

**Unofficial Report of Major Actions
Joint Commission on National Dental Examinations
April 24, 2013**

The Joint Commission on National Dental Examinations (JCNDE) met at the American Dental Association Headquarters on Tuesday and Wednesday, April 23-24, 2013, and took the following actions:

1. Approved the 2013 and 2014 budget proposal, including 2014 application fees and score report request fees. The total examination fees charged in 2014 to candidates will be \$410 for the National Board Dental Examination (NBDE) Part I, \$455 for the NBDE Part II, and \$400 for the National Board Dental Hygiene Examination (NBDHE). Score report request fees in 2014 will be \$33.
2. Approved a number of resolutions pertaining to the Integrated National Board Dental Examination (INBDE) and the Committee for an Integrated Examination (CIE)—the ad hoc Joint Commission committee charged with INBDE development and validation. The INBDE is a written examination that will supplant NBDE Part I and Part II in the future. The specific resolutions were as follows:
 - a. Approved a report outlining development of the content domain for the INBDE, including corresponding efforts to solicit and incorporate feedback from stakeholders and communities of interest. This report specified a Model of the Domain of Dentistry, including clinical competencies performed by entry level dentists and foundation knowledge areas required to successfully demonstrate those competencies. The following four deliverables were approved:
 - Model of the Domain of Dentistry
 - Statements and annotations underpinning the Foundation Knowledge for the General Dentist
 - The percentage of items to be devoted to the ten Foundation Knowledge areas assessed by the INBDE
 - The percentage of items to be devoted to the three clinical component sections appearing within the INBDE
 - b. Current Chairs of Joint Commission NBDE standing committees (Administration, Examination Development, Research and Development)—or their designee from the standing committee—will serve as ex-officio members of the CIE with all the rights, responsibilities, and duties of other members of the CIE, including the right to vote.
 - c. The Chair of the CIE will attend the Joint Commission meeting and, as appropriate, Joint Commission subcommittee meetings.
 - d. A standard presentation will be developed for delivery by any Joint Commissioner, Joint Commission staff member, or the CIE chair, on behalf of the Joint Commission. This presentation could also appear on the Joint Commission's INBDE website, which will be kept current to ensure stakeholders and communities of interest have the most recent information.
 - e. INBDE communications will be distributed by the Secretary of the Joint Commission to stakeholders, communities of interest, and the Joint Commission

on a regular basis. These communications will replace the previous CIE Chair communiqué.

- f. The Joint Commission will provide stakeholders and communities of interest with at least four years' notice prior to the full implementation of the INBDE. Previous statements regarding estimated INBDE launch dates (e.g., 2017) are no longer in effect.
 - g. Approved an enhanced, in-person orientation process for new Commissioners regarding their roles and responsibilities within the Joint Commission. This required meeting would take place at the beginning of their term.
 - h. Approved that a request be made to the ADA Board of Trustees to permit an increase to the cap on unexpended funds within the Joint Commission's Research and Development fund. This increase is requested to facilitate management of funds required to develop the INBDE. The requested increase would raise the cap from \$750,000 to \$2.5 million, thus enabling the Joint Commission to carryover additional funds on a year-to-year basis.
3. Adopted revisions to the Joint Commission's *Examination Regulations*. This included editorial modifications to clarify language within the document, the removal of information concerning the Joint Commission's test administration vendors, the removal of references to reporting scores (i.e., in light of the Joint Commission's move to pass/fail reporting), and the inclusion of clarifying text confirming that the Joint Commission's five year/five attempt eligibility rule applies only to administrations occurring from January 1, 2012 forward. Additionally the following revisions were adopted:

In situations where an irregularity has occurred, individuals who are involved or implicated with respect to the occurrence of the irregularity, or who are reasonably believed to have witnessed the irregularity, may be asked to provide information concerning the irregularity.

In the case of a candidate enrolled in an accredited dental school or dental hygiene program who is involved in an irregularity, notification that test scores are not available is sent to the dean or director. While this notification does not typically provide the reason or evidence for withholding the scores, this may occur on occasion at the discretion of the Joint Commission.

4. Adopted a revision to the Joint Commission's Standing Rules with respect to the selection criteria for NBDHE Test Constructors in the area of Clinical Dental Hygiene. This revision is intended to provide greater flexibility in selecting qualified test constructors, and is as follows:

At least three years' experience, preferably within the last five years, teaching and practicing clinical dental hygiene; full-time or part-time in private practice or faculty practice.
5. Approved the reappointment of Dental and Dental Hygiene examination test constructors and the appointment of primary and alternate test constructors for the Dental and Dental Hygiene examinations for 2014.
6. Approved continuing established policies and procedures for granting permission for use of the Joint Commission's released examination materials by dental educational programs and dental hygiene educational programs.

7. Approved procedures for granting permission to educational programs for use of the Case Development and Test Item Development Guides by dental schools for faculty development.
8. Approved procedures for the sale of NBDHE 2006 and 2009 released examination materials to individuals for a fee to cover costs of production and distribution. Approved the discontinuation of sales of NBDHE 1996 released examination materials.
9. Approved the 2012 editions of the NBDE and NBDHE Technical Reports.
10. Approved of a list of 2013 and 2014 research and development projects and expenditures, and expenditures pertaining to current and future projects supported by the Innovative Dental Assessment (IDEA) Research and Development Grants program.
11. Approved the reallocation of available money in the IDEA grant fund toward the Joint Commission's Research and Development fund, so that this money could also potentially be used to support research and development activities, including those involving the INBDE.
12. Elected Dr. Connie Drisko as Chair and Dr. LeeAnn Podruch as Vice Chair of the Joint Commission. Their terms will begin in November of 2013.
13. Approved April 29, 2015 as the scheduled Joint Commission meeting date for 2015.

Dr. Guy Shampaine (AADB), Chair
Dr. Lorin D. Peterson (ADA), Vice Chair
Dr. Jerri Ann Donahue (AADB)
Dr. Connie Drisko (ADEA)
Ms. Mary Lou Gerosky (ADHA)
Dr. Birgit J. Glass (ADEA)
Dr. Robert A. Hersh (ADA)
Dr. Marc E. Levitan (ADEA)
Dr. Conrad McVea III (AADB)
Mr. Ian R. Murray (ASDA)
Dr. LeeAnn Podruch (AADB)
Ms. Kelley Shannon (Public)
Dr. Peter S. Trager (ADA)
Dr. M. Reggie VanderVeen (AADB)

Dr. Kenneth Versman (ADA Board Liaison)