

Date: September 2021

To: Delegates and Alternate Delegates
Former ADA Presidents
Former ADA Officers and Trustees
Council and Commission Chairs and Vice Chairs
Secretaries and Executive Directors of Constituent Dental Societies
Executive Directors of Component Dental Societies
Recognized Dental Specialties and Affiliated Dental Organizations

From: Kathleen T. O'Loughlin, D.M.D., M.P.H., executive director and secretary of the House of Delegates

Subject: Second Set of Resolution Worksheets



The second set of resolution worksheets for consideration by the House of Delegates is available online in the [2021 Reports and Resolutions](#) library of the House of Delegates community of ADA Connect. Non-HOD members of the American Dental Association can access House material in the members' only House of Delegates section on [ADA.org](#). This letter is to provide you with important information regarding access to meeting materials on ADA Connect and ADA.org.

All Inclusive Files. The All Inclusive Files section contains PDF documents for each reference committee. Each All Inclusive reference committee PDF contains the complete first and second sets of worksheet material. New resolutions received no later than September 28 will be incorporated into their respective reference committee All Inclusive PDF files and added to the All-Inclusive General Index.

Material posted within the "All Inclusive Files" section is posted on ADA.org for non-HOD members of the American Dental Association.

Reports and Resolutions by Date. The "Reports and Resolutions by Date" section currently contains six folders:

- 1) 2021 Annual Reports
- 2) 2021 First Set of Reports and Resolutions
- 3) 2021 Second Set of Reports and Resolutions
- 4) Board Report 2 (Res. 75-76)
- 5) New Business – Majority Vote Required for Consideration
- 6) Newly Received Resolutions

2021 Annual Reports are located in the 2021 Annual Reports folder in the 2021 Reports and Resolutions library and on [ADA.org](#) for non-HOD members of the American Dental Association. The Annual Reports are also rolled up into one PDF document with bookmarks available on ADA Connect in the [HOD Supplemental Information](#) library and on [ADA.org](#).

The First Set and Second Set folders contain one PDF per reference committee. The Board Report 2 folder contains the 2022 Budget and its corresponding resolutions: Resolution 75 (*Approval of 2022 Budget*) and Resolution 76 (*Establishment of Dues Effective January 1, 2022*).

Resolutions received after September 28 (less than 15 days prior to the first meeting of the House) are classified as New Business and will require a majority vote to be considered. They will be posted in the "New Business – Majority Vote Required for Consideration" folder. Those that receive a

majority vote to be considered will be incorporated into their respective reference committee's All Inclusive PDF file and added to the All Inclusive General Index.

New Business Resolutions received after the first meeting of the House of Delegates will also be posted in the "New Business – Majority Vote Required for Consideration" folder and clearly identified as "New" in the title of the Resolution.

New resolutions received no later than September 28, will be incorporated into their respective reference committee All Inclusive PDF files and posted in the "Newly Received Resolutions" folder under the "Reports and Resolutions by Date" section.

Notification of any updates will be posted in the Announcements area on the House of Delegates community home page of ADA Connect.

Supplemental Information. Material posted within the [HOD Supplemental Information](#) library on ADA Connect is also posted on [ADA.org](#) for non-HOD members of the American Dental Association. Information currently posted in the Supplemental Information library includes:

- Cover Letter (Second Set of Reports and Resolutions, 2021)
- Cover Letter (First Set of Reports and Resolutions, 2021)
- 2021 Annual Reports
- 2021 House of Delegates Preliminary Daily Schedule
- Reference Committee Members and Hearing Schedule
- On-site Trustee District Meetings

The 2021 Manual of the House of Delegates and the 2020 Minutes of the House of Delegates will be posted in late-September.

2021 Reference Committee Reports. Reference Committee Agendas will be posted in the 2021 Reference Committee Reports library on ADA Connect on Wednesday evening, October 13, after the first meeting of the House of Delegates adjourns. Paper copies will be available in hearing rooms Thursday morning. Reference Committee Reports will be posted online as they are made final on Thursday evening, October 14, and paper copies will be distributed to caucus meeting rooms shortly after 7 a.m. Friday morning.

Materials must be downloaded from ADA Connect to personal electronic devices in advance of the meetings. Wi-Fi is available in the House of Delegates as a convenience and advance preparation is extremely important. Details regarding Internet and Wi-Fi capabilities in Las Vegas will be distributed at Delegate Registration in the tote bags.

Officer Elections. Voting for Officer Elections will take place in the House of Delegates through electronic voting on the House floor and will be taken up as one of the first items of business on Saturday morning, October 16. The House will convene at 7:30 a.m. on Saturday and doors will open at 6:30 a.m. Please arrive early to allow time to check-in.

To expedite the check-in and voting process, delegate changes should be made on Friday, October 15, at Delegate Registration from 8 a.m. to Noon and at the Information and Resources Office, located at the Mandalay Bay Resort and Casino, North Convention Center, Captain's Board Room, until 6 p.m. Friday evening. Delegate changes made on Saturday morning, prior to voting, may be delayed until after all other delegates have checked-in. To avoid long delays, please make delegate changes on Friday.

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The attire for the House of Delegates is business casual as described below:

Business Casual Wear. Business casual wear requires slacks, coat or sports coat for men; slacks, skirts or dresses for women.

Thank you for your participation and efforts in this important democratic process. I hope that everyone will find this to be an exciting, rewarding and memorable experience. I look forward to seeing you in Las Vegas.

If you have any questions or require further information regarding meetings of the House of Delegates, please contact Mr. Kyle Smith, manager, House of Delegates, in the ADA office at (312) 440-4658 or smithk@ada.org.

KTO:mk

cc: Dr. W. Mark Donald, Speaker of the House of Delegates
Officers and Members of the Board of Trustees
ADA Senior Staff
Directors of Councils and Commissions