10.9. Differential fees of dental associations

9. The board shall permit any dental association offering a continuing education program approved by the board pursuant to section 2 of this act to impose a reasonable differential in registration fees for courses upon licensed dentists who are not members of that dental association.

45 :6-10.10 Definitions relative to continuing education for dentists.

1. For the purposes of P.L.1991, c.490 (C.45:6-10.1 et seq.) and this 2009 amendatory and supplementary act:

"Core continuing dental education" means any minimum continuing education hours in specified subjects determined by the board that shall be completed to satisfy the biennial continuing education requirement applicable to dentists pursuant to P.L.1991, c.490 (C.45:6-10.1 et seq.).

"Eligible person" means: (1) any person under the age of 19 whose parent or guardian attests that he meets the eligibility requirements for, and is enrolled in, the NJ FamilyCare Program established pursuant to P.L.2005, c.156 (C.30:4J-8

et seq.); (2) a child who is in the custody of the Division of Youth and Family Services in the Department of Children and Families; or (3) any person who attests that he meets the eligibility requirements for, and is enrolled in, the Medicaid program established pursuant to P.L.1968, c.413 (C.30:4D-1 et seq.), the Pharmaceutical Assistance to the Aged and Disabled program established pursuant to P.L.1975, c.194 (C.30:4D-20 et seq.), or the Senior Gold Prescription Discount Program established pursuant to P.L.2001, c.96 (C.30:4D-43 et seq.).

"Volunteer dental service" means dental care provided, without charge, to an eligible person, or to a minor in a primary school, secondary school, or other school setting, or to a patient through a dental clinic as defined by section 1 of P.L.1951, c.199 (C.45:6-15.1), in accordance with the standards, procedures, requirements, and limitations as may be established by the board.

New Jersey Administrative Code, Title 13 Law & Public Safety, Chapter 30 Board of Dentistry

§ 13:30-5.1 Continuing dental education requirements for dentists

- (a) Continuing education shall be a mandatory requirement for license renewal, except that the Board shall not require completion of continuing dental education credits for initial registration of dentists. All licensed dentists holding active licenses shall submit a certification verifying completion of 40 hours of continuing dental education every two years at the time of registration renewal, including the 10 mandatory hours of continuing dental education specified at (e) below, except for the following:
- 1. Except as set forth in (a)2 below, a licensee who was initially licensed during the first year of the preceding biennial period shall submit a certification verifying the completion of 40 credits of continuing dental education. A licensee who was initially licensed during the second year of the preceding biennial period shall submit a certification verifying the completion of 20 credits of continuing dental education; and
- **2.** An individual who graduates from a dental school and is licensed in the first year of the biennial period shall complete 20 credits of continuing education. An individual who graduates from a dental school and is licensed in the second year of the biennial period shall be exempt from continuing education requirements for that biennial period.
- (b) One hour of continuing education credit shall be granted for each hour of instruction at lectures, seminars, clinical or laboratory participatory courses, the program portion of dinner and other meetings of national, constituents, and components of dental professional associations recognized by the Board, or other educational methods as may be approved by the Board, excluding time spent at meals, breaks or business sessions. Credit shall be granted only for full instructional hours, but not for less than one instructional hour. Successful completion of an entire course or segment of course instruction is required in order to receive any continuing education credit. Unless otherwise provided, only in class participation, not student time devoted to preparation, shall be counted toward continuing dental education.
- **(c)** It shall be the responsibility of each licensee to maintain a record of all continuing education activity completed and to be prepared to submit evidence of completion of the credit requirements to the Board upon request. Records shall be maintained for two full biennial periods from the date of completion of the continuing education activity. Each licensee shall obtain from the continuing education course sponsor a record of attendance which shall include, at a minimum, the following:
- 1. The participant's name;

- 2. The title or subject area of the course;
- **3.** The instructor's name:
- **4.** The course sponsor;
- **5.** The date and location of the course;
- 6. The number of hours; and
- 7. Verification of successful completion by the course sponsor.
- (d) The Board shall monitor compliance with the mandatory continuing dental education requirement by requesting some licensees, at the discretion of the Board, to provide documentary proof of successful completion of continuing education credits.
- **(e)** All continuing education activities to be accepted for credit shall have significant intellectual or practical content, which deals primarily with matters directly related to the practice of dentistry or with the professional responsibilities or ethical obligations of licensees.
- 1. The following 10 hours of continuing education shall be completed by each licensee during each biennial renewal period, as required at (a) above:
- i. Three hours of continuing education with practical hands-on certification for cardiopulmonary resuscitation (CPR), which meets the American Heart Association certification standards for healthcare providers. The training shall include the use of an automatic external defibrillator (AED), unconscious and conscious choking, and rescue breathing. Webinars and electronic media distance learning courses shall not satisfy this requirement;
- **ii.** Three hours of continuing education of pharmacology and internal medicine, which includes the appropriate use of analgesics, antibiotics, local anesthesia and agents to control anxiety, drug (medication) knowledge and interactions, prescription writing, abuse of prescriptions by patients, taking complete medical histories, and the use of the New Jersey Prescription Monitoring Program (NJPMP);
- **iii.** Two hours of continuing education in preventing and controlling infectious diseases and managing personnel health and safety concerns related to infection control in dental settings. Examples of such education include: modes of disease transmission and the chain of infection; strategies that can prevent occupational exposures to blood and bodily fluids; methods to ensure that patient-care items and environmental surfaces are safe for use; selection and use of safe dental devices and dental water quality assurance and practice monitoring; and evaluation of dental infection control programs:
- **iv.** One hour of continuing education in professional ethics and New Jersey law concerning the practice of dentistry. Examples of such education include: dental ethics, professionalism, New Jersey jurisprudence, ethical issues concerning the abuse of prescriptions by patients, child abuse, competence and judgment, and patient confidentiality. The online New Jersey Jurisprudence orientation shall not satisfy this continuing education requirement; and
- v. Pursuant to P.L. 2017, c. 28, one hour of continuing education in educational programs or topics concerning prescription opioid drugs, including responsible prescribing practices, alternatives to opioids for managing and treating pain, and the risks and signs of opioid abuse, addiction, and diversion. This one credit shall not be eligible for carry-over as described at (k) below.
- **2.** In accordance with P.L. 2017, c. 28, if the Board deems it appropriate, on an individual basis, the Board may waive the specific one credit continuing education requirement concerning prescription opioid drugs. Any such waiver request shall be filed pursuant to (m) below.
- **3.** Notwithstanding the exemption from the completion of continuing education credits as set forth at (a)2 above, the applicant, once licensed by the Board,

shall complete, within 24 months of becoming licensed, one credit in educational programs or topics concerning prescription opioid drugs, including responsible prescribing practices, alternatives to opioids for managing and treating pain, and the risks and signs of opioid abuse, addiction, and diversion.

- **4.** The Board shall not accept the following topics for continuing education credit: **i.** Estate planning:
- ii. Financial or investment/tax planning; or
- iii. Personal health.
- (f) If a continuing education sponsor desires prior approval for a course of acceptable subject matter and seeks to be assigned a designated number of continuing education credits by the Board, the program sponsor shall provide, in writing and on a form provided by the Board, the curriculum vitae of all instructors and/or discussion leaders, the outline of the course, the course objectives and information to document that the course meets the following requirements:
- **1.** The course is offered in a subject matter and in a format permissible pursuant to the provisions of this section;
- 2. The course is conducted by a qualified instructor or discussion leader; and
- 3. The course is at least one hour in length.
- (g) Applications for pre-approval of continuing education programs shall be submitted by the program sponsor on the form provided by the Board at least 45 days prior to the date the continuing education program is to be offered. Incomplete applications shall be returned to the sponsor and may result in an inability to grant approval prior to commencement of the program. Although an inability to obtain prior approval may not preclude acceptance of the program, there is no assurance that the Board will grant approval retroactively.
- **(h)** Continuing education course approval granted pursuant to this section shall be valid for two years from the date of approval provided that the course subject matter, course instructor and course length remain unchanged from the initial application.
- (i) A licensee may obtain continuing education credits from any of the areas of study listed below. A licensee shall not receive credit for more than the maximum number of hours permitted in each area of study for each biennial period, as set forth at (i)1 through 4 below.
- **1.** Educational and scientific courses related to the practice of dentistry.
- i. A licensee may obtain 40 hours of continuing education in this category.
- **ii.** The following shall satisfy the requirement of 40 hours of continuing education, including the 10 mandatory hours required at (e) above, for a biennial registration period:
- (1) Completion of an accredited one-year dental residency program; or
- (2) Attendance at, or completion of, an approved advanced education program leading to certification in endodontics, oral and maxillofacial surgery, oral and maxillofacial pathology, orthodontics, pediatric dentistry, periodontics, prosthodontics, public health, or oral and maxillofacial radiology.
- **iii.** A maximum of five hours of continuing education credit shall be given to a student or an instructor for basic Cardiopulmonary Resuscitation courses and a maximum of 15 hours of continuing education credit shall be given to a student or an instructor for Advanced Cardiac Life Support courses.
- **iv.** A maximum of 20 hours of continuing education credit shall be given for any form of written or electronic media distance learning courses. A written or electronic media distance learning course shall include a written post-test, and such test shall be retained by the licensee as an additional record of completion of the course. Webinars shall not be considered electronic media distance

learning courses if they are live (not previously recorded) and synchronous (the instructor and licensee interact with each other in real time).

- **v.** A maximum of seven hours of continuing education credit shall be given for practice management/managed care courses;
- 2. Papers, publications and scientific presentations:
- **i.** A licensee may obtain a maximum of 20 hours of continuing education credit in this category.
- **ii.** A maximum of 10 hours of continuing education credit shall be given for each original scientific paper authored by the licensee and published in a refereed journal. At the discretion of the Board, the 10 hours may be divided among coauthors based upon the length of the scientific paper and the contributions of each author.
- **iii.** For each original presentation of a paper, essay or formal lecture to a recognized group of fellow professionals as part of a course or program eligible for Board approval for credit pursuant to this section, a licensee shall receive two hours of continuing education credit for every hour of presentation;
- 3. Teaching and research appointments:
- i. A licensee involved in teaching or research activities at least one full day or the equivalent of one full day per week per academic year and who holds at least a part-time faculty or research appointment shall receive five hours of continuing education credit annually for each full day of teaching or research activity up to a maximum of 10 hours of credit per biennial period or two and one-half hours annually for each half day of teaching or research activity up to a maximum of five hours of credit per biennial period.
- 4. Table clinics and scientific exhibits:
- i. A licensee may obtain a maximum of eight continuing education hours in this category.
- **ii.** A licensee may obtain up to one hour of continuing education for each two hours of original presentation of a table clinic or scientific exhibit at a professional meeting.
- (j) Licensees who complete the required 20 hours of continuing education credit pursuant to the requirements for parenteral conscious sedation and/or general anesthesia permit holders as set forth in N.J.A.C. 13:30-8.2 and 8.3 shall be given credit for all 20 hours so completed. Licensees who complete the required 20 hours of continuing education credit pursuant to the requirements for enteral sedation permit holders as set forth in N.J.A.C. 13:30-8.4 shall be given credit for all 20 hours so completed.
- **(k)** A maximum of seven continuing education credits completed by a licensee in excess of the 40 credit hours required pursuant to (a) above may be credited to the subsequent biennial registration period.
- (1) Any continuing education courses taken by a licensee at the direction or order of the Board as a remedial measure shall not be used to fulfill the continuing education requirement set forth in (a) above.
- **(m)** The Board may, in its discretion, waive all or a portion of the requirements for continuing education on an individual basis for reasons of hardship such as illness or disability or other good cause. Any licensee seeking a waiver of continuing education requirements shall apply to the Board in writing and set forth with specificity the reasons for requesting the waiver. The licensee shall also provide the Board with such additional information as the Board may reasonably request in support of the application.
- (n) Pursuant to N.J.S.A. 45:6-10.4, consistent with the provisions of this subsection, the Board shall waive up to one-half of the required biennial

continuing dental education hours set forth at (a) above for a licensee who renders volunteer dental services to eligible persons.

- **1.** For purposes of this subsection, the following words and terms shall have the following meanings, unless the context clearly indicates otherwise: "Eligible person" means:
- (1) Any person under the age of 19 whose parent or guardian attests that he or she meets the eligibility requirements for, and is enrolled in, the NJ FamilyCare Program established pursuant to P.L. 2005, c. 156 (N.J.S.A. 30:4J-8 et seq.);
- **(2)** A child who is in the custody of the Division of Child Protection and Permanency in the Department of Children and Families; or
- (3) Any person who attests that he or she meets the eligibility requirements for, and is enrolled in, the Medicaid program established pursuant to P.L. 1968, c. 413 (N.J.S.A. 30:4D-1 et seq.), the Pharmaceutical Assistance to the Aged and Disabled program established pursuant to P.L. 1975, c. 194 (N.J.S.A. 30:4D-20 et seq.), or the Senior Gold Prescription Discount Program established pursuant to P.L. 2001, c. 96 (N.J.S.A. 30:4D-43 et seq.).
- "Volunteer dental service" means dental care provided, without charge, to an eligible person, or to a minor in a primary school, secondary school, or other school setting, or to a patient through a dental clinic as defined by section 1 of P.L. 1951, c. 199 (N.J.S.A. 45:6-15.1), consistent with the requirements of this subsection.
- **2.** One half-hour of one continuing dental education credit hour shall be waived for each hour of volunteer dental service.
- **3.** The 10 mandatory continuing education hours set forth at (e) above shall not be eligible for waiver.
- **4.** As part of biennial renewal, a licensee shall submit to the Board, on a form supplied by the Board and available on the Board's website at http://www.njconsumeraffairs.gov/den, documentation evidencing the total number of credits that are eligible for the waiver in accordance with this subsection.

New Jersey Administrative Code, Title 13 Law & Public Safety, Chapter 30 Board of Dentistry

- § 13:30-8.6 Biennial license and registration renewal; license and registration suspension; reinstatement of suspended license or registration; inactive status; return from inactive status
- (a) The Board shall send a notice of renewal to each licensee or registrant, at least 60 days prior to the expiration of the license or registration. The notice of renewal shall explain inactive renewal and advise the licensee or registrant of the option to renew as inactive. If the notice to renew is not sent 60 days prior to the expiration date, no monetary penalties or fines shall apply to the holder for failure to renew provided that the license or registration is renewed within 60 days from the date the notice is sent or within 30 days following the date of license or registration expiration, whichever is later.
- **(b)** A licensee or registrant shall renew his or her license or registration for a period of two years from the last expiration date. The licensee or registrant shall submit a renewal application to the Board, along with the renewal fee set forth at N.J.A.C. 13:30-8.1, prior to the date of license or registration expiration.
- **(c)** A licensee or registrant may renew his or her license or registration by choosing inactive status. A licensee or registrant electing to renew his or her license or registration as inactive shall not engage, as applicable, in the practice of dentistry, dental hygiene, or dental assisting, or hold himself or herself out as eligible to engage, as applicable, in the practice of dentistry, dental hygiene, or

dental assisting in New Jersey until such time as the license or registration, as applicable, is returned to active status.

- (d) If a licensee or registrant does not renew the license or registration prior to its expiration date, the licensee or registrant may renew the license or registration within 30 days of its expiration by submitting a renewal application, a renewal fee, and a late fee as set forth at N.J.A.C. 13:30-8.1. During this 30-day period, the license or registration shall be valid and the licensee or registrant shall not be deemed practicing without a license or registration, as applicable.
- **(e)** A licensee or registrant who fails to submit a renewal application within 30 days of license or registration expiration shall have his or her license or registration, as applicable, suspended without a hearing.
- (f) A licensee or registrant who continues to engage in the practice of dentistry, dental hygiene, or dental assisting, as applicable, with a suspended license or registration shall be deemed to be engaging in the unauthorized practice of dentistry, dental hygiene, or dental assisting, as applicable, and shall be subject to action consistent with N.J.S.A. 45:1-14 et seq., even if no notice of suspension has been provided to the individual.