



ADA American Dental Association®



10 Steps to Start a CDHC Training Program at a College or University

Step 1

Familiarize yourself with the CDHC program by reviewing materials available on the [ADA website](#).

Step 2

Determine if your State Dental Practice Act is flexible enough to permit a CDHC to provide all the services envisioned in your State.

Step 3

Inform your state dental society of your interest in the CDHC training and engage them in your efforts.

Step 4

If the practice act does not recognize a CDHC, and there is a desire to introduce legislation or regulatory modification, as appropriate, to recognize this new dental team member, refer to the document titled "[10 Steps to Full Authorization of a CDHC in your State](#)."

Step 5

Identify educational institutions that may have an interest in hosting a CDHC program; approach existing dental hygiene and/or dental assisting programs.



Step 6

Connect with key people from each institution to educate them in general about the program and to assess their interest in starting the CDHC training at their facility.

Step 7

If there is a definite interest, contact **Dr. Luciana Sweis**, CDHC Project Manager, and connect with appropriate ADA agencies to begin preliminary discussions on how to obtain more relevant information (articles, promotional materials, evaluation outcome results, etc.).

Step 8

The educational institution will be provided a copy of the CDHC curriculum upon execution of an agreement with the ADA.

Step 9

Obtain proper approvals to offer the training (including the CDHC certificate) at the educational institution in compliance with all applicable federal, state and local laws and regulations. CDHC certificate options are based on the following course offering:

- *Advanced curriculum*: appropriate in states in which the dental practice act permits all aspects of the CDHC training.
- *Basic curriculum*: appropriate in states in which the dental practice act does not permit two specific aspects of the CDHC training — the temporization and scaling courses which are elective.

Step 10

Execute curriculum licensing agreement with the ADA and launch the program.

Questions? Contact us!

American Dental Association

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For more information about the American Dental Association's *Action for Dental Health: Dentists Making a Difference* campaign, visit [ADA.org/action](https://ada.org/action).