TABLE OF CONTENTS

I. INTRODUCTION AND GENERAL INFORMATION .................................................. 5
   A. PURPOSE OF THIS MANUAL ............................................................................. 5
   B. HISTORY AND AUTHORITY OF THE NATIONAL COMMISSION .................. 6
      1. American Dental Association Bylaws ........................................................... 6
         Section 30 Duties .......................................................................................... 6
      2. Rules of the National Commission on Recognition of Dental Specialties
         And Certifying Boards .............................................................................. 6
         Article I. COMMISSION ............................................................................. 6
         Article II. OFFICERS AND STAFF ............................................................... 7
         Article III. APPEALS ................................................................................... 8
         Article IV. SPECIALTY RECOGNITION ....................................................... 8
         Article V. AMENDMENTS ............................................................................. 9
   C. DEVELOPMENT OF ADMINISTRATIVE AND OPERATIONAL POLICIES .... 9

II. BOARD OF COMMISSIONERS AND REVIEW COMMITTEES .................................. 10
   A. NATIONAL COMMISSION AND COMMISSION MEETINGS ....................... 10
      1. Composition and Criteria .......................................................................... 10
   B. POLICY ON NOMINATION OF PUBLIC MEMBERS TO THE NATIONAL COMMISSION .................................................................................. 10
      1. Nomination Criteria .................................................................................... 11
   C. REVIEW COMMITTEES ................................................................................... 11
      1. Structure ....................................................................................................... 11
      2. Composition ................................................................................................. 11
      3. Nomination Criteria .................................................................................... 12
   D. NATIONAL COMMISSION STANDING COMMITTEES ............................... 12
      1. Strategic Planning and Policy Review Committee ....................................... 12
      2. Nomination Committee ............................................................................... 12
      3. Finance Committee ..................................................................................... 13

III. GENERAL NATIONAL COMMISSION POLICIES AND PROCEDURES ................ 13
   A. CONFIDENTIALITY POLICY ......................................................................... 14
   B. CONFLICT OF INTEREST POLICY ............................................................... 14
   C. POLICY ON SIMULTANEOUS SERVICE ...................................................... 15
   D. POLICY ON PAYMENT OF SPONSORING ORGANIZATION ANNUAL FEE .. 15
   E. REFERRAL OF POLICY MATTERS TO APPROPRIATE COMMITTEES ....... 15

IV. POLICIES AND PROCEDURES RELATED TO THE RECOGNITION OF DENTAL
    SPECIALTIES AND CERTIFYING BOARDS .................................................... 16
   A. POLICY ON PERIODIC REVIEW OF DENTAL SPECIALTY EDUCATION
      AND PRACTICE .............................................................................................. 16
   B. POLICY ON THE ANNUAL REPORT OF THE CERTIFYING BOARDS ........ 17
   C. POLICY ON FAILURE TO COMPLY WITH REQUEST FOR INFORMATION ... 17
   D. APPLICATION PROCESS FOR RECOGNITION OF DENTAL SPECIALTY .... 18
      1. Time Limitation for Review of Applications .............................................. 19
   E. APPLICATION PROCESS FOR RECOGNITION OF DENTAL SPECIALTY
      CERTIFYING BOARD .................................................................................... 19
      1. Time Limitation for Review of Applications .............................................. 21
   F. POLICY ON THIRD PARTY COMMENTS .................................................... 21
V. DUE PROCESS.......................................................................................................................... 21
   A. DUE PROCESS RELATED TO REVIEW COMMITTEE SPECIAL APPEARANCES.......................................................... 22
   B. FUNCTION AND PROCEDURES OF THE APPEAL BOARD.................................................. 22
      1. Appeal Procedure........................................................................................................ 22
      2. Appeal Board Hearing Guidelines........................................................................... 23

VI. CHRONOLOGY OF AMERICAN DENTAL ASSOCIATION SPECIALTY RECOGNITION.............................................................. 25
I. INTRODUCTION AND GENERAL INFORMATION

A. PURPOSE OF THIS MANUAL

This manual provides information about the National Commission on Recognition of Dental Specialties and Board Certification policies and procedures for all recognized dental specialties and certifying boards. It contains background information on the National Commission and its policies, as well as specific information to assist sponsoring organizations and certifying boards in attaining recognition. Dates following each policy refer to the date of the National Commission action to adopt, revise, or reaffirm policy.

B. HISTORY AND AUTHORITY OF THE NATIONAL COMMISSION ON RECOGNITION OF DENTAL SPECIALTIES AND CERTIFYING BOARDS

In late, 2016, the Board of Trustees charged the Task Force on Specialty and Specialty Certifying Board Recognition to evaluate the process and criteria by which specialties and specialty certifying boards are recognized.

The following principles guided the Board and its Task Force in developing the proposal to revise the specialty and specialty certifying board's recognition. The process must:

- be grounded in objective standards that protect the public, nurture the art and science of dentistry, and improve the quality of care;
- serve to reduce potential bias or conflicts of interest, or the perception of bias or conflicts of interest, in the decision making process;
- include multiple steps, including provisions for appeal;
- be operationally similar to the Commission on Continuing Education Provider Recognition, Commission on Dental Accreditation and Joint Commission on National Dental Examinations;
- include representation from the ADA (general dentists and academics), each of the dental specialties recognized pursuant to the criteria contained in the ADA Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialists, and the public. In addition, opportunities for input from other communities of interest should be incorporated into the process;
- build on the expertise that has been developed by the Council on Dental Education and Licensure and be grounded in the existing ADA Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialists. The ADA Requirements for Recognition were developed and are maintained by the Council on Dental Education and Licensure; they are approved by the ADA House of Delegates; and
- be financially prudent and not place undue financial burden on the ADA or the dental specialty organizations. The National Commission’s annual operating budget would be subject to review by the Board of Trustees and approved the ADA House of Delegates.

To accomplish these principles, the establishment of the National Commission on Recognition of Dental Specialties and Certifying Boards was proposed. Establishing such a National Commission reduces potential or perceived bias or conflict of interest in the decision-making process for recognizing dental specialties and is intended to emulate the processes for recognition of specialties and certifying boards in other health professions.
1. **American Dental Association Bylaws**

   **Section: 30 Duties:** The ADA Bylaws describe the duties of the National Commission on Recognition of Dental Specialties and Certifying Boards as follows:

   - a. Formulate and adopt procedures for the recognition of specialties and specialty certifying boards in accord with the *Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties*.
   - b. Grant or deny specialty recognition to specialty organizations and specialty certifying boards seeking recognition in accord with the *Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties*.
   - c. Provide a means for sponsoring organizations and certifying boards to appeal an adverse recognition decision.
   - d. Submit an annual report to the House of Delegates of this Association and interim reports on request.
   - e. Submit the National Commission's annual budget to the Board of Trustees of the Association.

   Section 30 Duties: Revised by the ADA House of Delegates, January 1, 2018

   **Section 20. Power to Adopt Rules (excerpt):** The National Commission on Recognition of Dental Specialties and Certifying Boards shall have the power to adopt rules and amendments thereto pursuant to a two-thirds affirmative vote of the members present and voting.

   Section 20: Approved by the ADA House of Delegates, January 2018

2. **Rules of the National Commission on Recognition of Dental Specialties and Certifying Boards**

   **Article I. COMMISSION Section 1.**

   **LEGISLATIVE AND MANAGEMENT BODY:**

   The legislative and management body of the National Commission shall be the Board of Commissioners.

   **Section 2. COMPOSITION:**

   The composition of the National Commission includes one (1) representative of each recognized dental specialty, an equal number of general dentists, and one (1) consumer representing the public.

   **Section 3. TERM OF OFFICE:**

   The term of office of the members of the National Commission shall be one (1) four (4) year term. Commissioner terms shall take effect at the adjournment sin die of the current year’s House of Delegates annual session and serve until the adjournment sin die of the following year’s House of Delegates annual session.

   **Section 4. POWERS:**

   - A. The National Commission shall be vested with full power to conduct all business of the National Commission subject to the laws of the State of Illinois, the *Constitution and Bylaws* of the American Dental Association and these *Rules*.
   - B. The National Commission shall have the power to establish rules and regulations not inconsistent with these *Rules* to govern its organization and procedures.
Section 5. DUTIES:

A. The National Commission shall prepare a budget at its Spring meeting each year for carrying on the activities of the National Commission for the ensuring fiscal year and shall submit said budget to the Board of Trustees of the American Dental Association for funding in accordance with Chapter XIV of the Bylaws of the American Dental Association.

B. The National Commission shall appoint special committees of the National Commission for purpose of performing duties not otherwise assigned by these Rules.

C. The National Commission shall submit an annual report of the National Commission’s activities to the House of Delegates of the American Dental Association and interim reports, on request, to the Board of Trustees of the American Dental Association.

Section 6. COMMITTEES:

A. STANDING COMMITTEES: The National Commission shall establish two (2) standing Review Committees whose membership will be both an equal number of general practitioners and dental specialists. The Review Committees shall be the Review Committee on Specialty Recognition and the Review Committee on Specialty Certifying Board Recognition.

B. SPECIAL COMMITTEES: In addition to the duties of the National Commission, as set forth in Chapter IX. Section 30.D. of the ADA Bylaws, the National Commission may appoint special committees of the National Commission for the purpose of delegating and performing duties not otherwise assigned by these Rules.

Section 7. MEETINGS:

A. REGULAR MEETINGS: There shall be one (1) regular meeting of the National Commission each year.

B. SPECIAL MEETINGS: Special meetings of the National Commission may be called at any time by the Chair of the National Commission. The Chair shall call such meetings on his/her own initiative or at the request of a majority of the voting members of the National Commission provided at least ten (10) days notice is given to each member of the National Commission in advance of the meeting. No business shall be considered except that provided in the call to the meeting unless approved by unanimous consent of the National Commission members present and voting.

C. QUORUM: Two thirds of the voting members of the National Commission shall constitute a quorum.

Article II. OFFICERS AND STAFF

Section 1. OFFICERS: The officers of the National Commission shall be a Chair and Vice-Chair and such other officers as the National Commission may authorize. The Vice-Chair shall be elected annually by members of the National Commission and automatically succeed to the position of Chair in the ensuing year. The office of Vice-Chair shall be held by a general dentist when the Chair is a specialist, and by a specialist when the Chair is a general dentist. Officers shall take office at the adjournment sin die of the current year’s House of Delegates annual session and serve until the adjournment sin die of the following year’s House of Delegates annual session.

Section 2. DUTIES: The duties of the officers are as follows:

A. CHAIR: The Chair shall preside at all meetings of the National Commission.

B. VICE-CHAIR: If the Chair is unable to attend any given meeting of the National Commission, the Vice-Chair shall preside at the meeting. If the Vice-chair is unable to preside the other members of the
National Commission, present and voting, shall elect by majority vote an acting chair for the purpose of presiding at that meeting only.

Section 3. DIRECTOR: The Director of the National Commission shall keep the minutes of the meetings of the National Commission, prepare an agenda with the chair for each meeting, see that all notices are duly given in accordance with the provisions of these Rules or as required by law, be the custodian of the National Commission’s records, and in general shall perform all duties incident to the office of Director.

Article III. APPEALS

Section 1. APPEALS: The appellate body of the National Commission shall be the Appeal Board which shall have the authority to appoint hearing panels to hear and decide appeals filed by sponsoring organizations or certifying boards from decisions denying or revoking recognition rendered by the National Commission. Such appeals shall be heard pursuant to procedures established by the Appeal Board.

Section 2. COMPOSITION: The Appeal Board shall consist of one (1) representative selected by each of the recognized specialty sponsoring organizations represented on the National Commission, two (2) general dentists selected by the ADA Board of Trustees, and one (1) representative of the public, selected by the National Commission and who have previously served on the National Commission. When an appeal is initiated, the National Commission’s Director selects five (5) individuals two (2) of whom shall be general dentists, two (2) of whom shall be specialists and the public member from the available Appeal Board Members to serve as the hearing panel, adjudicate the appeal and issue a decision which shall be final.

Section 3. TERM OF OFFICE: The term of office of members on the Appeal Board shall be one (1) four year term.

Section 4. MEETINGS: The Appeal Board shall meet at the call of the Director of the National Commission, provided at least ten (10) days’ notice is given to each member of the Appeal Board in advance of the meeting. Such meetings shall be called by the Director only when an appeal to the appellate body has been duly filed by a sponsoring organization or certifying board.

Section 5. QUORUM: A majority of the voting members of the Appeal Board shall constitute a quorum.

Section 6. VACANCIES:

A. In the event of a vacancy in the membership of the Appeal Board, the Chair of the National Commission shall appoint a member of the same organization to fill such vacancy until a successor is selected by the respective representative organization.

B. If the term of the vacated position has less than fifty percent (50%) of a full four-year term remaining at the time the successor member is appointed, the successor member shall be eligible for a new, consecutive four-year term. If fifty percent (50%) of more of the vacated term remains to be served at the time of the appointment, the successor member shall not be eligible for another term.

Article IV. SPECIALTY RECOGNITION PROGRAM

Section 1. RECOGNITION CRITERIA: The duty of maintaining the Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties is vested with the ADA Council on Dental Education and Licensure and the ADA House of Delegates.

Section 2. RECOGNITION PROCEDURES: The National Commission shall establish and publish specific application and evaluation procedures for the recognition of dental specialties and national certifying boards for dental specialists.
Section 3. PROCEDURES FOR EVALUATING DENTAL SPECIALTIES AND NATIONAL CERTIFYING BOARDS FOR DENTAL SPECIALISTS FOR RECOGNITION: Organizations applying for recognition shall be evaluated for compliance with the Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties by the National Commission on the basis of the information and data provided in the application and comments from the communities of interest.

Section 4. GRANTING RECOGNITION: A two-thirds affirmative vote is required for the National Commission to grant a request to recognize a dental specialty or specialty certifying board.

Section 5. APPEAL: In the event the final decision of the National Commission is a denial or withdrawal of specialty recognition or certifying board recognition, the sponsoring organization or certifying board may appeal the decision by filing a written appeal with the Director of the National Commission on Recognition of Dental Specialties and Certifying Boards. The filing of the appeal shall automatically stay the final decision of the National Commission. The Appeal Board of the National Commission shall convene and hold its hearing within thirty (30) days after the appeal is filed. The sponsoring organization filing the appeal may be represented by legal counsel and shall be given the opportunity at such hearing to offer evidence both orally or written to refute or overturn the decision of the National Commission. The Appeal Board may make any of the following decisions: to affirm, remand or reverse the action of the National Commission. The decision rendered by the Appeal Board by a four fifths vote shall be final and binding. In the event the organization does not file a timely appeal of the National Commission’s findings and decision, the National Commission’s decision shall become final.

1 The inaugural Appeal Board will be composed of two (2) general dentists appointed by the ADA Board of Trustees, one (1) representative appointed by each of the dental specialty organizations represented on the National Commission and one public representative appointed by the National Commission. This footnote shall expire at adjournment sine die of the 2021 House of Delegates.

Article V. AMENDMENTS

These Rules may be amended at any meeting of the National Commission by two thirds of the members present.

C. DEVELOPMENT OF ADMINISTRATIVE AND OPERATIONAL POLICIES

The purpose of the National Commission on Recognition of Dental Specialties and Certifying Boards as described in its Rules and in the American Dental Association (ADA) Bylaws is: (a) Formulate and adopt procedures for the recognition of specialties and specialty certifying boards in accord with the Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties and; (b) Grant or deny specialty recognition to specialty organizations and specialty certifying boards seeking recognition in accord with the Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties. It may be necessary for the National Commission to develop policy statements in the process of conducting its business. Such policy may be related to dental specialties and recognition in a general sense, or administrative/operations related. The intended audience of a general policy statement may be the recognized dental specialties, the broader professional community, the general public, state and/or federal governmental entities, or some other more specialized audience.

Although general policy statements adopted by the National Commission may serve a variety of purposes, the procedures which precede adoption are very similar. Comment will generally be obtained by circulating the proposed policy to all the communities of interest. While the National Commission may elect to circulate proposed general policy for comment, it is not required to do so. Administrative/operations policy, such as that related to National Commission and Review Committee meetings, or policies and procedures related to the recognition of dental specialties and certifying boards, are the purview of the National Commission’s Standing Committee on Strategic Planning and Policy Review, and may not be sent out for comment.

Adopted 5/18
II. BOARD OF COMMISSIONERS AND REVIEW COMMITTEES

A. NATIONAL COMMISSION AND COMMISSION MEETINGS

The National Commission meets on an annual basis to consider information from the specialty certifying boards, applications for recognition, and policies and procedures related to the recognition of dental specialties and certifying boards. The National Commission’s Review Committee on Specialty Recognition and Review Committee on Certifying Board Recognition meet at least annually prior to the National Commission meeting.

1. Composition and Criteria

The Board of the National Commission shall consist of:

One (1) dentist representative for each National Commission recognized dental specialty who is board certified in the respective specialty area of practice and is selected by the respective specialty sponsoring organization.

An equal number of general dentists selected from nominations open to all trustee districts from the active, life or retired members of the American Dental Association. These members shall be nominated by the Board of Trustees and elected by the American Dental Association House of Delegates.

One (1) public consumer member who is neither a dentist nor allied dental personnel, in dental education, an employee of the American Dental Association or member of the American Dental Association governing board; an employee or member of a governing board of any dental-related association, an employee of a state dental board or the spouse, parent, child, sibling of an individual identified above who are selected by the National Commission, based on established and publicized criteria.

Criteria (All Appointees)

a. Ability to commit to four (4) year term;

b. Willingness to commit three (3) to five (5) days per year to activities, including training, comprehensive review of print and electronically delivered materials, and travel to National Commission meetings;

c. Stated willingness to comply with all National Commission Rules, policies and procedures;

d. Ability to conduct business through electronic means.

Adopted 5/18; Revised 3/19

B. POLICY ON THE NOMINATION OF PUBLIC MEMBERS

As outlined in the Rules adopted by the National Commission on Recognition of Dental Specialties and Certifying Boards, the composition of the Board of Commissioners and Appeal Board will contain one (1) public/consumer member on each Board. Public/Consumer members play a vital role in bringing the public/consumer perspective to the deliberations of Board of Commissioners and Appeals Board. This perspective allows the public/consumer member to function as the Board member with the least amount of inherent bias, nor are they subject to potential undue influence from an appointing organization. For these reasons, the public/consumer member aids the Chair, the Director, and legal counsel in assessing potential conflict of interest issues of other appointed members of the National Commission when those issues arise.

The National Commission will actively seek and encourage applications from qualified individuals of diverse backgrounds. The National Commission will publicize open positions by posting notices on the National Commission website and and/or emailing notices to professional organizations, state boards, and other interested parties and groups. Notices shall be sent at least 60 days or more before the deadline for applications.
The public/consumer nominee should not have any formal or informal connection to the profession of dentistry; also the member should have an interest in, or knowledge of health related issues. In order to serve, the nominee must not be a:

a. Dentist or member of an allied dental discipline;

b. Dental educator;

c. An employee of the American Dental Association or member of the American Dental Association governing board;

d. An employee or member of a governing board of any dentally-related corporation, business, organization or association;

e. An employee of a state dental board; or

f. A patient of record of a past or current commissioner or past or current officer of a group pettingion for recognition

g. Spouse, parent, child or sibling of an individual identified above (a through f).

1. Nomination Criteria: The following criteria are requirements for nominating members to serve on the Board of Commissioners and Appeal Board.

All Nominees:

a. Ability to commit to a four (4) year term;

b. Willingness to commit five (5) to ten (10) days per year to National Commission activities, including training, comprehensive review of print and electronically delivered materials and travel to National Commission meetings;

c. Stated willingness to comply with all National Commission Rules, policies and Procedures;

d. Ability to conduct business through electronic means.

Each nominee will complete the National Commission on Recognition of Dental Specialties and Certifying Boards application, which will be submitted to National Commission staff. The National Commission Nomination Committee will review all applications for the public/consumer Commissioner and Appeal Board member and make a recommendation to the Board of Commissioners. The Board of Commissioners may vote by mail ballot or meet by conference call to discuss and appoint the public/consumer members of the Board of Commissioners and Appeal Board.

Adopted 5/18; Revised 3/19

C. REVIEW COMMITTEES AND REVIEW COMMITTEE MEETINGS OF THE NATIONAL COMMISSION

1. Structure: The chair of each review committee will be a current commissioner of the National Commission appointed by the chair of National Commission.

a. The National Commission chair will appoint all review committee members.

b. Consensus is the method used for decision-making; however if consensus cannot be reached and a vote is required, then the chair may only vote in the case of a tie (American Institute of Parliamentarians Standard Code of Parliamentary Procedures). If a review committee cannot reach a decision by consensus, then the review committee will prepare a report stating the rationale for its recommendation submitted to the National Commission for consideration. The chair and the director of the National Commission should be informed promptly when this occurs.

c. Member terms of commissioners will be a one (1) year appointment; multiple terms may be served on the same or a different committee. A maximum of two (2) terms may be served in total.

d. Consultants will be appointed for one (1) four (4) year term. Consultants may not serve for multiple terms.

e. The National Commission public member will be appointed to each committee. The public member serves on the Review Committees for their entire four (4) year term.

f. Conflict of interest policies and procedures are applicable to all review committee members.

g. The Chair of each review committee will be expected to speak to the committee’s position during the National Commission meeting.
2. **Composition**

Review Committee on Specialty Recognition  
a. Four (4) commissioners (two specialists and two general dentists) appointed by the National Commission chair.  
b. Two (2) consultants (one [1] specialist and one [1] general dentist) selected by the National Commission.  
c. The National Commission public member

Review Committee on Specialty Certifying Board Recognition  
b. Two (2) consultants (one [1] specialist and one [1] general dentist) selected by the National Commission.  
c. The National Commission public member

3. **Nomination Criteria for Consultants**  
a. Ability to commit to four (4) year term;  
b. Willingness to commit three (3) to five (5) days per year to activities, including training; comprehensive review of print and electronically delivered materials, and travel to National Commission meetings;  
c. Stated willingness to comply with all National Commission Rules, policies and procedures;  
d. Ability to conduct business through electronic means.

Adopted 5/18; Revised 3/19

**D. NATIONAL COMMISSION STANDING COMMITTEES**

The National Commission on Recognition of Dental Specialties and Certifying Boards has three (3) standing committees: Strategic Planning and Policy Review, Nomination, and Finance. Additionally, ad hoc committees and other committees and task forces may be formed to address specific issues or concerns. An ad hoc committee functions until the issue is resolved or until it becomes a standing committee of the National Commission.

Occasionally, a Commissioner may be asked to serve on other task forces or joint committees that could include representatives from the American Dental Association, the American Dental Education Association or other organizations.

The charge to each of the National Commission’s standing committees follows:

1. **Strategic Planning and Policy Review Committee**  
a. Develop an ongoing strategic planning process;  
b. Develop and implement a formal program of outcomes assessment tied to strategic planning;  
c. Monitor and make recommendations to the National Commission regarding changes that may affect its operations;  
d. Develop National Commission policies and procedures contained in the Policies and Procedures manual; and  
e. Periodically review National Commission policies and procedures to ensure that they are current and relevant.

2. **Nomination Committee**  
a. Review nominations and make recommendations for appointment of consumer/public members to the National Commission;  
b. Review nominations and make recommendations for appointment of consultants to Review Committees of the National Commission;
c. Ensure the pre-nomination education process provides information regarding expectations and duties of commissioners and review committee members; and
d. Periodically review nomination and selection criteria and make recommendations for changes if necessary, consistent with the National Commission’s strategic plan and policies.

3. Finance Committee
   a. Monitor, review and make recommendations to the National Commission concerning the annual budget.

III. GENERAL NATIONAL COMMISSION POLICIES AND PROCEDURES

A. CONFIDENTIALITY POLICY

Certain materials generated and received by the National Commission on Recognition of Dental Specialties and Certifying Boards are confidential and must not be improperly disclosed. The National Commission’s confidentiality policies apply to the National Commission, the National Commissions’ Review and Standing Committees and the Appeal Board. Confidential materials are maintained to ensure the integrity of the specialty recognition process, and may be shared by the National Commission in instances related to the responding to state or federal legal requirements, as appropriate. Confidentiality applies without limitation, to the following documents and to the information contained in those documents:

Specialty Recognition Applications: After an application for recognition has been reviewed and determined complete by the director of the National Commission, the National Commission will publish an announcement to the public that the application has been received but will not release any information contained in the document. In the case of incomplete applications, receipt of the application will remain confidential and no public announcement will occur. The National Commission will not release any information contained in the application without first informing the sponsoring organization. Applications rejected by the National Commission are not released, unless prior written approval is obtained by the sponsoring organization. All documentation in the application for recognition is confidential until the respective Review Committee has reviewed the documentation for completeness and the application is ready to be circulated for public comment.

Surveys: Routinely gathered data are used in the recognition of the certifying boards. The National Commission may release to the public any portion of survey data that is collected annually unless the terms of confidentiality for a specific section are clearly indicated on the survey instrument. Subsections of each survey instrument containing data elements which are confidential are clearly marked.

Meeting Materials and Discussions: Background reports and informational materials related to recognition of dental specialties and the respective certifying boards matters are regularly prepared for review by the National Commission. These materials and all discussions related to recognition routinely remain confidential. The National Commission determines when, and the manner in which, newly adopted policy and informational reports will receive public distribution.

Meetings: All business conducted during the National Commission meeting including the review of policy and discussions related to the recognition of dental specialties and certifying boards is confidential and conducted in closed session. All deliberations of the Appeal Board are confidential and conducted in closed session.

Adopted 5/18; Revised 3/19
B. CONFLICT OF INTEREST POLICY

Policies and procedures used in the recognition of dental specialties and certifying boards provides a system of checks and balances regarding the fairness and impartiality in all aspects of the process. A central component of the National Commission’s operations is the impartiality of its decision-making and each member’s personal duty to avoid real conflicts of interest or even the appearance of conflicts of interest. The potential for a conflict of interest arises when a member’s duty to make decisions in the public’s or professions best interest is compromised by competing interests of a personal or private nature.

Conflict of interest is considered to be a partiality or bias, either of which might interfere with objectivity in the recognition process. Clear procedures for due process, as well as strict guidelines for all written documentation and recognition decisions reinforce adherence to transparent and fair practices. Every effort is made to avoid conflict of interest, either from the point of view of discipline-specific sponsoring organizations, the discipline-specific certifying boards, the ADA, or any person representing the National Commission.

Although Commissioners are appointed by designated communities of interest, their duty of loyalty is first and foremost to the National Commission. A conflict of interest exists when a Commissioner holds appointment as an officer in another organization within the National Commission’s communities of interest. Therefore, a disqualifying conflict of interest would be presented by the situation wherein a Commissioner or a Commissioner-designee provides simultaneous service to the National Commission and an organization within the communities of interest. (Refer to Policy on Simultaneous Service)

The National Commission believes that conflict of interest or the appearance of a conflict of interest must be avoided in all situations in which decisions are being made by Commissioners, Review Committee members, or members of the Appeal Board. Even where there is no conflict of interest that would require the removal of a Commissioner or the disqualification of a Commissioner-designee, a conflict of interest with respect to a particular issue or decision may arise. No Commissioner, Review Committee member, or member of the Appeal Board should participate in any decisions in which he or she has a financial or personal interest, has divided loyalties, and/or has a personal stake related to the outcome of a decision.

During a term of service to the National Commission, a Commissioner, Review Committee member or Appeal Board member, must not independently consult with a sponsoring organization or certifying board that is seeking recognition from the National Commission, nor with sponsoring organizations or certifying boards that appoint current members to the National Commission.

To safeguard the objectivity of the National Commission, conflict of interest determinations shall be made by the Chair of the National Commission. If the Chair, in consultation with the Director of the National Commission, the public member of the National Commission and legal counsel, determine that a Commissioner has a conflict of interest in a particular instance, the Commissioner may be instructed not to access documentation related to the topic in advance of or at the time of the meeting. Further, the National Commission member may be asked to leave the room or recuse themselves from the discussion. In cases in which a conflict of interest is less obvious, it is the responsibility of any Commissioner who feels that a potential conflict of interest exists to disclose the potential conflict to the Chair, who will determine the action that is appropriate under the circumstances.

These conflict of interest analyses and procedure shall also apply to the Review Committees and to the Appeal Board. In the case of the Appeal Board, if necessary, the respective representative organization will be contacted to identify a temporary replacement Appeal Board member.

Current and former volunteers involved in the National Commission’s recognition process may be requested to make presentations to third-parties related to the National Commission and its recognition process at various meetings. In these cases, the volunteer must make it clear that the presentation is
not endorsed by the National Commission on Recognition of Dental Specialties and Certifying Boards. Further, it must be made clear that the information provided is based only on experiences of the individual and not being provided on behalf of the National Commission.

C. POLICY ON SIMULTANEOUS SERVICE

Any member of the National Commission on Recognition of Dental Specialties and Certifying Boards, including its Appeal Board, may not simultaneously serve as a principal officer, member of an executive committee or executive board on any of the National Commission’s primary communities of interest if that organization has a role in appointing a member of the National Commission. The National Commission interprets principal officer to mean individuals with final decision-making authority, which usually includes positions such as the president, president-elect, immediate past president, secretary or treasurer of an organization. The National Commission further defines executive committee and executive board that has final decision-making authority which does not require confirmation by a board or house. The National Commission has defined primary community of interest in this context as any organizations who have a role in appointing Commissioners and Appeal Board members, including the American Dental Association, the sponsoring organizations of the recognized dental specialties and their certifying boards.

When a simultaneous service conflict is revealed prior to appointment, the appointing organization will be informed that a disqualifying conflict exists and be requested to take steps to identify a replacement for the National Commission or Appeal Board.

When a simultaneous service conflict arises during the term of a current Commissioner or Appeal Board member, the member will be asked to resolve the conflict by resigning from one of the conflicting appointments. In the event that the member resigns from the National Commission or Appeal Board, the appointing organization will appoint a new member.

If the term of the vacated National Commission or Appeal Board position has less than fifty percent (50%) of a full four-year term remaining at the time the successor member is appointed, the successor member shall be eligible for appointment to a new, consecutive four-year term. If fifty percent (50%) or more of the vacated term remains to be served at the time of the appointment, the successor member shall not be eligible for another term.

D. PAYMENT OF ANNUAL FEES BY RECOGNIZED SPECIALTY SPONSORING ORGANIZATIONS

Operational expenses for the National Commission on Recognition of Dental Specialties and Certifying Boards are split evenly between the American Dental Association and the recognized specialties. Each of the recognized specialty sponsoring organizations remits an annual fee, with the sponsoring specialty organizations determining the split of their 50% share of the operational expenses. Fee structures are determined annually by the National Commission and submitted to the ADA Board of Trustees.

All recognized specialty sponsoring organizations are expected to adhere to the due date for payment of all fees. Written requests for an extension must specify a payment date no later than thirty (30) days beyond the initial due date.

E. REFERRAL OF POLICY MATTERS TO THE APPROPRIATE COMMITTEES

The Chair of the National Commission, in consultation with the National Commission Director, will review all agenda items and refer policy matters to the appropriate committee for discussion and recommendation.
IV. POLICIES AND PROCEDURES RELATED TO THE RECOGNITION OF DENTAL SPECIALTIES AND CERTIFYING BOARDS

A. POLICY ON PERIODIC REVIEW OF DENTAL SPECIALTY EDUCATION AND PRACTICE

The National Commission will conduct periodic reviews of dental specialty education and practice at ten-year intervals. The periodic reviews will aid the National Commission in gathering strategic information that will be of value to the National Commission, the profession and the public. This review focuses on the current environment; changes occurring within the specialty education and practice environments (e.g., disease trends, technology, scope of practice, program enrollments, and demographics); potential trends for the future; and how these may impact the public and the profession.

The report will be divided into four (4) sections:

**Section I: General Information and Demographic Data of the Specialty**

- History of the Dental Specialty-Documentation that Current Requirements for Recognition are Met
- Strategic Planning
- Description of Specialty Membership
- Specialty Certification

**Section II: Major Research Changes and Technology Advances**

Each specialty organization is requested to examine the impact of major dental research and new technology on its specialty practice over the last decade. Specifically, each organization is required to list major research changes and major technology advances over the last ten years and provide an overview comment on how it believes these changes and advances have affected the practice of the specialty.

**Section III: Trends in Specialty Education**

Each specialty organization will review summary data collected over the last ten years regarding the number of accredited, advanced education programs, program enrollments and faculty and provide overview comments on past or future education trends.

**Section IV: Changes in Scope of Practice**

Each specialty organization is requested to highlight recent epidemiological data or studies that establish the incidence and/or prevalence of major conditions routinely diagnosed and/or treated by practitioners in the specialty and describe how these changes have affected the practice of the specialty. Information regarding referral patterns, and how they may have changed over the past ten years, is also requested.

**Procedure for Periodic Review:**

1. The National Commission will notify recognized specialty sponsoring organizations twelve (12) months prior to the consideration of the periodic reviews by the National Commission at its annual meeting that the periodic review process has commenced.
2. The National Commission will forward an electronic template for the report to each of the specialty sponsoring organizations.
3. Specialty sponsoring organizations will have nine (9) months from the official notice to submit a draft of their report to the National Commission.
4. The Review Committee on Specialty Recognition will review the draft reports for completeness. Reports needing clarifications, additional information, and/or revision will be returned to the specialty sponsoring organization for revision.
5. Draft reports are to be finalized by one (1) month prior to the annual meeting of the National Commission.
6. The National Commission may make the following determinations for each specialty:
   a. Requirements for recognition continue to be met
   b. Requirements for recognition may not be met-additional information needed
   c. Requirements for recognition are not met-recognition withdrawn
7. Specialty sponsoring organizations have the right to appeal any adverse decision regarding the periodic review of that particular specialty.
8. The findings of the periodic reviews will be published and disseminated to the communities of interest.

B. POLICY ON THE ANNUAL REPORT OF THE CERTIFYING BOARDS

The Annual Survey of the Certifying Boards is collected by the National Commission. The purpose of the annual survey is to collect current information on the governance and operations of each of the national certifying boards for dental specialists and to ensure each certifying board’s adherence to the Requirements for Recognition of National Certifying Boards for Dental Specialists. Data collected via the survey will be compiled and published in the NCRDSCB Annual Report of the Recognized Dental Specialty Certifying Boards including:

- Certification and Examination Data
- Board Executive Directors/Secretaries
- Certification Pathways and Applications
- Eligibility Requirements
- Examination Procedures
- Examination Type and Number of Candidates
- Application and Registration Procedures
- Re-Examination Policies
- Recertification/Certification Maintenance Policies

C. POLICY ON FAILURE TO COMPLY WITH REQUEST FOR INFORMATION

The National Commission on Recognition of Dental Specialties and Certifying Boards monitors the recognition of the dental specialties sponsoring organizations through the periodic review of the dental specialties and the certification process of the certifying boards through an annual report. Completion of the National Commission’s periodic review and annual report is a requirement for continued participation in the recognition process. The National Commission expects that all organizations will return completed reports by the stated deadline. Executive directors who anticipate difficulty in submitting the completed report on time must submit a written request for extension prior to the date on which the report is due. Requests for extension must specify a submission date no later than thirty (30) days beyond the initial deadline date. If the certifying board and/or sponsoring organizations fails to comply with the National Commission’s request for information, it will be assumed that the certifying board and/or sponsoring organization no longer wishes to participate in the recognition process and action to rescind recognition will be pursued.

Adopted 5/18
D. APPLICATION PROCESS FOR RECOGNITION OF A DENTAL SPECIALTY

The application for recognition of a dental specialty is based on the ADA’s Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialists. Recognition is a voluntary process and a sponsoring organization may withdraw its application for recognition at any time prior to the National Commission taking action regarding the recognition status. The recognition application fee must be submitted with the application for recognition. Sponsoring organizations should contact the National Commission office for the current fee schedule.

The application procedure is as follows:

a. An application for recognition is completed by the sponsoring organization and submitted to the National Commission on Recognition of Dental Specialties and Certifying Boards, along with appropriate documentation and application fee. The first opportunity for the National Commission to consider the recognition status, provided the application is in order, is usually twelve (12) to eighteen (18) months following the application submission date.

b. The application is reviewed by the director of the National Commission to determine whether all sections of the application have been completed, including appendices and documentation referenced in the application.

c. If the application is determined to be complete by the director, the National Commission will publish a notification informing the public that an application has been received.

d. The application is submitted to the Review Committee on Specialty Recognition for completion of the application review. All documentation in the application is confidential until the Review Committee on Specialty Recognition has determined the application is complete.

e. Applications that have not been fully completed will be returned to the sponsoring organization with notification about suitable modifications.

f. If the Review Committee concurs that the application is complete, and no further documentation is required to make a determination of recognition, the Review Committee on Specialty Recognition as part of the review process will invite public comment on the applicant’s compliance with the Requirements for Recognition for a sixty (60) day period. If the Review Committee has determined an application is complete and the sixty (60) day comment period has commenced, no further applications in the same discipline will be accepted.

The following organizations will be notified in writing of receipt of the application:

- Presidents and Executive Directors of:
  - Constituent Dental Societies
  - Recognized Dental Specialty Organizations
  - Recognized Dental Specialty Certifying Boards
  - American Association of Dental Boards
  - American Dental Education Association
  - Academy of General Dentistry
  - State Boards of Dentistry
- Deans, Dental Schools
- Directors, Advanced Dental Education Programs
- ADA Officers and Board of Trustees
- Members, ADA House of Delegates
- Members and Directors, ADA Councils and Commissions
- ADA News

- The Review Committee may request verbal testimony from the applicant, once the public comment period has closed, to address issues raised during the public comment period.

- Following a comprehensive review of the application, public comments, and verbal testimony of the applicant (if requested), the Review Committee will make a recommended action to grant or deny recognition that is reviewed by the National Commission at its next regularly scheduled meeting.

- Representatives from the applicant organization(s) are invited to be on call during the meeting of the National Commission considering their application.
j. The National Commission may take action to:
   • grant recognition
   • postpone action, pending additional information
   • deny recognition

k. If the National Commission grants recognition:
   • The National Commission will contact the sponsoring organization within five (5) days and request the name of their appointee to the National Commission who will serve a four (4) year term.
   • The National Commission will contact the American Dental Association (ADA) within five (5) days requesting the President of the ADA appoint an interim general dentist commissioner to serve until the House of Delegates takes action on appointing a commissioner. The commissioner appointed by the House of Delegates will serve a four (4) year term.
   • The National Commission will report the recognition on its Report of Unofficial Actions.
   • The National Commission will develop and adopt a policy statement recognizing the new dental specialty.
   • The National Commission will request from the sponsoring organization an official definition of the specialty.
   • The annual fee for the first year will be pro-rated during the first year of recognition. After the first year of recognition, the new specialty will pay the full annual fee in subsequent years, as long as recognition is maintained.

l. If the National Commission denies recognition, the sponsoring organization is advised of:
   • The reason(s) for the denial (adverse action)
   • The organizations right to an appeal of the adverse action

In accord with the Requirements for Recognition of Dental Specialties, no more than one (1) sponsoring organization shall be recognized in a single area of practice. In the event that the National Commission receives two (2) or more applications from sponsoring organizations in the same area of dentistry, the National Commission will return the applications to the respective organizations with the directive that the organizations work together to determine which organization will submit an application as the sponsoring organization to the National Commission. If the National Commission receives one (1) application that identifies two (2) or more separate organizations as the sponsoring organizations, the National Commission will return the application with the directive that the two (2) organizations work together and determine which organization will submit the application as the sponsoring organization.

1. **Time Limitation for Review of Applications:** The review of an application for recognition will be terminated if a sponsoring organization fails to respond to the National Commission’s requests for information for a period of six (6) months. In this case, the sponsoring organization will be notified that the application process has been terminated. If the sponsoring organization wishes to begin the process again, a new application and application fee must be submitted.

   **E. APPLICATION PROCESS FOR RECOGNITION OF A DENTAL SPECIALTY CERTIFYING BOARD**

The application for recognition of a dental specialty certifying board is based on the ADA’s Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialists. Recognition is a voluntary process and a certifying board may withdraw its application for recognition at any time prior to the National Commission taking action regarding the recognition status.

The recognition application fee must be submitted with the application for recognition. Certifying boards should contact the National Commission office for the current fee schedule.

The application procedure is as follows:

a. An application for recognition is completed by the certifying board and submitted to the National Commission on Recognition of Dental Specialties and Certifying Boards, along with appropriate documentation and application fee. The first opportunity for the National Commission to consider the recognition status, provided that the application is in order, is usually twelve (12) to eighteen (18) months following the application submission date.
b. The application is reviewed by the director of the National Commission to determine whether all sections of the application have been completed, including appendices and documentation referenced in the application.

c. If the application is determined to be complete by the director, the National Commission will publish notification informing the public that an application has been received.

d. The application is submitted to the Review Committee on Specialty Certifying Board Recognition for completion of the application review. All documentation in the application is confidential until the Review Committee on Specialty Certifying Board Recognition has determined the application is complete.

e. Applications that have not been fully completed will be returned to the certifying board with notification about suitable modifications.

f. If the Review Committee concurs that the application is complete, and no further documentation is required to make a determination of recognition, the Review Committee on Specialty Certifying Board Recognition as part of the review process will invite public comment on the applicant’s compliance with the Requirements for Recognition for a sixty (60) day period. If the Review Committee has determined an application is complete and the sixty (60) day comment period has commenced, no further applications in the same discipline will be accepted.

The following organizations will be notified in writing of receipt of the application:

- Presidents and Executive Directors of:
  - Constituent Dental Societies
  - Recognized Dental Specialty Organizations
  - Recognized Dental Specialty Certifying Boards
  - American Association of Dental Boards
  - American Dental Education Association
  - Academy of General Dentistry
  - State Boards of Dentistry
- Deans, Dental Schools
- Directors, Advanced Dental Education Programs
- ADA Officers and Board of Trustees
- Members, ADA House of Delegates
- Members and Directors, ADA Councils and Commissions
- ADA News

The Review Committee may request verbal testimony from the applicant, once the public comment period has closed, to address issues raised during the public comment period.

h. Following a comprehensive review of the application, public comments, and verbal testimony of the applicant (if requested), the Review Committee will make a recommended action to grant or deny recognition that is reviewed by the National Commission at its next regularly scheduled meeting.

i. Representatives from the applicant organization(s) are invited to be on call during the meeting of the National Commission considering their application.

j. The National Commission may take action to:

- grant recognition
- postpone action, pending additional information
- deny recognition

k. The National Commission’s action regarding recognition status is transmitted to the certifying board within thirty (30) days of the National Commission’s meeting.

l. If the National Commission denies recognition, the certifying board is advised of:

- The reason(s) for the denial (adverse action)
- The certifying board’s right to an appeal of the adverse action.

In accord with the Requirements for National Certifying Boards for Dental Specialists, no more than one (1) certification board shall be recognized for the certification of diplomates in a single area of practice. The relationship between the sponsoring organization and the certifying boards must be clearly outlined in both organizations policies. This relationship must also be clearly identified in the Bylaws of the certifying board.
Examples of a close working relationship may include:

- A statement of sponsorship of the certifying board by a national organization that meets all the elements of Requirement (1) of the Requirements for Recognition of Dental Specialties, with the name and founding date of the sponsoring organization noted.
- Formal policy statements by the sponsoring organization and certifying board recognizing each other.
- Sponsoring organization and certifying board engaging in regular, formal communications.
- Attendance of leadership/liaisons representing the sponsoring organization/certifying board at annual meetings.
- The sponsoring organization’s ability to make nominations to the certifying board’s board of directors.
- Procedures acknowledging that the sponsoring organization may establish additional qualifications for diplomates who serve on the certifying board.
- Sponsoring organization providing continuing education courses that prepare diplomates for examination of the board as well as review courses as part of the re-credentialing process.
- Collaboration of review and revision of accreditation standards for advanced education programs in the specialty discipline. Although collaboration between the sponsoring organization and the certifying boards is required, the certifying board must be independent, bearing full responsibility for its program; the evaluation of qualifications and competence of those it certifies as diplomates; and financially independent from the sponsoring organization.

In the event that the National Commission receives two (2) or more applications from certifying boards in the same specialty area, only that board that can provide evidence of a close working relationship with the recognized specialty sponsoring organization will be considered by the Review Committee.

1. **Time Limitation for Review of Applications:** The review of an application for recognition will be terminated if a certifying board fails to respond to the National Commission’s requests for information for a period of six (6) months. In this case, the certifying board will be notified that the application process has been terminated. If the certifying board wishes to begin the process again, a new application and application fee must be submitted.

   Adopted 5/18, Revised 3/19

### F. POLICY ON THIRD PARTY COMMENTS

When an application for recognition is received, the National Commission on Recognition of Dental Specialties and Certifying Boards will solicit written comments from communities of interest and other interested parties on the National Commission website and through electronic mail notification from the National Commission. All comments relative to the recognition of specialty status will be due in the National Commission office no later than sixty (60) days after posting on the website.

The notice will indicate the deadline of sixty (60) days for receipt of third-party comments in the National Commission office and will stipulate that only signed comments will be accepted. Comments must pertain only to the applicant’s compliance to the Requirements for Recognition. Comments will be screened by the director of the National Commission for relevance. The announcement will include language to indicate that a copy of the National Commission’s policy on third-party comments may be obtained by contacting the National Commission on Recognition of Dental Specialties and Certifying Boards.

### V. DUE PROCESS

The National Commission makes every effort to protect the procedural due process rights of the applicants for dental specialty and certifying board recognition by following appropriate and accepted procedural due process practices. As procedural due process is a necessary and integral part of recognition process, the National Commission builds due process measures into various aspects of the recognition process.
Adverse actions, or those that may be appealed, are defined as actions related to denial or withdrawal of recognition. Such decisions become final fourteen (14) days after the date on the notification letter or when any appeal has been resolved. The National Commission has procedures in place to provide notice of the reasons for taking an adverse recognition action.

The following sections describe the National Commission’s procedural due process practices and indicate the sequence of events that is typically followed when such procedures are needed.

A. DUE PROCESS RELATED TO REVIEW COMMITTEE SPECIAL APPEARANCES

If compliance with the requirements is in question the Review Committee may request a special appearance.

If the applicant submits additional written materials, copies for each Review Committee member should be provided by the applicant at least one (1) week prior to the meeting, absent documented extraordinary circumstances. Review Committees’ special appearances will be conducted with the following guidelines:

a. The Review Committee discusses the additional and/or new information provided by the sponsoring organization or certifying board prior to the appearance of the representative(s).

b. The Review Committee chair will introduce members of the Review Committee to the sponsoring organization or certifying board representative(s).

c. The designated representative is invited to make an opening statement and present the additional and/or new information.

d. Following the presentation by the representative, the Chair allows members of the Review Committee to ask questions.

e. The Chair thanks the representative(s) for appearing before the Review Committee and the representative(s) leaves the room.

f. The Review Committee reviews the additional and/or new material in the context of the presentation during the special appearance. The Review Committee recommends granting or denying recognition to the National Commission.

B. FUNCTION AND PROCEDURES OF THE APPEAL BOARD

The Appeal Board is an autonomous body, separate from the National Commission. The primary function of the Appeal Board is to determine whether the National Commission on Recognition of Dental Specialties and Certifying Boards arrived at a decision regarding the denial or revocation of specialty recognition by properly applying the National Commission’s published standards and criteria to the facts presented to the National Commission. In addition, the National Commission’s Rules stipulate that the Appeal Board shall provide the sponsoring organization or certifying board filing the appeal, the opportunity to be represented by legal counsel and shall give the organization the opportunity to offer evidence and argument in writing and/or orally to try to refute or overcome the findings and decision of the National Commission.

Per the Rules of the National Commission, the five-member Appeal Board shall be selected by the Director of the National Commission from a pool of potential members. The pool of potential members shall consist of one (1) representative selected by each of the organizations represented on the National Commission, including a public representative who has previously served on the National Commission.

In the event that a public representative who has previously served on the National Commission is not available, a public representative who has previous experience serving on other dentally-related Commissions shall be appointed by the National Commission.

Adopted 5/18
Appeal Board members shall not be:
   a. An employee of the American Dental Association or member of the American Dental
      Association governing board; or
   b. an individual who has participated in any step of the process leading up to the decision that is
      being appealed
   c. current member of the National Commission; and/or
   d. Spouse, parent, child or sibling of an individual identified above (a through c).

The Appeal Board Member shall be:
   a. willing to participate as a member of the appellate body should it be convened;
   b. willing to comply with all National Commission Rules, policies and;
   c. required to attend the same National Commission policy and procedure orientation meetings
      as new commissioners upon their appointment.

1. Appeal Procedure:

   If the National Commission determines that recognition should be denied or withdrawn, the
   sponsoring organization or certifying board will be notified within ten (10) business days and the
   notification is sent by tracked mail. The sponsoring organization or certifying board is also
   notified of its right to appeal this decision to the Appeal Board. Adverse actions, or those that
   may be appealed, are defined as those related to denial or withdrawal of recognition. Such
   decisions become final fourteen (14) days after the date on the transmittal letter or when any
   appeal has been resolved.

   Within fourteen (14) days after receipt of the final decision by the National Commission, sponsoring
   organization or certifying board may appeal the decision by filing a written appeal with the director of
   the National Commission on Recognition of Dental Specialties and Certifying Boards. The filing of the
   appeal shall automatically stay the final decision of the National Commission. The Appeal Board of the
   National Commission shall convene and hold its hearing within thirty (30) days after the appeal is filed.
   The sponsoring organization or certifying board filing the appeal may be represented by legal counsel
   and shall be given the opportunity at such hearing to offer evidence both orally or written to refute or
   overturn the decision of the National Commission. The Appeal Board is limited in its inquiry to review
   substantive procedural issues raised by the appellants and factual determinations up to the time of the
   National Commission's decision regarding the application for recognition. It is not proper for the Appeal
   Board to either receive or consider facts not previously presented to the National Commission since it
   does not sit as an initial reviewing body. Similarly, it is not the function of the Appeal Board to
   determine whether the facts, singularly or cumulatively, justify the decision of the National Commission,
   unless it can be shown that the National Commission's decision was clearly against the manifest weight
   of the evidence. Further, the Appeal Board will not hear testimony relative to the reasonableness of
   previously determined requirements for recognition since this is clearly outside the scope of authority of
   this reviewing body. The Appeal Board may make one of the following decisions: to affirm, remand or
   reverse the action of the National Commission. The decision rendered by the Appeal Board shall be
   final and binding. In the event the organization does not file a timely appeal of the National
   Commission's findings and decision, the National Commission's decision shall become final.

2. Appeal Board Hearing Guidelines:

   a. The Appeal Board discusses the evidence provided by the sponsoring organization or
      certifying board prior to the appearance of the representative(s).
   b. The Appeal Board chair will introduce members of the Appeal Board to the
      sponsoring organization or certifying board representative(s).
   c. A brief opening statement may be made by the director of the National Commission for the
      purpose of establishing the National Commission's finding and the reasons therefore.
   d. The Appellant will then present its argument to the Appeal Board.
   e. The National Commission may then present its rebuttal of the Appellant's argument.
   f. After hearing the evidence, the Appeal Board shall meet in executive session to discuss the
appeal and make its decision. The Appeal Board’s decision may be to sustain, remand or reverse the decision of the National Commission. The decision shall be based on a four fifths vote of the members of the Appeal Board.

g. When the decision is to remand, the appeal board will identify the specific Requirement for Recognition to be reevaluated.

h. The Appellant shall be notified by tracked mail of the decision of the Appeal Board, including a statement of specifics, within ten (10) days following the hearing.

Adopted 5/18
VI. CHRONOLOGY OF AMERICAN DENTAL ASSOCIATION
SPECIALTY RECOGNITION

1947 - Oral Surgery, Orthodontics, Pedodontia, Periodontia, and Prosthodontia
The first five specialties given ADA recognition were oral surgery, orthodontics, pedodontia, periodontia, and prosthodontia when the Requirements for the Approval of Examining Boards in Dental Specialties were adopted by the 1947 ADA House of Delegates (Transactions.1947:80-81):

I. Definition: A specialty in dentistry is a field of practice which calls for intense study and extended clinical and laboratory experience by a dentist beyond the training offered as a preparation for general practice in the undergraduate curriculum. The following branches of dentistry are recognized at this time as suitable fields for the certification of specialists: oral surgery, orthodontics, pedodontia, periodontia and prosthodontia.

1948 – Certifying Boards for Oral Surgery, Periodontology, Pedodontics, Prosthodontics
The Council on Education reported to the ADA 1948 House of Delegates that it approved the American Board of Oral Surgery, American Board of Periodontology, American Board of Pedodontics and the American Board of Prosthodontics (Transactions.1948:60).

Approval of Specialty Examining Boards: Four specialty examining boards have now been approved in accordance with the Council’s requirements, as endorsed by the House of Delegates in 1947, as follows: American Board of Oral Surgery; American Board of Periodontology; American Board of Pedodontics; and American Board of Prosthodontics

1949 – Oral Pathology
The 1949 ADA House of Delegates adopted Resolution 2 granting recognition to oral pathology as a dental specialty (Transactions.1949;20, 25).

2. Whereas, according to the definition included in the “Requirements for the Approval of Examining Boards in Dental Specialties” approved by the House of Delegates, August 6, 1947, a specialty in dentistry “is a field of practice which calls for extensive study and extended clinical and laboratory experience by a dentist beyond the training offered as preparation for general practice in the undergraduate curriculum,” and

Whereas, the Council, in its extended definition requires that there be a public demand for these services, and those engaged in this practice have made significant contributions to the science of dentistry, and that the number limiting practice in this field be significant, and

Whereas, the American Board of Oral Pathology has justified to the satisfaction of the Council, the right to be included as a suitable field for the certification of specialists, therefore be it

Resolved, that the list of specialties be extended to include oral pathology so that the appropriate item in the Requirements for the Approval of Examining Boards in Dental Specialties will now read: “The following branches of dentistry are recognized at this time as suitable fields for the certification of specialists: oral surgery, orthodontics, pedodontia, periodontia, prosthodontia and oral pathology.

1950 (Public Health Dentistry)

131. Whereas, according to the definition included in the “Requirements for the Approval of Examining Boards in Dental Specialties” approved by the House of Delegates, August 6, 1947, a specialty in dentistry “is a field of practice which calls for extensive study and extended clinical and laboratory experience by a dentist beyond the training offered as preparation for general practice in the undergraduate curriculum,” and
Whereas, the Council, in its extended definition requires that there be a public demand for these services, and those engaged in this practice have made significant contributions to the science of dentistry, and that the number limiting practice in this field be significant, and

Whereas, the American Board of Public Health Dentistry and its parent body have justified to the satisfaction of the Council, the right to be included as a suitable field for the certification of specialists, therefore be it

Resolved, that the list of specialties be extended to include public health dentistry so that the appropriate item in the Requirements for the Approval of Examining Boards in Dental Specialties will now read: “The following branches of dentistry are recognized at this time as suitable fields for the certification of specialists: oral surgery, orthodontics, pedodontia, periodontia, prosthodontia, oral pathology and public health dentistry.

The 1950 ADA House of Delegates adopted Resolution 129 that approved the requirements of the American Board of Oral Pathology and Resolution 132 that approved the requirements of the American Board of Orthodontics (pg 198-199).

129. Whereas, the American Board of Oral Pathology petitioned that oral pathology be recognized as a dental specialty and this was approved by vote of the House of Delegates at the October 1949 meeting, and

Whereas, the American Board of Oral Pathology has submitted to the Council on Dental Education its requirements for qualification of its candidates, and

Whereas, the Council on Dental Education find that the American Board of Oral Pathology meets the requirements for the approval of examining boards in dental specialties as approved by the House of Delegates of the American Dental Association on August 6, 1947; therefore, be it
Resolved, that the American Dental Association approve the requirements of the American Board of Oral Pathology.

132. Whereas the American Board of Orthodontics petitioned that orthodontics be recognized as a dental specialty and this was approved by vote of the House of Delegates, and

Whereas, the American Board of Orthodontics has submitted to the Council on Dental Education its requirements for qualification of its candidates, and

Whereas, the Council on Dental Education find that the American Board of Orthodontics meets the requirements for the approval of examining boards in dental specialties as approved by the House of Delegates of the American Dental Association on August 6, 1947; therefore, be it

Resolved, that the American Dental Association approve the requirements of the American Board of Orthodontics.

1951- American Board of Dental Public Health

21-1951-H. Resolved, that the House of Delegates of the American Dental Association approve the requirements of the American Board of Dental Public Health.
1963 - Endodontics
The 1963 ADA House of Delegates adopted Resolution 6-1963-H granting recognition to endodontics as a special area of dental practice.

6-1963-H. Resolved, that endodontics be recognized as a special area of dental practice. (Transactions.1963:37-38, 244)

1964 - American Board of Endodontics
The 1964 ADA House of Delegates adopted Resolution 5-1964H approving the American Board of Endodontics:

5-1964-H. Resolved, that the American Board of Endodontics be approved as the national certifying board in this special area of dental practice (Transactions.1964: 251).

1999 - Oral and Maxillofacial Radiology
1970 – CDEL deny (no formal resolution #), BOT deny, RC deny and HOD postponed indefinitely

1972 – Resolution 26-1972 from Indiana, CDEL deny, BOT deny, RC postpone indefinitely but proposed Resolution 224 to grant specialty status and HOD voted to postponed Resolution 224 indefinitely (Trans. 1972:226,330,457,701,703)


1996 – Resolution 19-1996 Committee G recommended deny and the CDEL recommended oral and maxillofacial radiology be approved as a dental specialty; Reference Committee agreed with CDEL; HOD adopted then reconsidered and referred the Resolution19-1996 to CDEL to report to the 1997 HOD (Trans 1996; 696).

1997 – Resolution 19-1996 Committee G, CDEL and Board of Trustees recommended OMR be approved; HOD defeated Resolution 19-1996 (Trans:1997: 651, 653)

1999 - Committee G and the CDEL recommended OMR be approved in Resolution 8. The ADA House of Delegates adopted Resolution 8H-1999 granting recognition to oral and maxillofacial radiology as a special area of dental practice (Trans.1999:898)

8H-1999. Resolved, that the American Academy of Oral and Maxillofacial Radiology's request for the recognition of oral and maxillofacial radiology as a dental specialty be approved.

2000 - American Board of Oral and Maxillofacial Radiology
At its March 24-25, 2000 meeting, the Council adopted the following resolution.

Council Action: With regard to the ABOMR’s request for recognition:
The Council recommended that the American Board of Oral and Maxillofacial Radiology (ABOMR) be approved as the recognized certifying board for oral and maxillofacial radiology on the basis that the ABOMR has demonstrated compliance with the Requirements for National Certifying Boards for Dental Specialists, and therefore, individuals who are currently diplomats of the ABOMR are able to announce as a dental specialist.

This action was reported to the 2000 ADA House of Delegates (Reports.2000:77)
2015 – Dental Public Health


14H-2015 Recognition of Dental Public Health as a Dental Specialty

Resolved, that dental public health is a dental specialty recognized by the American Dental Association and sponsored by the American Association of Public Health Dentistry.


15H-2015 Certifying Board in Dental Public Health

Resolved, that the American Dental Association approves the American Board of Dental Public Health as the national certifying board for the specialty of dental public health.

2015 – Endodontics

The 2015 House of Delegates adopted Resolution 16-2015 amending the policy recognizing endodontics as a dental specialty.

16H-2015 Recognition of Endodontics as a Dental Specialty

Resolved, that endodontics is a dental specialty recognized by the American Dental Association and sponsored by the American Association of Endodontists.


17H-2015 Certifying Board in Endodontics

Resolved, that the American Dental Association approves the American Board of Endodontics as the national certifying board for the specialty of endodontics.

2015 – Oral and Maxillofacial Pathology

The 2015 House of Delegates adopted Resolution 20-2015 amending the policy recognizing oral and maxillofacial pathology as a dental specialty.

20H-2015 Recognition of Oral and Maxillofacial Pathology as a Dental Specialty Resolved,

that oral and maxillofacial pathology is a dental specialty recognized by the American Dental Association and sponsored by the American Academy of Oral and Maxillofacial Pathology.


21H-2015 Certifying Board in Oral and Maxillofacial Pathology

Resolved, that the American Dental Association approves the American Board of Oral and Maxillofacial Pathology as the national certifying board for the specialty of oral and maxillofacial pathology.
2015- Oral and Maxillofacial Radiology

The 2015 House of Delegates adopted Resolution 22- 2015 amending the policy recognizing oral and maxillofacial radiology as a dental specialty.

22H-2015 Recognition of Oral and Maxillofacial Radiology as a Dental Specialty Resolved,

that oral and maxillofacial radiology is a dental specialty recognized by the American Dental Association and sponsored by the American Academy of Oral and Maxillofacial Radiology.


23H-2015 Certifying Board in Oral and Maxillofacial Radiology

Resolved, that the American Dental Association approves the American Board of Oral and Maxillofacial Radiology as the national certifying board for the specialty of oral and maxillofacial radiology.

2015- Oral and Maxillofacial Surgery

The 2015 House of Delegates adopted Resolution 24- 2015 amending the policy recognizing oral and maxillofacial surgery as a dental specialty.

24H-2015 Recognition of Oral and Maxillofacial Surgery as a Dental Specialty

Resolved, that oral and maxillofacial surgery is a dental specialty recognized by the American Dental Association and sponsored by the American Association of Oral and Maxillofacial Surgeons.


25H-2015 Certifying Board in Oral and Maxillofacial Surgery

Resolved, that the American Dental Association approves the American Board of Oral and Maxillofacial Surgery as the national certifying board for the specialty of oral and maxillofacial surgery.
2015- Orthodontics and Dentofacial Orthopedics

The 2015 House of Delegates adopted Resolution 26- 2015 amending the policy recognizing orthodontics and dentofacial orthopedics as a dental specialty.

26H-2015 Recognition of Orthodontics and Dentofacial Orthopedics as a Dental Specialty

Resolved, that orthodontics and dentofacial orthopedics is a dental specialty recognized by the American Dental Association and sponsored by the American Association of Orthodontists.


27H-2015 Certifying Board in Orthodontics and Dentofacial Orthopedics

Resolved, that the American Dental Association approves the American Board of Orthodontics as the national certifying board for the specialty of orthodontics and dentofacial orthopedics.

2015- Pediatric Dentistry


28H-2015 Recognition of Pediatric Dentistry as a Dental Specialty

Resolved, that pediatric dentistry is a dental specialty recognized by the American Dental Association and sponsored by the American Academy of Pediatric Dentistry.


29H-2015 Certifying Board in Pediatric Dentistry

Resolved, that the American Dental Association approves the American Board of Pediatric Dentistry as the national certifying board for the specialty of pediatric dentistry.

2015- Periodontics

The 2015 House of Delegates adopted Resolution 30- 2015 amending the policy recognizing periodontics as a dental specialty.

30H-2015 Recognition of Periodontics as a Dental Specialty

Resolved, that periodontics is a dental specialty recognized by the American Dental Association and sponsored by the American Academy of Periodontology.


31H-2015 Certifying Board in Periodontics

Resolved, that the American Dental Association approves the American Board of Periodontology as the national certifying board for the specialty of periodontics.
2015–Prosthodontics


32H-2015 Recognition of Prosthodontics as a Dental Specialty

Resolved, that prosthodontics is a dental specialty recognized by the American Dental Association and sponsored by the American College of Prosthodontists.


33H-2015 Certifying Board in Prosthodontics

Resolved, that the American Dental Association approves the American Board of Prosthodontics as the national certifying board for the specialty of prosthodontics.

2017–National Commission on Recognition of Dental Specialties and Certifying Boards


30H-2017 Establishment of National Commission on Recognition of Dental Specialties and Certifying Boards

*Resolved, that the following conforming changes to the ADA Bylaws amendments shown below be approved for placement into the newly revised ADA Bylaws and the new Governance and Organizational Manual of the American Dental Association.

2018–National Commission on Recognition of Dental Specialties and Certifying Boards

In May 2018, the National Commission on Recognition of Dental Specialties and Certifying Boards adopted policy statements recognizing the dental specialties and sponsoring organizations:

Recognition of Dental Public Health as a Dental Specialty

Dental public health is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Association of Public Health Dentistry.

Recognition of Endodontics as a Dental Specialty

Endodontics is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Association of Endodontists.

Recognition of Oral and Maxillofacial Pathology as a Dental Specialty

Oral and maxillofacial pathology is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Academy of Oral and Maxillofacial Pathology.

Recognition of Oral and Maxillofacial Radiology as a Dental Specialty

Oral and maxillofacial radiology is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Academy of Oral and Maxillofacial Radiology.
Recognition of Oral and Maxillofacial Surgery as a Dental Specialty

Oral and maxillofacial surgery is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Association of Oral and Maxillofacial Surgeons.

Recognition of Orthodontics and Dentofacial Orthopedics as a Dental Specialty

Orthodontics and dentofacial orthopedics is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Association of Orthodontists.

Recognition of Pediatric Dentistry as a Dental Specialty

Pediatric dentistry is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Academy of Pediatric Dentistry.

Recognition of Periodontics as a Dental Specialty

Periodontics is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Academy of Periodontology.

Recognition of Prosthodontics as a Dental Specialty

Prosthodontics is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American College of Prosthodontists.

In May 2018, the National Commission on Recognition of Dental Specialties and Certifying Boards adopted policy statements recognizing the dental specialty certifying boards:

Certifying Board in Dental Public Health

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Dental Public Health as the national certifying board for the specialty of dental public health.

Certifying Board in Endodontology

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Endodontology as the national certifying board for the specialty of endodontics.

Certifying Board in Oral and Maxillofacial Pathology

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Oral and Maxillofacial Pathology as the national certifying board for the specialty of oral and maxillofacial pathology.

Certifying Board in Oral and Maxillofacial Radiology

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Oral and Maxillofacial Radiology as the national certifying board for the specialty of oral and maxillofacial radiology.

Certifying Board in Oral and Maxillofacial Surgery

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Oral and Maxillofacial Surgery as the national certifying board for the specialty of oral and maxillofacial surgery.
Certifying Board in Orthodontics and Dentofacial Orthopedics

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Orthodontics as the national certifying board for the specialty of orthodontics and dentofacial orthopedics.

Certifying Board in Pediatric Dentistry

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Pediatric Dentistry as the national certifying board for the specialty of pediatric dentistry.

Certifying Board in Periodontics

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Periodontology as the national certifying board for the specialty of periodontics.

Certifying Board in Prosthodontics

The National Commission on Recognition of Dental Specialties and Certifying Boards recognizes the American Board of Prosthodontics as the national certifying board for the specialty of prosthodontics.

In May 2018, the National Commission on Recognition of Dental Specialties and Certifying Boards adopted policy statements defining each of the dental specialties:

Dental Public Health

Dental public health is the science and art of preventing and controlling dental diseases and promoting dental health through organized community efforts. It is that form of dental practice which serves the Community as a patient rather than the individual. It is concerned with the dental health education of the public, with applied dental research, and with the administration of group dental care programs as well as the prevention and control of dental diseases on a community basis. (*Adopted by NCRDSCB, May 2018*)

Endodontics

Endodontics is the branch of dentistry which is concerned with the morphology, physiology and pathology of the human dental pulp and periradicular tissues. Its study and practice encompass the basic and clinical sciences including biology of the normal pulp, the etiology, diagnosis, prevention and treatment of diseases and injuries of the pulp and associated periradicular conditions. (*Adopted by NCRDSCB, May 2018*)

Oral and Maxillofacial Pathology

Oral pathology is the specialty of dentistry and discipline of pathology that deals with the nature, identification, and management of diseases affecting the oral and maxillofacial regions. It is a science that investigates the causes, processes, and effects of these diseases. The practice of oral pathology includes research and diagnosis of diseases using clinical, radiographic, microscopic, biochemical, or other examinations. (*Adopted by NCRDSCB, May 2018*)

Oral and Maxillofacial Radiology

Oral and maxillofacial radiology is the specialty of dentistry and discipline of radiology concerned with the production and interpretation of images and data produced by all modalities of radiant energy that are used for the diagnosis and management of diseases, disorders and conditions of the oral and maxillofacial region. (*Adopted by NCRDSCB, May 2018*)

Oral and Maxillofacial Surgery

Oral and maxillofacial surgery is the specialty of dentistry which includes the diagnosis, surgical and adjunctive treatment of diseases, injuries and defects involving both the functional and aesthetic aspects of the hard and soft tissues of the oral and maxillofacial region. (*Adopted by NCRDSCB, May 2018*)
Orthodontics and Dentofacial Orthopedics

Orthodontics and dentofacial orthopedics is the dental specialty that includes the diagnosis, prevention, interception, and correction of malocclusion, as well as neuromuscular and skeletal abnormalities of the developing or mature orofacial structures. (Adopted by NCRDSCB, May 2018)

Pediatric Dentistry

Pediatric Dentistry is an age-defined specialty that provides both primary and comprehensive preventive and therapeutic oral health care for infants and children through adolescence, including those with special health care needs. (Adopted by NCRDSCB, May 2018)

Periodontics

Periodontics is that specialty of dentistry which encompasses the prevention, diagnosis and treatment of diseases of the supporting and surrounding tissues of the teeth or their substitutes and the maintenance of the health, function and esthetics of these structures and tissues. (Adopted by NCRDSCB, May 2018)

Prosthodontics

Prosthodontics is the dental specialty pertaining to the diagnosis, treatment planning, rehabilitation and maintenance of the oral function, comfort, appearance and health of patients with clinical conditions associated with missing or deficient teeth and/or oral and maxillofacial tissues using biocompatible substitutes. (Adopted by NCRDSCB, May 2018)

2019- National Commission on Recognition of Dental Specialties and Certifying Boards Recognition of Dental Anesthesiology as a Dental Specialty

In March 2019, the National Commission on Recognition of Dental Specialties and Certifying Boards adopted a resolution recognized dental anesthesiology as a dental specialty.

Resolved, that dental anesthesiology is a dental specialty recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards and sponsored by the American Society of Dentist Anesthesiologists.
American Dental Association Bylaws

CHAPTER IX • COMMISSIONS

Section 10. ESTABLISHMENT OF COMMISSIONS: The House of Delegates shall establish commissions as set forth below, each of which shall have the areas of responsibility, composition and operations that are set forth in these Bylaws and in the Governance Manual. The commission of this association are:

Commission on Dental Accreditation
Joint Commission on National Dental Examinations
Commission for Continuing Education Provider Recognition
National Commission on Recognition of Dental Specialties and Certifying Boards

Section 20. MEMBERSHIP AND OPERATION: The composition and operation of the commissions shall be as set forth in the Governance Manual.

Section 30. DUTIES:

A. COMMISSION ON DENTAL ACCREDITATION. The duties of the Commission on Dental Accreditation shall be to:
   a. Formulate and adopt requirements and guidelines for the accreditation of dental, advanced dental and allied dental educational programs.
   b. Accredit dental, advanced dental and allied dental educational programs.
   c. Provide a means for appeal from an adverse decision of the accrediting body of the Commission to a separate and distinct body of the Commission whose membership shall be totally different from that of the accrediting body of the Commission.
   d. Submit an annual report to the House of Delegates of this Association and interim reports, on request, and the Commission’s annual budget to the Board of Trustees of the Association.
   e. Submit the Commission’s articles of incorporation and rules and amendments thereto to this Association’s House of Delegates for approval by majority vote.

B. JOINT COMMISSION ON NATIONAL DENTAL EXAMINATIONS. The duties of the Joint Commission on National Dental Examinations shall be to:
   a. Provide and conduct examinations, for the purpose of assisting state boards of dental examiners in determining qualifications of oral health professionals who seek license to practice in any state or other jurisdiction of the United States.
   b. Make rules and regulations for the conduct of examinations and the certification of successful candidates.
   c. Serve as a resource of the dental profession in the development of written examinations.
   d. Provide a means for appeal for an individual from an adverse decision of the Commission.
   e. Submit an annual budget to the Board of Trustees of the Association.

C. COMMISSION FOR CONTINUING EDUCATION PROVIDER RECOGNITION. The duties of the Commission for Continuing Education Provider Recognition shall be to:
   a. Formulate and adopt requirements, guidelines and procedures for the recognition of continuing dental education providers.
   b. Approve providers of continuing dental education programs and activities.
   c. Provide a means for continuing dental education providers to appeal adverse recognition decisions.
   d. Submit an annual report to the House of Delegates of this Association and interim reports, on request, and the Commission’s annual budget to the Board of Trustees of the Association.
D. NATIONAL COMMISSION ON RECOGNITION OF DENTAL SPECIALTIES AND CERTIFYING BOARDS. The duties of the Commission on Recognition of Dental Specialties and Certifying Boards shall be to:

a. Formulate and adopt procedures for the recognition of specialties and specialty certifying boards in accord with the *Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties*.

b. Grant or deny specialty recognition to specialty organizations and specialty certifying boards seeking recognition in accord with the *Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialties*.

c. Provide a means for sponsoring organizations and certifying boards to appeal an adverse recognition decision.

d. Submit an annual report to the House of Delegates of this Association and interim reports on request.

e. Submit the Commission’s annual budget to the Board of Trustees of the Association.
CHAPTER IX. COMMISSIONS

A. Members, Selections, Nominations and Elections.

4. NATIONAL COMMISSION ON RECOGNITION OF DENTAL SPECIALTIES AND CERTIFYING BOARDS. The National Commission on Recognition of Dental Specialties and Certifying Boards shall be composed of members selected as follows:

a. One (1) specialist from each dental specialty recognized by this Association or this Commission who is an active, life or retired member of this Association appointed by the sponsoring organization for that specialty.

b. A number of general dentists equal to the number of members appointed pursuant to subsection 4.a. of this Section who are active, life or retired members of this Association appointed by the Board of Trustees.

c. A member of the general public appointed by the Commission.*

5. Amendment. The entirety of this Section A of IX is amendable by a two-thirds (2/3) vote of delegates present and voting provided that the proposed amendment(s) have been presented in writing at a previous session or a previous meeting of the same session of the House of Delegates.

L. Power to Adopt Rules: Any commission of this Association shall have the power to adopt rules for such commission and amendments thereto, provided such rules and amendments thereto do not conflict with or limit the Constitution and Bylaws of this Association.

2018- National Commission on Recognition of Dental Specialties and Certifying Boards

The National Commission on Recognition of Dental Specialties and Certifying Boards held its inaugural meeting on May 9-10, 2018.

Revised October 2018
<table>
<thead>
<tr>
<th>Specialty</th>
<th>Recognition</th>
<th>Certifying Board</th>
<th>Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orthodontics</td>
<td>1947</td>
<td>American Board of Orthodontics</td>
<td>1950</td>
</tr>
<tr>
<td>Pedodontia</td>
<td>1947</td>
<td>American Board of Pedodontics</td>
<td>1948</td>
</tr>
<tr>
<td>Periodontia</td>
<td>1947</td>
<td>American Board of Periodontology</td>
<td>1948</td>
</tr>
<tr>
<td>Prosthodontics</td>
<td>1947</td>
<td>American Board of Prosthodontics</td>
<td>1948</td>
</tr>
<tr>
<td>Oral Pathology</td>
<td>1949</td>
<td>American Board of Oral Pathology</td>
<td>1950</td>
</tr>
<tr>
<td>Public Health Dentistry</td>
<td>1950</td>
<td>American Board of Dental Public Health</td>
<td>1951</td>
</tr>
<tr>
<td>Endodontics</td>
<td>1963</td>
<td>American Board of Endodontics</td>
<td>1964</td>
</tr>
<tr>
<td>Dental Anesthesiology</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>